

**THURSDAY, NOVEMBER 17, 2016**

**CITY HALL COUNCIL CHAMBERS**

**CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON**

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

**INVOCATION** Pastor Sharon Boland with the Hope Alive Foursquare Church delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale  
City Councilor Bill Jones  
City Councilor Fred England  
City Councilor Shelli Spencer  
City Councilor Don Daugherty  
City Councilor Mark Poling

**COUNCIL MEMBERS ABSENT:**  
City Councilor Robert Catherwood

**ALSO PRESENT:**  
Mark Reagles, City Administrator  
Carol Weir, City Recorder  
John Krawczyk, City Engineer/Public Works Director

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (JONES), SECONDED (ENGLAND) AND CARRIED TO APPROVE THE MINUTES OF JULY 28, 2016, AUGUST 4, 2016, AUGUST 25, 2016 AND SEPTEMBER 22, 2016.

**COMMITTEE REPORTS:**

**Community Relations:** City Councilor Shelli Spencer reported that she had not been able to attend the Community Center Board meetings due to a scheduling conflict with her new job; she had just attended the Chamber of Commerce meeting stating that the big news was that the members of the Chamber of Commerce and members of the Rogue River Kiwanis would be meeting to discuss combining their efforts and duties of Rooster Crow by forming a Committee. She announced that the

Annual Tree Lighting Ceremony was scheduled for December 3, 2016 at 6:00 p.m. in the Downtown Plaza.

Mayor Pam VanArsdale stated that she had discussed with the Chamber that Bradley Realty would supply song books and candles for the Annual Tree Lighting Ceremony and they were very receptive to the idea.

City Councilor Bill Jones asked what the Theme was for the 2017 Rooster Crow?

City Councilor Shelli Spencer replied that it was "The Redneck Rooster Crow".

**Finance Committee:** City Councilor Don Daugherty reported that they met twice during the month to review and approve bills prior to signing 64-checks totaling \$580,517.41 for the month of October 2016.

**NEW BUSINESS:**

**AGENDA ITEM 1** **Council Bill No. 16-2329; Resolution No.1303-R:** A Resolution amending Resolution No. 06-1118-R, a job description for the position of Public Works Director for the City of Rogue River, Oregon, and repealing Resolution No. 07-1144-R.

MOVE (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 16-2329.

**AGENDA ITEM 2** **Council Bill No. 16-2330; Resolution No. 1304-R :** A Resolution adopting a salary range for the position of Public Works Director for the City of Rogue River, Oregon, and repealing Resolution No. 99-953-R.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO ADOPT COUNCIL BILL NO. 16-2330.

City Administrator Mark Reagles explained the reason for changing the previous job description which included being a Civil Engineer was because they did not anticipate hiring a replacement that would have an Engineering Degree.

**AGENDA ITEM 3** **Council Bill No. 16-2331; Resolution No. 16-1305-R:** A Resolution authorizing reimbursement of law enforcement training costs pursuant to Oregon Revised Statute 181A.620.

MOVE (SPENCER), SECONDED (POLING) AND CARRIED TO ADOPT COUNCIL BILL NO. 16-2331.

Mayor Pam VanArsdale informed the audience that the intent of the Resolution was to receive reimbursement of incurred costs of a newly trained police officer if poached from another entity.

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City Administrator Mark Reagles commented that in the past it was the responsibility of the police officer to reimburse the City if they were to take employment with another entity which would be pro rated by time served with the City.

**AGENDA ITEM 4** **Oath of Service**: City Administrator Mark Reagles administer the Oath of Service promoting Officer Robert Buren to Patrol Corporal in the witness of Public Notary Carol Weir, City Recorder.

Chief Chris Snyder presented Corporal Buren with a Certificate of Promotion.

Mayor Pam VanArsdale dismissed the attending officers from the meeting.

**AGENDA ITEM 5** **Agreement**: An annual agreement between the City and the Rogue River Chamber of Commerce and Rogue River Kiwanis to conduct the annual "Rogue River National Rooster Crowing Contest" weekend.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN THE ANNUAL AGREEMENT BETWEEN THE CITY AND THE ROGUE RIVER CHAMBER OF COMMERCE AND ROGUE RIVER KIWANIS TO CONDUCT THE ANNUAL "ROGUE RIVER NATIONAL ROOSTER CROWING CONTEST" WEEKEND.

City Councilor Shelli Spencer disclosed that she was the Rooster Crow Coordinator and was paid for her services.

The other members of the City Council did not see a conflict and had no issue with Councilor Spencer voting on the Agenda Item.

**AGENDA ITEM 6** **Liquor License Application**: An Oregon Liquor Control Commission Liquor License Application for change of privilege for the Cattlemen's Saloon, LLC, at 108 Depot Street, Rogue River, Oregon. Applicant: William Neiswanger, Owner.

MOVE (JONES), SECONDED (ENGLAND) AND CARRIED TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION FOR CHANGE OF PRIVILEGE FOR THE CATTLEMEN'S SALOON, LLC, AT 108 DEPOT STREET, ROGUE RIVER, OREGON. APPLICANT: WILLIAM NEISWANGER, OWNER.

Mayor Pam VanArsdale commented that the applicant had changed their company to an LLC.

City Recorder Carol Weir commented that the applicant was also changing their privilege to include Off Premise Sales.

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**AGENDA ITEM 7** **Resignation:** A Resignation from City Engineer/Public Works Director John Krawczyk effective January 1, 2017.

MOVE (POLING), SECONDED (SPENCER) TO ACCEPT THE RESIGNATION FROM CITY ENGINEER/PUBLIC WORKS DIRECTOR JOHN KRAWCZYK EFFECTIVE JANUARY 1, 2017 WITH REGRETS.

Mayor Pam VanArsdale told Mr. Krawczyk that even though they were picking fund at him he deserved his retirement, that he had been great for the City the last few years. With regrets she called for the vote.

MOTION CARRIED.

**AGENDA ITEM 8** **Request:** A request from the Rogue River Community Center's Christmas Project Partners for a monetary donation for the "5<sup>th</sup> Annual Christmas Project" serving the citizens of Rogue River, Oregon.

MOVE (ENGLAND), SECONDED (JONES) AND CARRIED TO THE ROGUE RIVER COMMUNITY CENTER'S CHRISTMAS PROJECT PARTNERS FOR A MONETARY DONATION IN THE AMOUNT OF \$250 FOR THE "5<sup>TH</sup> ANNUAL CHRISTMAS PROJECT" SERVING THE CITIZENS OF ROGUE RIVER, OREGON.

**AGENDA ITEM 9** **Proclamation:** Mayor Pam VanArsdale officially read a Proclamation declaring November 10, 2016 as the day to "Honor the Dead by Helping the Living" with the annual distribution of Buddy Poppies by the Rogue River Veterans of Foreign Wars Post 4116.

**OTHER BUSINESS:**

Mayor Pam VanArsdale commented that she would not be available for the December 1, 2016 Council/Staff Workshop and at the time staff did not have much for a meeting and suggested canceling the meeting.

City Councilor Mark Poling commented that he also would not be able to attend.

It was the consensus of the remaining City Councilors to cancel the regularly scheduled workshop for Thursday, December 1, 2016.

Mayor Pam VanArsdale distributed a local news article depicting City Councilor Mark Poling, VFW Post 4116's service officer, being awarded a high honor from the Veterans of Foreign Wars as the National aide-de-camp. His duties included overseeing VIPs as they visited our area by coordinating their itinerary, schedule appointments, and travel arrangements and supervise other members of the VIPs entourage and coordinate official functions.

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City Councilor Mark Poling also held the position back in 1983 he was a State aide-to-camp for one year while living in Portland, Oregon. He said that "You have to be a jack-of-all-trades in this job."

Mayor Pam VanArsdale commented that she had been happy with everyone's performance on their current committee's but asked if anyone would like to be assigned to a different committee.

All the City Councilors commented that they were happy with being reassigned to their current assignments.

City Administrator Mark Reagles commented that assignments were typically done at the first meeting in January of 2017.

Mayor Pam VanArsdale wished everyone a "Happy Thanksgiving."

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (SPENCER), seconded (JONES) and carried, the meeting adjourned at 7:30 p.m.

**ATTEST:**

Carol J. Weir, MMC  
City Recorder