

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, DECEMBER 22, 2016

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

INVOCATION Pastor Dale Schaffner with the New Beginnings Christian Center delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Pam VanArsdale
City Councilor Bill Jones
City Councilor Fred England
City Councilor Robert Catherwood
City Councilor Don Daugherty
City Councilor Mark Poling

COUNCIL MEMBERS ABSENT:
City Councilor Shelli Spencer

ALSO PRESENT:
Mark Reagles, City Administrator
Carol Weir, City Recorder
John Krawczyk, City Engineer/Public Works Director
Ken Lewis, Chief of Police

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (CATHERWOOD), SECONDED (POLING) AND CARRIED TO APPROVE THE MINUTES OF OCTOBER 27, 2016 AND NOVEMBER 17, 2016.

COMMITTEE REPORTS:

Finance Committee: City Councilor Bob Catherwood reported that they had met twice during the month of November to review and approves bills as submitted and signed 69-checks totaling \$236,905.46.

Personnel Committee: City Councilor Mark Poling reported that things were going pretty smooth and they were still working on the replacement of the City Planner

position.

Planning Commission Liaison: City Councilor Mark Poling reported that they were still working on the code review and that Commissioner Rick Kempa would be appointed to Position No. 1 further on the agenda.

Police Commission: City Councilor Bill Jones reported that they reviewed the statistical reports from the previous month finding that felony arrests were up. They also discussed the opportunity of getting a K-9 Unit along with training the dog an Officer who would be the dog's handler. Also, Municipal Court was held during the month, arraigning five defendants and held three trials.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported that they had a presentation on Greenhouse Gas Reduction Target put on by DLCDC. To come up with reduction targets by doing scenario reduction of gases. Since it was a voluntary program the Middle Rogue would not like to participate.

Rogue Valley Council or Governments (RVCOG): Mayor Pam VanArsdale reported that they met and the City of Grants Pass received a Community Development Block Grant and they wanted to give it to the Food and Friends to support their project. With that grant and money raised from other groups they were only \$18,000 short of their goal. They had also finalized their Endowment Fund creating three different funds for people to donate to the Food and Friends Fund.

PUBLIC INPUT: Commissioner Colleen Roberts commented that the County Commissioners also decided not to participate in the Greenhouse Gas Reduction Target.

Mayor Pam VanArsdale asked Commissioner Roberts how they were planning on replacing Sheriff Fauls.

Commissioner Roberts said they have asked him to stay but they would be making an appointment until the next election. She also said that they had a new commissioner but she would still be attending the City's meetings.

OLD BUSINESS:

AGENDA ITEM 1 Budget Calendar: Budget Calendar for the 2016-2017 budget year.

MOVE (CATHERWOOD), SECONDED (DAUGHERTY) AND CARRIED TO ADOPT THE BUDGET CALENDAR FOR THE 2016-2017 BUDGET YEAR.

Mayor Pam VanArsdale reminded the City Councilors to mark their calendars for

April 13, 2017 budget committee meeting at 4:00 p.m.

AGENDA ITEM 2 **Budget Officer:** Budget Officer for the 2017-2018 budget year.

MOVE (POLING), SECONDED (JONES) AND CARRIED TO APPOINT CITY ADMINISTRATOR MARK REAGLES AS THE BUDGET OFFICER FOR THE 2017-2018 BUDGET YEAR.

NEW BUSINESS:

AGENDA ITEM 3 **Agreement:** A memorandum of agreement between the City and the State of Oregon Building Codes Division requiring the City's building inspection program to follow the minimum standards, polices and procedures while operating a building inspection program during the current reporting period.

MOVE (CATHERWOOD), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE CITY AND THE STATE OF OREGON BUILDING CODES DIVISION REQUIRING THE CITY'S BUILDING INSPECTION PROGRAM TO FOLLOW THE MINIMUM STANDARDS, POLICES AND PROCEDURES WHILE OPERATING A BUILDING INSPECTION PROGRAM DURING THE CURRENT REPORTING PERIOD.

AGENDA ITEM 4 **Agreement:** An agreement between the City and the State of Oregon, Department of Revenue for Marijuana Tax Collection.

MOVE (JONES), SECONDED (CATHERWOOD) AND CARRIED TO SIGN AN AGREEMENT BETWEEN THE CITY AND THE STATE OF OREGON, DEPARTMENT OF REVENUE FOR MARIJUANA TAX COLLECTION.

AGENDA ITEM 5 **Canvas the Votes:** Canvass the votes of the November 8, 2016 General Election as certified by the Jackson County Clerk, Christi Walker.

MOVE (CATHERWOOD), SECONDED (JONES) AND CARRIED TO ACCEPT THE CANVASS OF THE VOTES FOR THE NOVEMBER 8, 2016 GENERAL ELECTION AS CERTIFIED BY THE JACKSON COUNTY CLERK, CHRISTI WALKER.

City Recorder / Elections Official Carol Weir then presented them with official Certificate of Election.

AGENDA ITEM 6 **Audit:** Accept the 2015-2016 Audit as presented by KDP, Certified Public Accountants.

MOVE (ENGLAND), SECONDED (CATHERWOOD) AND CARRIED TO ACCEPT THE 2015-2016 AUDIT AS PRESENTED BY KDP, CERTIFIED PUBLIC

ACCOUNTANTS.

The City received a Clean Opinion Unmotified.

AGENDA ITEM 7 **Appointment:** Appoint Rick Kempa to Planning Commission Position No. 1.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO RICK KEMPA TO PLANNING COMMISSION POSITION NO. 1.

AGENDA ITEM 8 **Reappointment:** Reappoint Evan Goeglein to Planning Commission Position No. 2.

MOVE (DAUGHERTY), SECONDED (ENGLAND) AND CARRIED TO REAPPOINT EVAN GOEGLIN TO PLANNING COMMISSION POSITION NO. 2.

AGENDA ITEM 9 **Reappointment:** Reappoint Darren Jahn to Budget Committee Position No. 7.

MOVE (CATHERWOOD), SECONDED (ENGLAND) AND CARRIED TO REAPPOINT DARREN JAHN TO BUDGET COMMITTEE POSITION NO. 7.

OTHER BUSINESS:

Mayor Pam VanArsdale informed the City Council that she would be having a conflict with the February 2017 Council meeting and asked them if they would consider moving the meeting to the week before on February 16, 2017 at 7:00 p.m.

City Administrator Mark Reagles reminded the City Council that the Staff's annual luncheon would be held at Tarasco's on the December 23, 2016 and invited them to attend.

Mayor Pam VanArsdale wished everyone a Very Merry Christmas.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (JONES), seconded (ENGLAND) and carried, the meeting adjourned at 7:41 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder