

# **CITY OF ROGUE RIVER**

# **City Council Minutes**

THURSDAY, APRIL 16, 2020

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting being held by teleconference was called to order by Mayor Wayne Stuart at 10:00 a.m.

**INVOCATION** Mayor Wayne Stuart delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Wayne Stuart  
City Councilor Fred England  
City Councilor Pam VanArsdale  
City Councilor Barb Hilty  
City Councilor Don Daugherty  
City Councilor Mark Poling

**COUNCIL MEMBERS ABSENT:**

City Councilor Bob Pascalar

**ALSO PRESENT:**

Mark Reagles, City Administrator  
Carol Weir, City Recorder  
Mike Bollweg, Public Works Director  
Curtis Whipple, Chief of Police  
Bonnie Honea, Finance Officer/Planning Assistant  
Paige Chick, Clerk Typist

**LEGAL COUNSEL:**

Michael Franell, Attorney at Law

**MEDIA PRESENT:**

Brad Smith, Rogue River Press

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (VANARSDALE), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE MINUTES OF FEBRUARY 27, 2020.

**COMMITTEE REPORTS:**

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**Community Relations; Rogue River Community Center:** City Councilor Barb Hilty reported that Director Sue Smith had submitted her resignation and Kathy Quiones would be temporarily filling the position.

**Finance Committee:** City Councilor Don Daugherty reported that they had met twice during the month of February 2020 to review and approve bills as submitted, and signed 62-checks totaling \$389,365.00 and again twice during the month of March 2020 to review and approve bills as submitted, and signed 74-checks totaling \$87,719.43.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** City Councilor Pam VanArsdale reported they had a virtual meeting to approve amendments to the transportation improvement program for 2018-2021 and adopted the regional transportation plan update for 2020-2045.

**NEW BUSINESS:**

**AGENDA ITEM 1** **Administrative Order:** Ratify an Administrative Order by the Mayor on March 18, 2020, Declaring a State of Emergency due to COVID-19 that allows the Mayor to extend in two-week increments.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO RATIFY AN ADMINISTRATIVE ORDER BY THE MAYOR ON MARCH 18, 2020, DECLARING A STATE OF EMERGENCY DUE TO COVID-19 THAT ALLOWS THE MAYOR TO EXTEND IN TWO-WEEK INCREMENTS.

**AGENDA ITEM 2** **Council Bill No. 20-2398:** An Ordinance establishing a building code administration program for the City of Rogue River, Oregon, and repealing Ordinance No. 85-104-Q and 97-271-O.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO ADOPT COUNCIL BILL NO. 20-2398. First reading.

**AGENDA ITEM 3** **Council Bill No. 20-2399; Resolution No. 20-1634-R:** A Resolution of the Rogue River City Council entering into an Intergovernmental Agreement (IGA) with Jackson County for Judicial Services.

MOVED (VANARSDALE), SECONDED (HILTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 20-2399.

Chief Curtis Whipple commented that once the document was signed by both jurisdictions the officers would start issuing tickets into Justice Court. He anticipated that Rogue River would be holding one more court in June 2020 with any not guilty pleas being sent to Justice Court.

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**AGENDA ITEM 4** **5-Year Capital Plan:** The Five-Year Capital Improvement Plan for the 2020-2021 budget year.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO ADOPT THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR THE 2020-2021 BUDGET YEAR.

**AGENDA ITEM 5** **Liquor License:** An Oregon Liquor Control Commission application from the Weekend Brewing Company, LLC, for the Ride the Rogue event being held on September 26, 2020.

MOVED (VANARSDALE), SECONDED (HILTY) AND CARRIED TO APPROVE AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FROM THE WEEKEND BREWING COMPANY, LLC, FOR THE RIDE THE ROGUE EVENT BEING HELD ON SEPTEMBER 26, 2020.

**OTHER BUSINESS:**

City Administrator Mark Reagles informed the City Councilor's that they were welcome to come into City Hall at anytime during the COVID-19 closure. He advised that they call to let staff know they were coming in so they could prepare for their visit.

City Administrator Mark Reagles told the City Council that he would be scheduling an executive session for labor negotiations in the next week or so and the budget meeting was being scheduled for May 14, 2020. He also mentioned that there were three vacant positions on the budget committee.

City Administrator Mark Reagles commented that staff had been working on the Rooster Park application for the Oregon State Parks Department. They'd been working with the school district and the National Guard had offered work in our area so they had been contacted. He said the application had been made to Oregon State Parks and they were in communication regarding the presentation.

City Administrator Mark Reagles also commented that Public Works Director Mike Bollweg had been working with the engineer on the Oak Street Sidewalk Project.

Public Works Director Mike Bollweg commented that his staff's schedule had been staggered to accommodate for the COVID-19 distancing and allowing time off to care for their family's. He commented that water production was high and demands for their department were high but they were doing fine.

City Administrator Mark Reagles told the City Council that if they felt needed more information about the COVID-19 the City was receiving information daily from the Jackson County Emergency Operations Center, once a week from Business

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Oregon and the Governor's Office that can be provided to them by email or hard copy.

City Administrator Mark Reagles reported that City Hall had been sterilized from the asbestos accident that happened during the remodel and they are still waiting for the restrooms to be completed with counter tops, sinks and faucets.

Public Works Director Mike Bollweg also commented that he had installed an information board and drop box at the back door of City Hall that they were welcome to use to contact City Hall staff.

City Councilor Don Daugherty commented that a plaque be installed at Rooster Park recognizing the donation of the brass rooster that will be displayed at the entrance of the new park.

City Administrator Mark Reagles asked the City Council to make any comments about how this virtual meeting went for them and if anything needed to be changed.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (VANARSDALE), seconded (HILTY) and carried, the meeting adjourned at 10:33 a.m.

**ATTEST:**



Carol J. Weir, MMC  
City Recorder