

## **UTILITY WORKER**

### **GENERAL STATEMENT OF DUTIES:**

Performs semi-skilled and skilled tasks in the maintenance of city parks, buildings and grounds, and the operation of public works structures and facilities; does related work as required.

### **DISTINGUISHING FEATURES OF THE CLASSIFICATION:**

This is a temporary, seasonal position which primarily opens during the summer months. This employee is responsible for varied construction and maintenance tasks for city buildings, park grounds and facilities, works as a member of a crew on street, water and sewer projects; may work independently on selected jobs.

### **SUPERVISION RECEIVED:**

Work is performed under the supervision of the Public Works Director.

### **SUPERVISION EXERCISED:**

Supervision is not a responsibility of this position.

### **KEY PERFORMANCE AREAS:**

1. Picks up and empties trash of all facilities, buildings and parks; cleans and sanitizes rest rooms; repairs vandalism damage.
2. Fertilizes, mows, trims and edges lawns.
3. Plants, cultivates and waters lawns, trees, shrubs and flowers.
4. Prunes trees and shrubs, and sprays to control insects and weeds.
5. Maintains playground equipment, benches, gates and fencing.
6. Performs minor plumbing, electrical and carpentry tasks.
7. Maintains irrigation systems including cleaning, repairing or replacing items and parts.

## **UTILITY WORKER**

8. Paints playground equipment and other park buildings when needed if schedule or weather permits.
8. May work with public works crew, when required.
10. Performs other related work as required.

### **EMPLOYMENT STANDARDS:**

#### **EDUCATIONAL REQUIREMENTS:**

High school graduation or equivalency.

#### **EXPERIENCE AND TRAINING:**

Two years of experience in building/grounds maintenance, or any satisfactory combination of experience and training which demonstrates the knowledge, skills and ability to perform the above described duties.

#### **KNOWLEDGE OF:**

Building and grounds maintenance which includes carpentry, plumbing, and electrical knowledge; landscaping practices and techniques; safety rules and precautions; the use and application of pesticides; safe use of vehicles, tools, materials and equipment required to perform duties.

#### **ABILITY TO:**

Work independently with a minimum of supervision; perform physical labor in sometimes adverse weather conditions; maintain effective working relationships with other employees, supervisors and the general public; sufficiently perform the physical requirements of the classification; understand and carry out oral and written instructions.

#### **SKILL IN:**

Use of vehicles, machinery, tools and equipment applicable to the position.

#### **NECESSARY SPECIAL REQUIREMENTS:**

## **UTILITY WORKER**

Possession of or ability to obtain necessary Oregon driver's licenses, or any certification required by state or federal agencies to work in the position assigned.

### **ESSENTIAL FUNCTIONS:**

Picks up and empties trash from all buildings and parks; cleans and sanitizes rest rooms; repairs vandalism damage to buildings and grounds. Fertilizes, mows, trims and edges lawns; plants, cultivates and waters lawns, trees, shrubs and flowers; prunes trees and shrubs, and sprays to control insects and weeds.

Maintains playground equipment, benches, gates and fencing. Performs minor plumbing, electrical and carpentry tasks. Maintains irrigation systems including cleaning, repairing or replacing items and parts. Paints playground equipment and other park buildings. May work with public works street crew, when required.

### **PRE-EMPLOYMENT REQUIREMENTS:**

Drug screen, bondable, educational and experience verification. Demonstrated ability to perform essential functions.

**COMPENSATION TYPE:** Hourly

**FLSA EXEMPTION STATUS:** Non-Exempt

## UTILITY WORKER

### MENTAL APTITUDES TABLE

Designated Function	% Time	Aptitude Level	
WRITING	10	2	Note: Percentages may exceed 100% because functions may occur
READING	20	2	
REASONING	50	2	
MATHEMATICS	25	2	
VERBAL	20	2	

### BASIC ACUITIES

Designated Function	Acuity Level
VISION	2
HEARING	2
TOUCH	2
TASTE	2
SMELL	1

Note: Acuity and aptitude levels are: High = 1 Medium = 2 Low = 3

Acuity and aptitude levels are established after reasonable accommodations are provided.

## UTILITY WORKER

### POSITION FUNCTIONAL REQUIREMENTS

**DIVISION/DEPT:** Public Works  
**JOB TITLE:** Utility Worker  
**REPORTS TO:** Public Works Director

FUNCTION	N/A	OCCASIONALLY	FREQUENTLY	CONSTANTLY
STANDING			X	
BENDING				X
CLIMBING				X
WALKING			X	
CARRYING/ LIFTING 10 LBS				X
CARRYING/ LIFTING 30 LBS				X
CARRYING/ LIFTING 60 LBS				X
OPERATING EQUIPMENT				X
OPERATING MOTOR VEHICLE			X	

#### **OTHER PHYSICAL FUNCTIONS:**

Pushing/pulling, manual dexterity, stooping, sitting, reaching above shoulder level. Quite often works out of doors, regardless of weather conditions.