



CITY OF ROGUE RIVER

133 Broadway • Box 1137 Rogue River, Oregon 97537 • (541) 582-4401
Fax: (541) 582-0937 • website: cityofrogueriver.org

To: Rooster Crow Commercial Concession Booth Participants

Thank you for inquiring about the Rogue River National Rooster Crowing event. This year we are celebrating the **"70th Annual National Rooster Crowing Contest"** with the theme being **"Makin' a Splash."**

Rooster Crow is the last Saturday in June, falling on June 23, 24 and 25, 2023 this year. We have scheduled this event for three days, Friday, Saturday and Sunday. The event's will start Friday evening with a kick-off dinner at the Rogue River Community Center sponsored by the Rogue River Rooster Committee and follow with live entertainment at the Woodville Museum gazebo. Saturday, we have scheduled the parade, both Human and Rooster Crowing contests, Cal-Ore Hydroplane Boat Races at Dee's Landing in John F. Flemming Park on Rogue River Highway. There will also be with live entertainment at the Woodville Museum bandstand during the day along and vendors and food booths. Saturday evening the Old Time Fiddlers will be performing in the Rooster Crow Pavilion. Scheduled for Sunday is Church at the Crow, the Car Show, vendors and live entertainment.

The concession booths are approximately 10'x12' to 12'x12' and near all the events. If you require more room than 12'x12', you must purchase more than one space. If you arrive to set-up your booth and find you require more space than originally applied for, we will move you at our discretion and charge any additional fees. Or, we will turn you away without a refund. The booths must be set up by 9:00 a.m. and no tear down before 5:00 p.m. each day. You're also able to start setting up on Friday evening. The cost is \$100.00 per booth and we assign booths on a first come first served basis.

If you are a food vendor, you must contact the *Environmental Health Services Department* at 541-774-8206 for your requirements. Certification must be obtained prior to the event, and an inspector will be on site the morning of the event.

Enclosed find an application form for your Rooster Crow Concession Booth. We are limited to furnishing power (*providing one 15-amp receptacle per booth*) so be sure to indicate the purpose if you require power. We encourage people to furnish their own *quiet generators* whenever possible. Also, from the map and food cart diagrams indicate three booth locations allowing me to make the best booth assignment for you. If none of your locations are available, I will consider a booth closest to one of your chooses. Please return your application, map designating your booth chooses and check payable to the City of Rogue River as soon as possible and we will process your business certificate. Please don't hesitate!

I hope this has been helpful to you. Thank you again for considering the **"70th Annual Rogue River National Rooster Crowing Contest"** event. We are expecting another great turn out this year. And, don't hesitate to call for more information.

Sincerely,

Carol J. Weir, MMC
City Recorder
cweir@cityofrogueriver.org
www.cityofrogueriver.org



TREE CITY USA

We are an AA/EOE and comply with Section 504 of the Rehab. Act of 1973

"Home of the National Rooster Crowing Contest"





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NATIONAL ROOSTER CROWING CONTEST CONCESSION BOOTH APPLICATION FORM

_____ Name of Business or Owner *

_____ Contact Person *

_____ Mailing Address *

_____ City, State, Zip *

_____ Phone Number(s) *

_____ E-mail Address *

_____ Type of Business *

_____ Brief Description of Items or Food Sold *

_____ Total size of canopy, trailer or structure *

(see sample diagram on back, be sure to include any overhang, tow hitches, door access, tables, etc.)

All of the items above must be completed to assure accurate processing. All booths are approximately 12' x 12'. If your setup requires more than 12' of ground space, you must purchase more than one booth. Each booth is \$100.00. A booth space is not reserved until the fee has been paid. We issue booths on a first come first served basis. All applications and fees must be remitted by Tuesday, June 20, 2023 to assure booth availability. Late entries are welcome but will be placed at our discretion. Overnight security is provided however you must secure your merchandise. Vendors, you are solely responsible for any loss or damage of your merchandise.

* These Items MUST be Filled In

Require power? YES NO 110 is provided but limited and spread out in the designated booth areas. Power will first be provided to the vendors that absolutely needs it to produce their product such as food and refrigerated items. Other considerations will be made.

_____ Number of booths required (\$100.00 each)

_____ Amount remitted

I hereby affirm that the information set forth above is correct to the best of my knowledge:

_____ Applicants Signature

_____ Date

----- DO NOT WRITE BELOW THIS LINE -----

Receipt No. _____ Date Paid _____ Amount _____

Booth Space No. _____ Occupation Tax No. _____

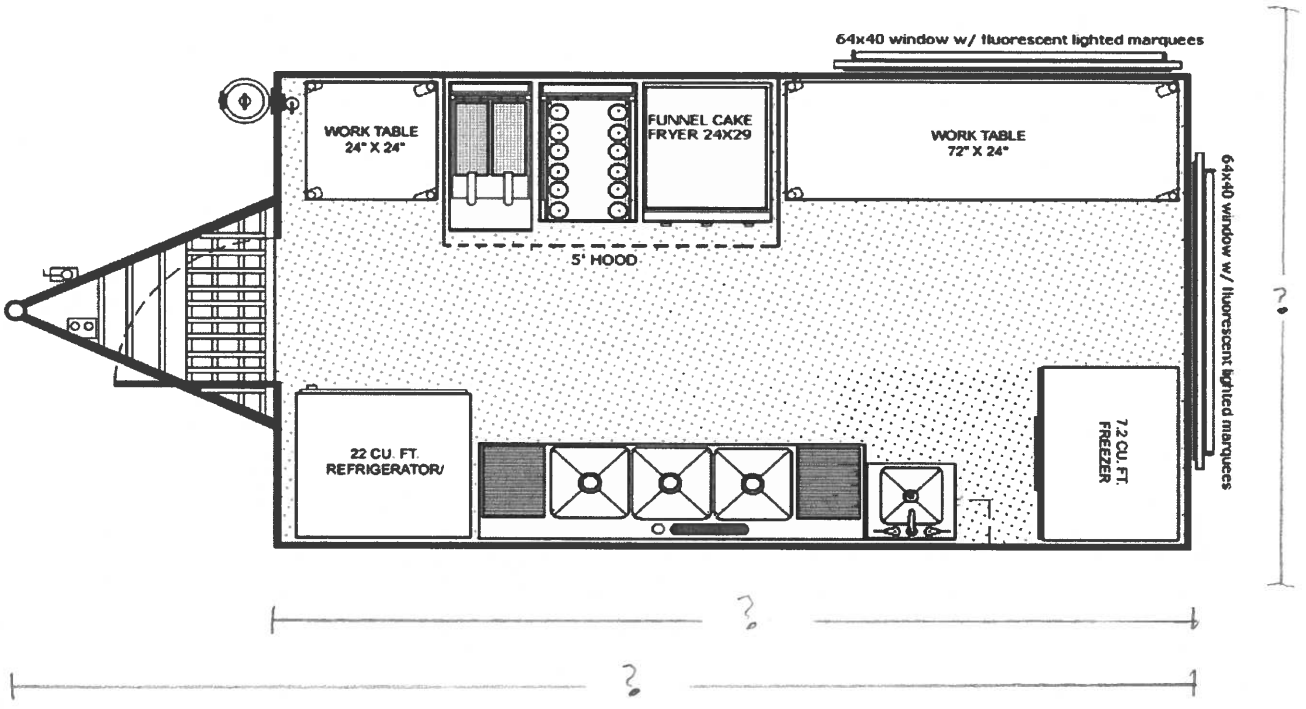


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**INSTRUCTIONS TO RENTERS OF CONCESSION BOOTH SPACES
DURING THE 2023 ROOSTER CROW WEEKEND
June 23, 24 and 25, 2023**

BOOTH # _____

1. Each concession booth serving food or drink must provide a repository for trash outside of the booth area. Game booths must have three sides and a top leaving only a front opening.
2. Access to parking lots and construction of concession booths will not commence any earlier than 6:00 P.M. on Friday evening unless otherwise advised. Vendors are not allowed to park or drive on the grass. If you need to drive on the grass for setup, please contact the Vendor Coordinator upon arrival. If you will use a trailer or heavy cart for your booth, please bring a sheet of plywood to use for under your tires.
3. Overnight parking is your own responsibility. You are allowed to move your vehicle to your booth site after hours for sleeping accommodations only and your vehicle must be removed by 9:00 A.M. the following morning.
4. Concession booth setup must be completed by 9:00 A.M. on Saturday and Sunday (*all VEHICLES **MUST** be removed from the concession area, there will be **NO EXCEPTIONS***).
5. Removal of booths will *NOT* be allowed before 5:00 P.M. on both days of the event and all spaces must be cleaned of cardboard, paper, trash, etc. before departure. It is the responsibility of each booth operator to leave each booth area clean of all trash and debris.
6. All sales must be conducted in your designated booth area. *No vendors will be allowed to walk around the concession area or parade route* and sell any items such as beverage, food, merchandise, etc. This also applies to free samples and/or advertisements.
7. Special arrangements will be handled individually, i.e., specific spaces, electricity, etc. Electricity is limited, please make sure that you adequately state electricity needs on your application. Remember to bring an extension cord rated for the amount of amps and footage you will be using and necessary power strips.
8. Food concession booths must contact the *Environmental Health Department at 541-774-8206* prior to Rooster Crow to obtain the required health permits. *Water hookups are NOT available*. Gray water should be placed in buckets and disposed of properly. *Do **NOT USE THE WATER FROM THE PORTABLE HAND WASH STATIONS***.
9. Once a concession booth is assigned there will be *NO* changing unless found necessary by the City, Rogue River Kiwanis or the Rooster Crow Committee.
10. All concession booths are approximately 12' x 12'. If you arrive to setup and require more space than originally applied for, your booth assignment will be moved at the City's discretion and charged additional fees, or, you will be turned away without a refund.
11. Refund Policy: If your booth can be re-assigned prior to the event, you will be eligible for a refund.
12. The City of Rogue River has Ordinances prohibiting objects intended for the use of drug paraphernalia, and, of obscene printed materials. Copies of these Ordinances are available upon request at a cost of .25¢ per page.
13. In case of a dispute, a representative will be designated to resolve the situation as they see fit. Action may result in removal of the booth from the concession area or shutting down the booth and future application denial.
14. In making the event a friendly and healthy environment for everyone there will be *NO cigarette, e-cigarette or vaping* allowed in or around the concession booths. If you must smoke, please find an area away from the vendors and spectators.
15. It is your responsibility to secure your booth when you are not present. A night watchman will be on site during the overnight hours and law enforcement will be available during the daytime hours, however, the City, Rogue River Kiwanis or Rooster Crow Committee takes no responsibility for any lost, damaged or stolen items. Nor for any injuries that may be caused by any other vendor(s) or spectator(s).

THANK YOU FOR PARTICIPATING IN THE 2023 ROOSTER CROW

WE HOPE YOU HAVE A FUN AND PROFITABLE TIME!

21 | 22



1
2
3
4
5
6
7
8

Woodville
Museum

20
19
18
17

16 | 15 | 14 | 13 | 12 | 11 | 10 | 9 |
87 | 88 | 89 | 90 | 91 | 92 | 93 | 94 | 95

First Street

8 | 7 | 6 | 5 | 4 | 3 | 2 | 1

85
84
83
82
81
80
79

56 | 55
57 | 54
58 | 53
59 | 52

9
10
11
12
13
14
Porta Pottys
Trash
15 | 16 | 17 | 18

Pine Street

78
77
76
75
74
73
72
71
70
69
68

60 | 51
61 | 50
62 | 49
63 | 48
64 | 47
65 | 46
66 | 45
67 | 44
96
97
98
99
100
101
102
103
104

Umpqua Bank

Oak Street

43 | 42 | 41 | 40

36 | 37 | 38 | 39

35 | 34 | 33 | 32

31
30

22 | 21 | 20 | 19

23
24
25
26
27
28
29

East Main Street