

# CITY OF ROGUE RIVER

# City Council Minutes

THURSDAY, MAY 28, 2020

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Wayne Stuart at 6:00 p.m.

**INVOCATION** City Administrator Mark Reagles delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**  
Mayor Wayne Stuart  
City Councilor Bob Pascalar  
City Councilor Fred England  
City Councilor Pam VanArsdale  
City Councilor Barb Hilty  
City Councilor Mark Poling (attended via Zoom)

**COUNCIL MEMBERS ABSENT:**  
City Councilor Don Daugherty

**ALSO PRESENT:**  
Mark Reagles, City Administrator  
Carol Weir, City Recorder  
Mike Bollweg, Public Works Director  
Curtis Whipple, Chief of Police  
Paige Chick, Clerk Typist

**MEDIA PRESENT:**  
Brian Mortensen, Rogue River Press

A quorum was present and due notice had been published.

## **APPROVAL OF MINUTES:**

MOVED (VANARSDALE), SECONDED (ENGLAND) AND CARRIED TO APPROVE THE MINUTES OF APRIL 16, 2020 AND APRIL 23, 2020.

## **COMMITTEE REPORTS:**

**Community Relations; Rogue River Community Center:** City Councilor Barb Hilty reported that members of the Board of Directors were interviewing for the Director position.

---

**Emergency Communications of Southern Oregon:** Mayor Wayne Stuart reported he had attended a zoom meeting to approve their budget.

**Finance Committee:** Mayor Wayne Stuart reported that they had met twice during the month review and approves bills as submitted and signed 73-checks in the amount of \$124,148.71.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** City Councilor Pam VanArsdale reported that they met by zoom to amend an ODOT project regarding ADA ramps in the 2020-2021 Transportation Improvement Program, they adopted their 2021-2024 Transportation Improvement Program.

**OLD BUSINESS:**

**AGENDA ITEM 1** **Council Bill No. 20-2398; Ordinance No. 20-407-O:** An Ordinance establishing a building code administration program for the City of Rogue River, Oregon, and repealing Ordinance No. 85-104-O and 97-271-O.

MOVED (HILTY), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 20-2398.

**NEW BUSINESS:**

**AGENDA ITEM 2** **Council Bill No. 20-2400; Resolution No. 20-1365-R:** A Resolution certifying the municipal services provided by the City of Rogue River, Oregon, for the 2020-2021 budget year.

MOVED (VANARSDALE), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 20-2400.

**AGENDA ITEM 3** **Council Bill No. 20-2401; Resolution No. 20-1366-R:** A Resolution authorizing funds to be used in the financial management of the City of Rogue River, Oregon, for the 2020-2021 budget year.

MOVED (HILTY), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 20-2401.

**AGENDA ITEM 4** **Public Hearing:** A Public Hearing to hear public comments regarding the City's election to receive State Revenue Sharing.

Mayor Wayne Stuart declared the public hearing open at 6:12 p.m.

No public comments were heard.

Mayor Stuart declared the public hearing closed at 6:13 p.m.

---

**AGENDA ITEM 5** **Council Bill No. 20-2402; Resolution No. 20-1367-R:** A Resolution declaring the City's election to receive State Revenue Sharing for the City of Rogue River, Oregon, for the 2020-2021 budget year.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 20-2402.

**AGENDA ITEM 6** **Council Bill No. 20-2403; Resolution No. 20-1368-R:** A Resolution adopting the budget, making appropriations, and levying taxes for the City of Rogue River, Oregon, for the 2020-2021 budget year.

MOVED (VANARSDALE), SECONDED (ENGLAND) TO ADOPT COUNCIL BILL NO. 20-2403.

City Administrator Mark Reagles reminded the City Council that the Budget Committee approved the budget directing staff to correct the contingency in the General Fund. He said contingency was increased to be \$178,502 and the beginning fund balance was also increased to be \$923,772.

MOTION CARRIED TO LEVY THE TAXES PROVIDED FOR THE BUDGET IN THE RATE OF \$3.1492 PER \$1,000 OF ASSESSED VALUE FOR THE OPERATIONS AND IN THE AMOUNT OF \$94,200 FOR BONDS; AND, THAT THE TAXES ARE HEREBY IMPOSED AND CATEGORIZED FOR THE TAX YEAR 2020-2021 UPON THE ASSESSED VALUE OF THE TAXABLE PROPERTY WITHIN THE CITY LIMITS.

**AGENDA ITEM 7** **Agreement:** A Master Participating Agreement between the City and Jackson County Community Justice for work crew services performed within the City of Rogue River, Oregon.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO APPROVE AND AUTHORIZED THE MAYOR TO SIGN A MASTER PARTICIPATING AGREEMENT BETWEEN THE CITY AND JACKSON COUNTY COMMUNITY JUSTICE FOR WORK CREW SERVICES PERFORMED WITHIN THE CITY OF ROGUE RIVER, OREGON.

City Councilor Pam VanArsdale asked if there would be any change to get crews this year.

Public Works Director Mike Bollweg commented that he had been told that due to COVID-19 and the drought they were not doing any projects but would put Rogue River on their list.

**AGENDA ITEM 8** **Agreement:** An Oregon Public Works Emergency Response Cooperative Assistance Agreement between the City and the State of Oregon, Department of

Transportation for emergency support services.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN OREGON PUBLIC WORKS EMERGENCY RESPONSE COOPERATIVE ASSISTANCE AGREEMENT BETWEEN THE CITY AND THE STATE OF OREGON, DEPARTMENT OF TRANSPORTATION FOR EMERGENCY SUPPORT SERVICES.

**AGENDA ITEM 9** Agreement: An Engagement Letter from KDP, Certified Public Accountants, LLP, to perform audit services for year ending June 30. 2020.

MOVED (ENGLAND), SECONDED (VANARSDALE) AND CARRIED TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN ENGAGEMENT LETTER FROM KDP, CERTIFIED PUBLIC ACCOUNTANTS, LLP, TO PERFORM AUDIT SERVICES FOR YEAR ENDING JUNE 30. 2020.

**AGENDA ITEM 10** Request: Ratify a request from Robert Hileman to hang a banner across Depot Street to honor and congratulate the class of 2020 at Rogue River Junior Senior High School from May 6, 2020 to June 7, 2020.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO RATIFY THE REQUEST FROM ROBERT HILEMAN TO HANG A BANNER ACROSS DEPOT STREET TO HONOR AND CONGRATULATE THE CLASS OF 2020 AT ROGUE RIVER JUNIOR SENIOR HIGH SCHOOL FROM MAY 6, 2020 TO JUNE 7, 2020.

**AGENDA ITEM 11** Request: A request from the Rogue River Kiwanis to either return or donate the City's 2020 Rooster Crow Sponsorship and Advertizing fee.

MOVED (VANARSDALE), SECONDED (PASCALAR) AND CARRIED TO APPROVE THE REQUEST FROM THE ROGUE RIVER KIWANIS TO EITHER RETURN OR DONATE THE CITY'S 2020 ROOSTER CROW SPONSORSHIP AND ADVERTIZING FEE.

City Administrator Mark Reagles who was also a member of Kiwanis commented that they were able to provide one \$1,500 Charlie Weaver Scholarship and four \$750 scholarships to students at Rogue River Junior/Senior High School. They also provided \$10 to each of the 100-gift bags given to the graduating class.

**AGENDA ITEM 12** Resignation: A resignation from Budget Committee member Carole Poling.

MOVED (VANARSDALE), SECONDED (HILTY) AND CARRIED TO REGRETFULLY ACCEPT THE RESIGNATION FROM BUDGET COMMITTEE MEMBER CAROLE POLING.

**OTHER BUSINESS:**

---

City Councilor Barb Hilty asked if Jared Baldwin had submitted a letter of resignation from the budget committee.

City Administrator Mark Reagles said he had received verbal notice of his resignation but nothing writing.

City Administrator Mark Reagles said he had met with the City Attorney and Planner Ryan Nolan and it had been determined that recent law changes regarding voter's annexation would no longer allow the City to handle annexations by a vote of the people. If someone applied for an annexation staff would run it through the standard process.

City Administrator Mark Reagles commented he had been notified that ODOT had received the City's application for Rooster Park but due to COVID-19 they had canceled presentations and he did not know where it go and if any money would even be available. He said that the Army had been lined up to work in Rooster Park next summer and there was \$352,000 allocated in the 2020-2021 budget for the development of the park.

City Administrator Mark Reagles informed the City Council that he had participated in a letter being sent out by multiple jurisdictions regarding third-party building official regulations to the advisory committee explaining how important the program was to the cities.

City Councilor Barb Hilty asked where the jail levy was at now that the election failed.

Chief Curtis Whipple commented that Sheriff Stickler did a good job in representing the levy.

City Administrator Mark Reagles commented that staff had received notification that the County Commissioners would be signing the Intergovernmental Agreement for Judicial Services on June 3, 2020 and the Chief had already directed his staff to start issuing citations to Justice Court.

City Administrator Mark Reagles said he had been working with SOREDI for a CDBG Grant which was a multi-city grant of \$150,000 that would be granted to businesses in the City.

City Administrator Mark Reagles said he and Public Works Director Mike Bollweg would be meeting with the engineers from Civil West to discuss the Rogue River Water Master Plan CDBG projects and how the City would be moving forward.

City Administrator Mark Reagles commented that the annual SOREDI meeting would be held virtually due to COVID-19. He said that a video had been made of the

---

Mayor talking about our City.

City Councilor Barb Hilty asked what Phase II looked like for our City.

City Administrator Mark Reagles said he hadn't been told yet but did not anticipated a huge change other than allowing more people to congregate in churches and events.

City Councilor Barb Hilty asked if Ride-the-Rogue was still scheduled.

City Administrator Mark Reagles said he didn't feel is would be an issue. Palmerton Park is big enough for the amount of people participating. He felt the only issues could be with social distancing at the rest stops.

Mayor Wayne Stuart said that new military banners had been put up in the downtown area.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (PASCALAR), seconded (ENGLAND) and carried, the meeting adjourned at 6:50 p.m.

**ATTEST:**



Carol J. Weir, MMC  
City Recorder