

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, JULY 28, 2016

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

INVOCATION Pastor Dominic Spencer with the New Beginnings Church delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Bill Jones
City Councilor Fred England
City Councilor Shelli Spencer
City Councilor Don Daugherty
City Councilor Mark Poling

COUNCIL MEMBERS ABSENT:
City Councilor Robert Catherwood

ALSO PRESENT:
Mark Reagles, City Administrator
Carol Weir, City Recorder
John Krawczyk, City Engineer

NEWS MEDIA PRESENT:
Brad Smith, Rogue River Press

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (SPENCER), SECONDED (POLING) AND CARRIED TO APPROVE THE MINUTES OF APRIL 7, 2016 AND APRIL 28, 2016.

COMMITTEE REPORTS:

Community Relations: City Councilor Shelli Spencer reported that she had attended the Community Center Board meeting where they discussed the option of getting rid of the bus they currently have and purchase a smaller van; they were applying for a grant to remodel the Food Pantry; and, they had a good turn out for the Rooster Crow dinner, serving 150 people. She also attended the Chamber of

Commerce meeting where they discussed how well Rooster Crow Weekend went and that the Visitors Center would be manned every day except they were still looking for coverage on Saturday and Sunday.

Councilor Fred England commented that the bus they had was not suitable for passenger use.

City Councilor Don Daugherty asked if the Board at the Community Center had looked into the cost of an ADA vehicle?

City Councilor Shelli Spencer replied that she did not think so, she figured that would be too much money.

City Administrator Mark Reagles commented that Rogue Valley Transit District (RVTD) gave the City the van that was not suitable and suggested that he contact them and inquire about them retiring some bigger vans that would be more appropriate.

Mayor Pam VanArsdale stated that there may be some grant opportunities.

City Administrator Mark Reagles commented that the City had applied for a grant when they got their current bus stating that the grant had to come through the City because of money sources, and felt there was money out there they just needed to look.

City Councilor Don Daugherty asked how often the bus was used?

City Councilor Fred England replied "every chance they get". He said it was also used as a truck for Access which was one of the problems, the seats weren't suitable for passenger seating because of all the freight that had been carried in it every Monday. And, as far as putting a lot of money into it would be a waste.

City Councilor Don Daugherty asked if a First Students bus would be an option?

City Councilor Fred England said the First Students busses interiors were so worn out they were only good for converting into a small motor home. What they need was a bus that could be used daily and basically accommodate up to 15-passengers and preferably with less than 120,000 miles on it.

City Councilor Shelli Spencer also commented that the Chamber of Commerce wanted to know if they could have a water faucet at the kiosk to water hanging baskets.

City Councilor Bill Jones commented that had been on the list of park improvements.

City Engineer/Public Works Director John krawczyk stated that he would remind his staff again about installing an outside water faucet to the building.

Finance Committee: City Councilor Don Daugherty reported that they had met twice during the month of June 2016 to review, approve and sign 92-checks totaling \$86,595.53.

Personnel Committee: City Councilor Mark Poling reported that they were in the process of finding a Police Officer and a City Planner.

Planning Commission Liaison: City Councilor Mark Poling reported that they were continuing their review Land Use Code update and Micro Generation Facilities, Conditional Use Permits and Site Plan Review in preparation of an upcoming public hearing.

Police Commission: Councilor Bill Jones reported that they had met with Chief Lewis and Carol Weir to review the daily statistical sheets for the past month, the issues of transients and the dangerous intersections in town such as Oak and East Main Streets. Even though there have been no reported accidents the danger still exists.

Mayor Pam VanArsdale commented that most people drive slow enough.

NEW BUSINESS:

AGENDA ITEM 1 **Legislative Objectives:** Ratify the recommendations to the Policy Committee and providing input to the League of Oregon Cities Board of Directors what most benefits our City as they prepare to adopt their 2017 Legislative Agenda.

MOVE (ENGLAND), SECONDED (POLING) AND CARRIED TO RATIFY THEIR RECOMMENDATIONS TO THE POLICY COMMITTEE AND PROVIDING INPUT TO THE LEAGUE OF OREGON CITIES BOARD OF DIRECTOR THE H - PROPERTY TAX REFORM - MARKET VALUE/LOCAL CONTROL, L - MARIJUANA AND VAPING TAXES, O - MARIJUANA LEGALIZATION IMPLEMENTATION AND Z - TRANSPORTATION FUNDING AND POLICE PACKAGE WERE THE TOPICS MOST BENEFICIAL TO THE CITY AS THEY PREPARE TO ADOPT THEIR 2017 LEGISLATIVE AGENDA.

AGENDA ITEM 2 **Proposal:** Proposed Scope of Services from Civil West Engineering, Inc., to provide engineering services for the Berglund Street Water System Improvements as addressed in the 5-Year Capital Improvement Plan.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN THE PROPOSED SCOPE OF SERVICES FROM CIVIL WEST ENGINEERING, INC., TO PROVIDE ENGINEERING SERVICES FOR THE

BERGLUND STREET WATER SYSTEM IMPROVEMENTS AS ADDRESSED IN THE 5-YEAR CAPITAL IMPROVEMENT PLAN.

AGENDA ITEM 3 **Request:** A request from Mike Hammond with the Rogue River Professional Firefighters Association Local 3515 to hold the annual "Fill the Boot Drive" for Muscular Dystrophy on Saturday, July 30, 2016.

MOVE (JONES), SECONDED (ENGLAND) AND CARRIED TO APPROVE THE REQUEST FROM MIKE HAMMOND WITH THE ROGUE RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION LOCAL 3515 TO HOLD THE ANNUAL "FILL THE BOOT DRIVE" FOR MUSCULAR DYSTROPHY ON SATURDAY, JULY 30, 2016.

OTHER BUSINESS:

City Engineer/Public Works Director asked the City Council to consider adding Agenda Item 4 and 5 to the agenda.

MOVED (SPENCER), SECONDED (JONES) AND CARRIED TO ADD ITEMS 4 AND 5 TO THE AGENDA.

AGENDA ITEM 4 **Contract Review Board:** Serve as a contract Review Board to review bid tally's for Construction of Bond Improvement Project No. T13-01, for Pavement Overlays to the low bidder Copeland Paving in the amount of \$676,408 and authorize the Mayor sign the Contract for Construction.

The City Council reviewed a Bid Tally sheet showing the Engineer's Estimate at \$773,300, Copeland Paving, Inc. at \$676,408 and LTM, Inc/Knife River at 759,320. Staffs recommendation was to award Copeland Paving, Inc. for Street Improvement Projects.

City Councilor Bill Jones asked if this was for improvements to Third Street?

City Engineer/Public Works Director John Krawczyk said it was for numerous streets around town.

Mayor Pam VanArsdale asked if this was the remaining funds from the street improvement grant?

City Administrator Mark Reagles stated that fortunately there would be money left over.

City Engineer/Public Works Director John Krawczyk said there would be more chip sealing and crack sealing. He commented that this would allow them to do more streets with upgraded repairs. As they progress, they will readjust the repairs.

MOVED (SPENCER), SECONDED (JONES) AND CARRIED TO AWARD THE CONSTRUCTION OF BOND IMPROVEMENT PROJECT NO. T13-01, FOR PAVEMENT OVERLAYS TO THE LOW BIDDER COPELAND PAVING IN THE AMOUNT OF \$676,408 AND AUTHORIZE THE MAYOR SIGN THE CONTRACT FOR CONSTRUCTION ONCE THE CITY HAS RECEIVED THE INSURANCE AND BONDING DOCUMENTS.

AGENDA ITEM 5 Purchasing a Compact Pick-up Truck: Review three quotes for a new 2016 Compact Pick-up Truck for the Public Works Department and authorize staff to purchase a new truck funded out of Capital Outlay Funds from Parks, Streets, Water and Sewer.

The first quote was from Ron Tonkin for a 2016 Nissan Frontier in the amount of \$20,302.30 that included a Linex bed liner, 2" receiver, E-plates and the DMV's processing fee; the second quote was from Lithia Toyota in the amount of \$24,673.00 for a 2016 Toyota Tacoma that included tow itch, plates and the DMV's processing fee; and, the third quote was from Lithia Nissan in the amount of \$19,031.00 for a 2016 Nissan Frontier including a Linex Bed liner and rail liner, 2" receiver and wiring harness, E-Plates and DMV's processing fee.

City Councilor Fred England asked which of the two had the better resale value?

City Engineer/Public Works Director John Krawczyk stated that the City keeps the vehicles so long and it's not that there are so many miles on them but they are so worn out that there would virtually be no resale value left.

City Administrator Mark Reagles commented that Nissan had the vehicle on the lot ready to pick up and if it came with the same package as the last one it will have more stuff than needed.

City Engineer/Public Works Director John Krawczyk recommendation was to go with the third quote from Lithia for the 2016 Nissan Frontier for \$19,031.00.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE PURCHASE OF A 2016 NISSAN FRONTIER IN THE AMOUNT OF \$19,031.00 INCLUDING THE LINEX BED LINER AND RAIL LINER, A 2" RECEIVER AND WIRING HARNESS, E-PLATES AND DMV PROCESSING FEE.

COUNCIL ITEMS:

Mayor Pam VanArsdale commented that she would be sharing information with them from the Mayor's Conference at the next workshop regarding emergency planning, the legislative side was close to the City's choices except for PERS Reform. She also shared a post card that came to thanking the staff in Public Works.

City Councilor Fred England commented that he was glad to see that the Kiwanis Bench had been removed from the shopping center. Unfortunately the people that need to use were unable to use it and the store was told that if they want it back it would be returned. The Kiwanis will refurbish the bench and replace it in another location.

City Councilor Don Daugherty asked when the Rooster Crow banner would be coming down and is it based on the cost of the bucket truck?

City Recorder Carol Weir said a new banner was scheduled to go up and yes it was due to scheduling around the cost of removal.

Mayor Pam VanArsdale commented that it nice to have it after the event because people are still coming into town and see that they missed the event and plan for next year.

City Councilor Shelli Spencer told the City Council that next year's theme for Rooster Crow was going to be "Redneck Rooster Crow".

The Mayor and City Councilors liked the theme and that it should be a lot of fun.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (ENGLAND), seconded (JONES) and carried, the meeting adjourned at 7:32 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder