

# **CITY OF ROGUE RIVER**

# **City Council Minutes**

THURSDAY, FEBRUARY 22, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

**INVOCATION** Pastor Charlie Granade with Grace Baptist Church delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale  
City Councilor Fred England  
City Councilor Don Daugherty  
City Councilor Mark Poling

**COUNCIL MEMBERS ABSENT:**

City Councilor Bob Pascalar

**ALSO PRESENT:**

Mark Reagles, City Administrator/Planner  
Carol Weir, City Recorder  
Mike Bollweg, Public Works Director

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE MINUTES OF NOVEMBER 30, 2017, DECEMBER 7, 2017 AND DECEMBER 28, 2017.

**COMMITTEE REPORTS:**

**Finance Committee:** City Councilor Bob Catherwood reported that they met twice during the month of January 2018 to review and approve the bills and signed 71-checks totaling \$88,359.55.

**Personnel Committee:** City Councilor Mark Poling reported they were still in the process of recruiting for a police officer and a utility worker.

**Planning Commission Liaison:** City Councilor Mark Poling reported at their last meeting they discussed procedures for a property line adjustment and a partition of

property located inside the City limits.

**Police Commission:** City Councilor Don Daugherty reported that Corporal Buren attended the meeting in lieu of Chief Chris Snyder who was on medical leave. They reviewed the log book from the previous month that showed activities of stolen vehicles, attempted suicide, thefts and break-ins. He said that the new vehicles should be equipped and on the road within six to eight-weeks as the equipment keeps dribbling in. And, Officer Hanson and Koda will be attending a 2-week training course.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** Mayor Pam VanArsdale reported they were still amending the regional transportation plan as projects came up. They held their elections but nothing changed, the Mayor of Grants Pass was elected Chair and Mayor VanArsdale was election Vice Chair for the upcoming year and they approved the annual dues schedule and the City could anticipate a \$7 increase making their annual dues \$355 for 2018.

**OLD BUSINESS:**

**AGENDA ITEM 1** **Council Bill No. 18-2358; Ordinance No. 18-403-O** : An Ordinance regulating marijuana facilities in the City limits of the City of Rogue River, Oregon, and repealing Ordinance No. 16-393-O and 16-395-O.

MOVED (POLING), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2358.

**NEW BUSINESS:**

**AGENDA ITEM 2** **Income Survey:** Authorize Staff to proceed working with Portland State University to create an agreement for developing a methodology for an income survey that can be used to apply for various grant funding after Council determines to use Option 1 or Option 2.

MOVED (ENGLAND), SECONDED ([POLING) AND CARRIED TO AUTHORIZE STAFF TO PROCEED WITH PORTLAND STATE UNIVERSITY TO CREATE AN AGREEMENT FOR DEVELOPING A METHODOLOGY FOR AN INCOME SURVEY THAT CAN BE USED TO APPLY FOR VARIOUS GRANT AND CHOOSING OPTION 2.

**AGENDA ITEM 3** **Request:** Approve or deny a request from Rogue River Greenway Director, Julia Hendricks to waive the fees for the use of Palmerton Park on Friday, September 21, 2018 and Friday, September 22, 2018 to hold the 2018 Ride the Rogue Cycling event.

MOVED (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE

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A REQUEST FROM ROGUE RIVER GREENWAY DIRECTOR, JULIA HENDRICKS TO WAIVE THE FEES FOR THE USE OF PALMERTON PARK ON FRIDAY, SEPTEMBER 21, 2018 AND FRIDAY, SEPTEMBER 22, 2018 TO HOLD THE 2018 RIDE THE ROGUE CYCLING EVENT.

**AGENDA ITEM 4** **Request:** Approve or deny a request from Rogue River Greenway Director, Julia Hendricks to hang a banner across Depot Street from September 10 to September 24, 2018 for the 2018 Ride the Rogue Cycling event being held on September 22, 2018.

MOVED (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE A REQUEST FROM ROGUE RIVER GREENWAY DIRECTOR, JULIA HENDRICKS TO HANG A BANNER ACROSS DEPOT STREET FROM SEPTEMBER 10 TO SEPTEMBER 24, 2018 FOR THE 2018 RIDE THE ROGUE CYCLING EVENT BEING HELD ON SEPTEMBER 22, 2018.

**AGENDA ITEM 5** **Liquor License:** Approve or deny authorizing the Mayor to sign an Oregon Liquor Control Commission Application for Temporary Use of an Annual License from the Rogue River Veterans of Foreign Wars Post 4116 to hold an outdoor event for the 6<sup>th</sup> Annual Connie Fiske Breast Cancer Fund Awareness Walk on Saturday, March 10, 2018.

MOVED (POLING), SECONDED (DAUGHERTY) AND CARRIED APPROVED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FROM THE ROGUE RIVER VETERANS OF FOREIGN WARS POST 4116 TO HOLD AN OUTDOOR EVENT FOR THE 6<sup>TH</sup> ANNUAL CONNIE FISKE BREAST CANCER FUND AWARENESS WALK ON SATURDAY, MARCH 10, 2018.

City Councilor Fred England commented that he did not see a second exit on the sketch.

City Recorder Carol Weir commented that they were putting up a breakaway fence.

City Administrator Mark Reagles commented that they never have two exits because OLCC requires that they monitor people going in and out of the event. In case of an emergency they do have the breakaway fence.

City Councilor Mark Poling commented that they do have fire exits at the front and back doors, and the patio.

**OTHER BUSINESS:**

Mayor Pam VanArsdale explained that she had spoke with the person in charge of the Small Cities meeting regarding the third Thursday of the month instead of the

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second Thursday for the March meeting. She recommended that they change their workshop to the 8<sup>th</sup> of March 2018 instead of the 15<sup>th</sup>. It was agreed to hold the Council Workshop on Thursday, March 8<sup>th</sup> at 10:00 a.m.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (ENGLAND), seconded (DAUGHERTY) and carried, the meeting adjourned at 7:22 p.m.

**ATTEST:**

Carol J. Weir, MMC  
City Recorder