

THURSDAY, DECEMBER 28, 2017

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

INVOCATION Pastor James McKinney with the Grace Baptist Church delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Pam VanArsdale
City Councilor Fred England
City Councilor Robert Catherwood
City Councilor Shelli Spencer
City Councilor Don Daugherty
City Councilor Mark Poling

COUNCIL MEMBERS ABSENT:
City Councilor Bob Pascalar

ALSO PRESENT:
Mark Reagles, City Administrator/Planner
Carol Weir, City Recorder
Mike Bollweg, Public Works Director
Kailin Honea, Accounting/Administrative Assistant

A quorum was present and due notice had been published.

COMMITTEE REPORTS:

Community Relations: City Councilor Shelli Spencer reported that the holiday events went well.

Finance Committee: City Councilor Bob Catherwood reported that they had met twice during the month of November to review and approve the bills and signed 69-checks totaling \$127,659.46.

Police Commission: City Councilor Fred England reported that the department had been very busy, that a new officer would be starting on January 8, 2018 and that they had delivered two of the new cars. He also commented that they were still looking for another officer and with the low level of officers the department had been feeling the stress.

Rogue Valley Area Commission of Transportation: City Councilor Fred England reported they discuss aviation issues in the valley, funding for restrooms at the Ashland Airport, and fuel card lock systems.

Rogue Valley Council or Governments (RVCOG): Mayor Pam VanArsdale reported they had discussed Shake Down and how they would address only a 90-second warning for shutting down computers, utility plants and more.

OLD BUSINESS:

AGENDA ITEM 1 **Council Bill No. 17-2354; Ordinance No. 17-400-O:** An Ordinance amending Rogue River Municipal Code, Chapter 8.05; Nuisances, by adopting procedures for abatement of Chronic Disorderly Properties within the City limits of the City of Rogue River, Oregon.

MOVED (SPENCER), SECONDED (CATHERWOOD) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2354.

NEW BUSINESS:

AGENDA ITEM 2 **Council Bill No. 17-2355:** An Ordinance amending Rogue River Municipal Code, Chapter 2.10; City Council Meetings, Section 2.10.010; Meetings for the City of Rogue River, Oregon.

MOVED (ENGLAND), SECONDED (CATHERWOOD) AND CARRIED TO ADOPT THE FIRST READING OF COUNCIL BILL NO. 17-2355.

AGENDA ITEM 3 **Council Bill No. 17-2356:** An Ordinance amending Rogue River Municipal Code, Chapter 17; Zoning regarding garage requirements.

MOVED (CATHERWOOD), SECONDED (ENGLAND) AND CARRIED TO ADOPT THE FIRST READING OF COUNCIL BILL NO. 17-2356.

AGENDA ITEM 4 **Council Bill No. 17-2357; Resolution No. 17-1326-R:** A Resolution transferring appropriation authority within the General fund for the year beginning July 1, 2017.

MOVED (SPENCER), SECONDED (CATHERWOOD) AND CARRIED TO ADOPT COUNCIL BILL NO. 17-2357.

AGENDA ITEM 5 **Audit:** Accept the 2016-2017 Audit as prepared and presented by KDP Public Accountants, LLP.

MOVED (CATHERWOOD), SECONDED (ENGLAND) AND CARRIED TO ACCEPT THE AUDIT AS PRESENTED BY KDP PUBLIC ACCOUNTANTS, LLP.

Mayor VanArsdale thanked City Administrator Mark Reagles and Finance Officer Bonnie Honea for keeping everything running smoothly during the audit process.

AGENDA ITEM 6 **Appointment:** Appoint and swear in Barb Hilty to Planning Commission Alternate No. 1.

MOVED (ENGLAND), SECONDED (CATHERWOOD) AND CARRIED TO APPOINT BARB HILTY AS PLANNING COMMISSION ALTERNATE NO. 1.

City Recorder Carol Weir administered the Oath of Office to Planning Commission Alternate Barb Hilty

AGENDA ITEM 7 **Appointment:** Appoint and swear in Ryan Hess to Planning Commission Alternate No. 2.

MOVED (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO APPOINT RYAN HESS AS PLANNING COMMISSION ALTERNATE NO. 2.

Mr. Hess was not available to attend the meeting and would be sworn in at a later date.

AGENDA ITEM 8 **Appointment:** Appoint a Budget Officer for the 2018-2019 budget year.

MOVED (SPENCER), SECONDED (POLING) AND CARRIED TO APPOINT CITY ADMINISTRATOR MARK REAGLES AS THE BUDGET OFFICER FOR THE 2018-2019 BUDGET YEAR.

AGENDA ITEM 9 **Request:** A request from Marlene Matichak at 1764 East Evans Creek Road to hook up to City water and sewer services in the Urban Growth Boundary.

MOVED (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE A REQUEST FROM MARLENE MATICHAK AT 1764 EAST EVANS CREEK ROAD TO HOOK UP TO CITY WATER AND SEWER SERVICES IN THE URBAN GROWTH BOUNDARY.

AGENDA ITEM 10 **Request:** A request from Accounting/Administrative Assistant Kailin Honea to attend Out-of-State Training to pursue her Professional Development Certification at the Northwest Clerks Institute at the University of Puget Sound in Tacoma, Washington.

MOVED (SPENCER), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE A REQUEST FROM ACCOUNTING/ADMINISTRATIVE ASSISTANT KAILIN HONEA TO ATTEND OUT-OF-STATE TRAINING TO PURSUE HER PROFESSIONAL DEVELOPMENT CERTIFICATION AT THE NORTHWEST CLERKS INSTITUTE AT THE UNIVERSITY OF PUGET SOUND IN TACOMA, WASHINGTON.

OTHER BUSINESS:

City Councilor Fred England commented that the development on top of Robbins Avenue had been causing a lot of disturbance with speeding trucks, their use of jake brakes and the track out from the trucks was out of control.

Public Works Director Mike Bollweg said they had been getting after them and had also involved the police department to make sure they stop the disturbance and track out issues.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (SPENCER), seconded (ENGLAND) and carried, the meeting adjourned at 7:29 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder