

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, APRIL 27, 2017

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

INVOCATION City Administrator Mark Reagles delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Bill Jones
City Councilor Fred England
City Councilor Shelli Spencer
City Councilor Don Daugherty
City Councilor Mark Poling

COUNCIL MEMBERS ABSENT:
City Councilor Robert Catherwood

ALSO PRESENT:
Mark Reagles, City Administrator
Carol Weir, City Recorder

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (SPENCER), SECONDED (JONES) AND CARRIED TO APPROVE THE MINUTES OF FEBRUARY 16, 2017, MARCH 23, 2017 AND APRIL 21, 2017.

COMMITTEE REPORTS:

Community Relations: City Councilor Bill Jones reported that the Rogue River Community Center was doing very good, their store was doing good, donations were up and the annual Tea made \$1,900 and considered a great success. City Councilor Shelli Spencer reported that the Rogue River Chamber of Commerce was also doing good.

Finance Committee: City Councilor Don Daugherty reported that the committee had met twice during the month of March 2017 to review and approve the bills submitted to them. They signed 82-checks in the amount of \$96,068.90 in March

2017.

Police Commission: City Councilor Bill Jones reported that they had reviewed the statistical reports for the prior month expressing the continuance of drug activity in our area. The department had two new reserve officers riding along with the officers. Officer Trevor Waldeyer would be graduating from the Academy in May and Officer Nathan Staller would be attending K-9 training in June.

City Councilor Don Daugherty expressed a concern of both Officer Staller and Officer Waldeyer being off duty during the same time leaving the City short an officer.

City Administrator Mark Reagles commented that Officer Waldeyer would be back on patrol while Officer Staller would be in Washington for K-9 training, and, added that they would be training with the Canadian Mounties.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported that they had adopted their Unified Work Program and approved their work budget for the upcoming year.

Rogue Valley Council or Governments (RVCOG): Mayor Pam VanArsdale reported that the Food and Friends had a completed Intergovernmental Agreement done with Josephine County and their next step was to get an environmental assessment and RFP out, and it was looking good to get the program going. They had found a new investor allowing them to get going on the new solar project they were doing for the COG facilities. The COG would need to put out an initial \$2,000 to get the project going then at the end of ten-years they would actually own the system. They believed they would be able to save about \$13,000 a year in power bills. Round table discussion included that Ashland had hired 5-new police officers; Jacksonville hired their first female police officer; ECSO approved their budget and their text 911 project would be going public in the next week, not allowing photos or videos and no locates, they need to text their location along with their emergency; the City of Phoenix was looking at promoting more audience participation at their Council meetings so they were moving their meetings around town along with a one-hour town hall meeting prior to the meeting.

PUBLIC INPUT:

Mayor Pam VanArsdale welcomed Jackson County Commissioner Colleen Roberts and her Mother Jessie.

Wanda Nesbitt, representing the Rogue River Mural Society updated the City Council on the upcoming mural to be painted on the wall of the pharmacy's drive thru. She said that the committee had approved a sketch by local artist Bob Eding

which had to be approved by the ownership of the shopping center who planned on painting the facility in the near future. They had currently raised \$7,760 and were still holding cookie sales and had an application in for some grant money so things were in good shape and stated that it was going to happen this year.

OLD BUSINESS:

AGENDA ITEM 1 **Council Bill No. 17-2338; Ordinance No. 17-399-O:** An Ordinance amending Ordinance No. 93-226-O, restricting the business of yard sales and garage sales also known as Rogue River Municipal Code, Chapter 5.05, in the City of Rogue River, Oregon.

MOVE (ENGLAND), SECONDED (POLING) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2338.

City Recorder Carol Weir commented that the Ordinance would be effective in 30-days.

NEW BUSINESS:

AGENDA ITEM 2 **Council Bill No. 17-2345; Resolution No. 17-1318-R:** A Resolution amending Resolution No. 06-1118-R, and rescinding Resolution No. 17-1309-R, establishing a job description for City Recorder for the City of Rogue River, Oregon.

MOVE (SPENCER), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2345.

AGENDA ITEM 3 **Council Bill No. 17-2346; Resolution No. 17-1319-R:** A Resolution establishing a salary range for the position of City Recorder for the City of Rogue River, Oregon.

MOVE (JONES), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2346.

AGENDA ITEM 4 **Council Bill No. 17-2347; Resolution No. 17-1320-R:** A Resolution in the matter of consenting to the redesignation of the Jackson County Enterprise Zone with Jackson County serving as the Enterprise Zone Sponsor for the City of Rogue River, Oregon, and amending Resolutions No. 07-1133-R and 14-1266-R.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2347.

AGENDA ITEM 5 **Appointment:** Ratify a phone poll conducted on April 4, 2017 for the purpose of appointing Carole Poling to Position No. 4 and John Bond to Position No. 5 of the Budget Committee.

MOVE (JONES), SECONDED (SPENCER) AND CARRIED TO RATIFY A PHONE POLL CONDUCTED ON APRIL 4, 2017 FOR THE PURPOSE OF APPOINTING CAROLE POLING TO POSITION NO. 4 AND JOHN BOND TO POSITION NO. 5 OF THE BUDGET COMMITTEE.

AGENDA ITEM 6 **5-Year Capital Improvement Program:** Review changes to the 2017-2018 5-Year Capital Improvement Program.

City Administrator Mark Reagles reminded that the change included the UV lighting system at the waste water treatment plant and an increase to the street improvement project line item.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO ADOPT THE CHANGES TO THE 2017-2018 5-YEAR CAPITAL IMPROVEMENT PROGRAM.

AGENDA ITEM 7 **Agreement:** An agreement between the City and Civil West Engineering Services, Inc., for basic engineering services necessary to properly plan, design, bid, manage and inspect construction projects.

MOVE (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT BETWEEN THE CITY AND CIVIL WEST ENGINEERING SERVICES, INC., FOR BASIC ENGINEERING SERVICES NECESSARY TO PROPERLY PLAN, DESIGN, BID, MANAGE AND INSPECT CONSTRUCTION PROJECTS.

AGENDA ITEM 8 **Agreement:** An agreement between the City and KDP Certified Public Accountants, LLP, for performing auditing services for the 2016-2017 budget year.

City Councilor Fred England declared that KDP Certified Public Accountants prepared his income taxes.

No one took issuance with his declaration.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT BETWEEN THE CITY AND KDP CERTIFIED PUBLIC ACCOUNTANTS, LLP, FOR PERFORMING AUDITING SERVICES FOR THE 2016-2017 BUDGET YEAR.

AGENDA ITEM 9 **Request:** A request from Faith Lutheran Church, Pastor Evan Goeglein and President, Chuck Wolfmueller, to waive the reservation fee for the use of Palmerton Arboretum Park on August 26, 2017.

MOVE (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE A REQUEST FROM FAITH LUTHERAN CHURCH, PASTOR EVAN GOEGLIN AND PRESIDENT, CHUCK WOLFMUELLER, TO WAIVE THE RESERVATION

FEE FOR THE USE OF PALMERTON ARBORETUM PARK ON AUGUST 26, 2017.

AGENDA ITEM 10 **Liquor License**: An Oregon Liquor Control Commission Liquor License application for a new outlet business for Off-Premise Sales at 8981 Rogue River Highway. Applicant: ASHOK BALA, LLC, Rakesh Sharma.

MOVE (SPENCER), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION FOR A NEW OUTLET BUSINESS FOR OFF-PREMISE SALES AT 8981 ROGUE RIVER HIGHWAY. APPLICANT: ASHOK BALA, LLC, RAKESH SHARMA. City Councilor Don Daugherty cast a nay vote.

AGENDA ITEM 11 **Request**: A request from the Rogue River Kiwanis to purchase an ad in the “64th Annual Rooster Crowing Contest” event pamphlet.

City Councilor Shelli Spencer declared that she was the Rooster Crow Coordinator and was paid for that position.

No one took issuance with her declaration.

MOVE (JONES), SECONDED (SPENCER) AND CARRIED TO APPROVE A REQUEST FROM THE ROGUE RIVER KIWANIS TO PURCHASE A FULL PAGE AD IN COLOR IN THE AMOUNT OF \$300 FOR THE “64TH ANNUAL ROOSTER CROWING CONTEST” EVENT PAMPHLET.

AGENDA ITEM 12 **Proclamation**: Mayor Pam VanArsdale read a Proclamation declaring the week of May 7-13, 2017 as “Municipal Clerks Week” in the City of Rogue River, Oregon.

AGENDA ITEM 13 **Proclamation**: Mayor Pam VanArsdale read a Proclamation declaring the week of May 14-20, 2017 as “Police Week” and May 15, 2017 as “Peace Officers Memorial Day” in the City of Rogue River, Oregon.

OTHER BUSINESS:

Mayor Pam VanArsdale announced that the Mayor’s Prayer Breakfast would be held from 7:00 a.m. to 8:00 a.m. at the Rogue River Community Center.

City Councilor Don Daugherty commented that he had a chat with the new Public Works Director, Mike Bollweg and wanted to pass along that Mr. Bollweg expressed that he was absolutely delighted to be here and had never met so many nice people.

Mayor Pam VanArsdale reminded everyone about the Elk Mountain Highland Games over the weekend out at the Evans Valley Community Center.

City Administrator Mark Reagles commented that he would be off a couple of days turkey hunting.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (SPENCER), seconded (JONES) and carried, the meeting adjourned at 7:39 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder