

# **CITY OF ROGUE RIVER**

# **City Council Minutes**

THURSDAY, MAY 24, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Pam VanArsdale at 7:00 p.m.

**INVOCATION** Pastor Dale Schaffner with New Beginnings Christian Center delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale  
City Councilor Bob Pascalar  
City Councilor Fred England  
City Councilor Robert Catherwood  
City Councilor Shelli Spencer  
City Councilor Don Daugherty  
City Councilor Mark Poling

**ALSO PRESENT:**

Mark Reagles, City Administrator/Planner  
Carol Weir, City Recorder  
Mike Bollweg, Public Works Director

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE MINUTES OF MARCH 22, 2018.

**COMMITTEE REPORTS:**

**Community Relations; Rogue River Chamber of Commerce:** City Councilor Ryan Hess reported the Chamber would be holding a recognition dinner at the Bear Hotel. They currently had fifteen members. They're holding a Greeters Meeting on the first Thursday in June at the Grange.

**Community Relations; Rogue River Community Center:** City Councilor Wayne Stuart reported that they were looking for more volunteers to help cover for sickness and leaves. With the lack of volunteers they had decided to close the doors on Wednesday afternoons and reassign people on Monday, Tuesday, Thursday and

---

Fridays. They had a good turn out for their recent Friday night dinner and considering providing a credit card service at the Thrift Store to hopefully increase the money flow coming in.

**Finance Committee:** City Councilor Don Daugherty reported they had met twice to review and approve the bills submitting during the month of March 2018 and signed 62-checks totaling \$67,315.22.

**Personnel Committee:** City Councilor Mark Poling reported they met to discuss that the Public Works Department was fully staffed along with the Police Department but now two-officers were out on medical leave.

**Planning Commission Liaison:** City Councilor Mark Poling reported they continued their review of the commercial zone and conditional uses.

**Rogue Valley Area Commission of Transportation:** City Councilor Fred England reported they met and were provided with a pamphlet from Oregon Department of Transportation (ODOT) showing all their projects currently going on.

Mayor Pam Vanarsdale commented that those pamphlets were also distributed in the newspaper and mail boxes.

**Rogue Valley Council or Governments (RVCOG):** Mayor Pam VanArsdale reported they met to approved their budget for 2018-2019.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** Mayor Pam VanArsdale reported they met and more ODOT projects were added to the Transportation Improvement Plan.

Mayor Pam VanArsdale welcomed County Commissioner Colleen Roberts and her mother Jessie.

**OLD BUSINESS:**

**AGENDA ITEM 1 Appeal:** Continue deliberations from April 26, 2018 to hear an appeal filed by Richard Porta with Gold River Botanical's regarding a sign permit.

Mayor Pam VanArsdale commented that Mr. Porta was withdrawing his appeal for the sign application in question and would be submitting something new to the Sign Review Board.

MOVED (DAUGHERTY), SECONDED (PASCALAR) AND CARRIED TO ACCEPT RICHARD PORTA'S WITHDRAWAL FOR A SIGN AT GOLD RIVER BOTANICAL'S.

---

**NEW BUSINESS:**

**AGENDA ITEM 2** **Council Bill No. 18-2364; Resolution No. 18-1333-R:** A Resolution certifying the municipal services provided by the City of Rogue River, Oregon, for the 2018-2019 budget year.

MOVED (POLING), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2364.

City Administrator Mark Reagles explained the necessity of adopting the Resolution was so that the City could show they're eligible to receive all other revenues other than the State Revenue Sharing. Those other taxes would be gas, liquor, transient room , etc.

**AGENDA ITEM 3** **Council Bill No. 18-2365; Resolution No. 18.1334-R:** A Resolution extending Workers' Compensation coverage to volunteers of the City of Rogue River, Oregon, for the 2018-2019 budget year.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2365.

**AGENDA ITEM 4** **Council Bill No. 18-2366; Resolution No. 18-1335-R:** A Resolution declaring the City's election to receive State Revenue Sharing for the 2018-2019 budget year for the City of Rogue River, Oregon.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2366.

**AGENDA ITEM 5** **Council Bill No. 18-2367; Resolution No. 18-1336-R:** A Resolution authorizing funds to be used in the financial management of the City of Rogue River, Oregon, for the 2018-2019 budget year.

MOVED (ENGLAND), SECONDED (DAUGHERTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2367.

**AGENDA ITEM 6** **Council Bill No. 18-2368; Resolution No. 18-1337-R:** A Resolution adopting the budget, making appropriations, and levying taxes for the City of Rogue River, Oregon, for the 2018-2019 budget year.

MOVED (POLING), SECONDED (DAUGHERTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2368 LEVYING TAXES PROVIDED FOR IN THE BUDGET ADOPTED IN PARAGRAPH 1 OF THE RESOLUTION AT THE RATE OF \$3.1492 PER \$1,000 OF ASSESSED VALUE FOR THE OPERATIONS AND IN THE AMOUNT OF \$95,042 FOR BONDS; AND THAT THOSE TAXES WERE HEREBY

---

IMPOSED AND CATEGORIZED FOR THE TAX YEAR 2018-2019 UPON THE ASSESSED VALUE OF ALL TAXABLE PROPERTY WITHIN THE CITY.

**AGENDA ITEM 7** **Council Bill No. 18-2369; Resolution No. 18-1338-R:** A Resolution adopting the City of Rogue River's representation in the updates to the Jackson County Multi-jurisdictional Natural Hazard Mitigation Plan.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 18-2369.

**AGENDA ITEM 8** **Agreement:** Authorize the Mayor to sign a Restated Intergovernmental Agreement of Emergency Communications of Southern Oregon between the City and Emergency Communications of Southern Oregon.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN A RESTATED INTERGOVERNMENTAL AGREEMENT OF EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON BETWEEN THE CITY AND EMERGENCY COMMUNICATIONS OF SOUTHERN OREGON.

**AGENDA ITEM 9** **Agreement:** Authorize the Mayor to sign an Agreement for 9-1-1 Answering and Dispatch Services between the City and Emergency Communications Agency of Southern Oregon.

MOVED (PASCALAR), SECONDED (ENGLAND) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN AGREEMENT FOR 9-1-1 ANSWERING AND DISPATCH SERVICES BETWEEN THE CITY AND EMERGENCY COMMUNICATIONS AGENCY OF SOUTHERN OREGON.

**AGENDA ITEM 10** **Agreement:** Authorize the Mayor to sign an Engagement Letter between the City and KDP, Certified Public Accounts, LLP, to conduct audit services for the year ending June 30, 2018.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN ENGAGEMENT LETTER BETWEEN THE CITY AND KDP, CERTIFIED PUBLIC ACCOUNTS, LLP, TO CONDUCT AUDIT SERVICES FOR THE YEAR ENDING JUNE 30, 2018 IN THE AMOUNT OF \$27,000.

**AGENDA ITEM 11** **Request:** Ratify a consensus taken for a request from the Cal-Ore River Racers to authorize the Mayor to sign an application for a Permit to Hold a Marine Event, Regatta or Parade for the Rooster Crow Hydroplane Race on June 30, 2018 and July 1, 2018.

MOVED (PASCALAR), SECONDED (ENGLAND) AND CARRIED TO RATIFY A CONSENSUS TAKEN FOR A REQUEST FROM THE CAL-ORE RIVER RACERS

---

TO AUTHORIZE THE MAYOR TO SIGN AN APPLICATION FOR A PERMIT TO HOLD A MARINE EVENT, REGATTA OR PARADE FOR THE ROOSTER CROW HYDROPLANE RACE ON JUNE 30, 2018 AND JULY 1, 2018.

**AGENDA ITEM 12** Request: Consider a request from Julia Hendricks, Director of the Rogue River Greenway, Ride the Rogue, to serve beer and wine during their 2018 event.

MOVED (HESS), SECONDED (ENGLAND) AND CARRIED TO APPROVE A REQUEST FROM JULIA HENDRICKS, DIRECTOR OF THE ROGUE RIVER GREENWAY, RIDE THE ROGUE, TO SERVE BEER AND WINE DURING THEIR 2018 EVENT.

**AGENDA ITEM 13** Liquor License: Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License for JD's Sports Pub, LLC, to serve alcohol during the 2018 Ride-the-Rogue event being held in Palmerton Park on Saturday, September 22, 2018. Applicant: Jack DiMatteo.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FOR JD'S SPORTS PUB, LLC, TO SERVE ALCOHOL DURING THE 2018 RIDE-THE-ROGUE EVENT BEING HELD IN PALMERTON PARK ON SATURDAY, SEPTEMBER 22, 2018. APPLICANT: JACK DIMATTEO.

**AGENDA ITEM 14** Liquor License: Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License for Cattlemen's Saloon, to serve alcohol in an outdoor area being held at 108 Depot Street during Rooster Crow on June 29-30, 2018. Applicant: Bill Neiswanger, Owner.

Mayor Pam VanArsdale commented that the Applicant Bill Neiswanger was also asking that the Liquor License Temporary License application fee be waived.

MOVED (HESS), SECONDED (DAUGHERTY) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FOR CATTLEMEN'S SALOON, TO SERVE ALCOHOL IN AN OUTDOOR AREA BEING HELD AT 108 DEPOT STREET DURING ROOSTER CROW ON JUNE 29-30, 2018. APPLICANT: BILL NEISWANGER, OWNER. AND WAIVE THE TEMPORARY LICENSE FEE.

City Administrator Mark Reagles commented that staff had met with Bill and Jinny Neiswanger under the guidelines of the new Special Event Permit Request even though we'd had years of history for their events during the Rooster Crow weekend. Discussion included comments and sign offs from the Police Chief, Fire Marshal,

---

Building Department and Public Works.

**AGENDA ITEM 15** **Liquor License:** Authorize the Mayor to sign an Oregon Liquor Control Commission application for Temporary Use of an Annual License for Rogue River Veterans of Foreign Wars & Auxiliary Post 4116, to serve alcohol in an outdoor area for the High School Scholarship Fundraiser being held on September 8, 2018. Applicant: Sherry Prudhon.

MOVED (POLING), SECONDED (ENGLAND)

Veteran's of Foreign Wars Auxiliary President, Sherry Prudhon stated that she did meet with staff and it had been asked that they provide a six-foot fence around the parameter, preferably one that could not be seen through but she would like to be able to see through the fence so that she could monitor what was going on out in the VFW and Library parking lots. But if that was required she would position a monitor in the two parking lots. She said she was still working on finding security that would meet the requirements for being DPSST Certified. She was aware that people were concerned about the noise but for the event the music would begin at 2:00 p.m. till 5:00 p.m. unless someone passes the hat around and collects money to pay for another hour so no music after 6:00 p.m. She said the fencing would remain up from 9:00 a.m. to 9:00 p.m. preventing anyone leaving the Cantina with a drink or someone driving through the parking lot and running into a canopy set up in the back. She also commented that she had forgotten to submit a request to waive the temporary use application fee.

City Councilor Fred England asked why a site obscuring fence was being required?

City Recorder Carol Weir said that it was a recommendation from staff at the Oregon Liquor Control Commission when reviewing the new Special Event Permit process.

Mayor Pam VanArsdale felt that the construction fencing was fine as long as it was six-feet in height. She agreed that it helps to be able to see on the other side of the fence and it also makes people behave knowing they can see seen.

Sherry Prudhon agreed and said she could work with their requests. She had provided her updated insurance. She also commented how important these events were for their scholarship foundation and commended her volunteers for all the fund raising events they do throughout the year with the schools and the community.

City Administrator Mark Reagles asked Ms. Prudhon how much money they raised at last years event?

Sherry Prudhon said for the "12<sup>th</sup> Annual Patriot's Run" they raised over eight-

thousand dollars and even after they gave out scholarships they were able to have a back up in the account in case got sick and couldn't put on the event.

Mayor Pam VanArsdale told Sherry Pruhdon how much she appreciated everything they do for the community and assured her that the new permit process was something that needed to be done for all the establishments in town. She also told her to come back with the request to waive the temporary use application fee since there was still plenty of time before the event.

AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN AN OREGON LIQUOR CONTROL COMMISSION APPLICATION FOR TEMPORARY USE OF AN ANNUAL LICENSE FOR ROGUE RIVER VETERANS OF FOREIGN WARS & AUXILIARY POST 4116, TO SERVE ALCOHOL IN AN OUTDOOR AREA FOR THE HIGH SCHOOL SCHOLARSHIP FUNDRAISER BEING HELD ON SEPTEMBER 8, 2018. APPLICANT: SHERRY PRUDHON.

**AGENDA ITEM 16 Request:** Consider a request from the Rogue River Professional Firefighters Association Local 3513 to conduct their annual "Fill the Boot" drive for Muscular Dystrophy on Saturday, June 9, 2018. Applicant: Mike Hammond.

MOVED (HESS), SECONDED (PASCALAR) AND CARRIED TO APPROVE A REQUEST FROM THE ROGUE RIVER PROFESSIONAL FIREFIGHTERS ASSOCIATION LOCAL 3513 TO CONDUCT THEIR ANNUAL "FILL THE BOOT" DRIVE FOR MUSCULAR DYSTROPHY ON SATURDAY, JUNE 9, 2018. APPLICANT: MIKE HAMMOND.

**AGENDA ITEM 17 Proclamation:** Mayor Pam VanArsdale read a Proclamation declaring Friday, May 5, 2018 as the official day for distributing Buddy Poppies in the City of Rogue River, Oregon by the Veterans of Foreign Wars & Auxiliary Post 4116.

**OTHER BUSINESS:**

City Councilor Mark Poling commented that the liquor liability date for the insurance coverage for the Cattlemen's Saloon expired on June 13<sup>th</sup>, 2018 and just wanted to make sure they would assure the City Council that would be renewed.

City Administrator Mark Reagles reminded the City Council that Sheriff Stickler would be at the June 7, 2018 workshop to make a presentation about the new jail so make sure they cleared their calendars. It will be a big topic in the area for a while.

City Councilor Don Daugherty read the following poem recognizing Memorial Day written by a young man, Kelly Strong, in honor of his father who was a marine and served two tours in Vietnam:

---

"Freedom is not Free"

I watched the flag pass by one day  
It fluttered in the breeze

A young marine saluted it  
And then he stood at ease

I looked at him in uniform so young so tall so proud  
He's stand out in any ground

I thought how many men like him had fallen through the years  
How many died on foreign soil

How many mother's tears  
How many pilots planes shot down

How many died at sea  
How many fox holes were soldiers graves

No, Freedom isn't Free

I heard the sound of taps one night when everything was still  
I listened to the bugler play and felt a sudden chill

I wondered just how many times that taps had meant, Amen  
When a flag had draped a coffin of a brother or friend

I thought of all the children, the mothers and the wives  
Of fathers, sons and husbands with interrupted lives

I though about a grave yard at the bottom of the sea  
The unmarked graves at Arlington

No, Freedom is not Free

Mayor Pam VanArsdale reminded everyone about the Memorial Day Service at 11:00 a.m. followed by the Fly Over.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (ENGLAND), seconded (PASCALAR) and carried, the meeting adjourned at 6:55 p.m.

**ATTEST:**

Carol J. Weir, MMC  
City Recorder