

THURSDAY, JANUARY 24, 2019

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 6:02 p.m.

INVOCATION Former City Councilor Shelli West delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Bob Pascalar
City Councilor Fred England
City Councilor Wayne Stuart
City Councilor Ryan Hess
City Councilor Don Daugherty
City Councilor Mark Poling

ALSO PRESENT:

Mark Reagles, City Administrator/Planner
Carol Weir, City Recorder
Mike Bollweg, Public Works Director
Bonnie Honea, Finance Officer/Planning Assistant
Kailin Honea, Administrative Assistant/Accounting
Curtis Whipple, Chief of Police

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (DAUGHERTY), SECONDED (PASCALAR) AND CARRIED TO APPROVE THE MINUTES OF NOVEMBER 29, 2018 AND DECEMBER 27, 2018.

COMMITTEE REPORTS:

Community Relations; Rogue River Chamber of Commerce: City Councilor Ryan Hess reported that they were working on their budget for the upcoming year and that the first Thursday Mixer's were held at a different business each month. He said that Abby's would be hosting the February 2019 Mixer and encouraged everyone to attend .

Community Relations; Rogue River Community Center: City Councilor Wayne

Stuart reported that they held their monthly meeting and had a presentation from their finance person who gave them an update on their investments. He also commented that they had a good turn out for their Friday Night Dinner.

Finance Committee: City Councilor Don Daugherty reported that they met twice during the month of December to review and approve bills and signed 66-checks totaling \$162,117.89.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported that part of the grant funding which involved match funds which are often staff time so when you don't have staff attending the meetings they're not producing enough match funds for their project. They had a presentation about the crash data website that ODOT had in place and discussed the upcoming Senses and how it impacted grant funding.

Personnel Committee: City Councilor Mark Poling reported that the City was up to speed with both the Police Department and the Public Works Department.

Police Commission: City Councilor Fred England reported they met with the new Police Chief, the remodeling is close to completion. Looking forward to Officer Ty Darr to be fully on board.

Rogue Valley Area Commission on Transportation (RVACT): City Councilor Fred England reported that they were informed they were required to attend two sessions of Sexual Harassment Training. He said they received a project update which were all going well after some weather delays in Jackson and Josephine County. Also some work was being done at the Ashland Rest Stop.

Rogue Valley Council of Governments (RVCOG): Mayor Pam VanArsdale reported they were still trying to find money for the Food and Friends building in Grants Pass after finding that more work was needed than anticipated. They had received \$10,000 in donations and they were looking at CDBG Grant money. They also hired a new Grant Administrator.

OLD BUSINESS:

AGENDA ITEM 1 **Franchise Amendment:** An amendment to the Southern Oregon Sanitation recycling collection service in the City of Rogue River, Oregon.

MOVED (POLING), SECONDED (DAUGHERTY) AND CARRIED TO AMEND THE SOUTHERN OREGON SANITATION RECYCLING COLLECTION SERVICE IN THE CITY OF ROGUE RIVER, OREGON TO EVERY OTHER WEEK.

Southern Oregon Sanitation Community and Government Affairs Manager Nick Fahey commented that Rogue River was the only City that still had recycling service

every week. He said they would like all the communities to have the same pick up schedules to cut down on cost and with the recent recycling issues it only made sense. He also commented that people can call the office, go on line or download an app to their phones for their scheduled pick up dates.

NEW BUSINESS:

AGENDA ITEM 2 **State of the City Message:** Mayor Pam VanArsdale delivered the following 2018 State Of The City Message:

“As I sat down to prepare my last State of the City Message, I found myself reflecting on all of the things that the City, its businesses and our many volunteers have accomplished, not just this past year, but during my tenure as Mayor. We certainly do have “much to crow about!”

Our business community continues to grow with the addition of a number of new businesses in 2018. There are very few empty storefronts now and I think that, for as small as our downtown is, we have a diverse and interesting mix of services to offer. We have a growing Chamber of Commerce that has started new programs that benefit both our businesses and our community. Working in partnership, the Chamber of Commerce, the City and the VFW, started the Military Banner Program and we can proudly say that we're the first to do this in Southern Oregon!

Now that Foothill Estates has been completed, there isn't much new construction to report on except the Habitat for Humanity project which saw the completion of the first two homes this past fall. They've received some grant funding that will enable them to move forward a little faster and they hope to have four homes built by year's end. And in March, they'll start looking for the next families for those homes.

To say that I was disappointed that we didn't get the grant to build Rooster Park would be a huge understatement! But your Council and new Mayor will be trying again for the grant from State Parks and hopefully this time around will be successful.

We were finally able to qualify once again for the Community Development Block Grant program this year. Thanks to your Council for approving an income survey be done by Portland State University, we are now eligible for millions of dollars of grant funds to complete qualifying projects identified in our Water Master Plan.

The long awaited and much needed remodel of City Hall and the Police Department was recently completed, and although it was quite the upheaval for a while, the end result was certainly worth the wait and the disarray.

We also recently finished up a downtown sidewalk project that was a priority for Councilor Daugherty and with the exception of a very small strip in front of Tarasco's Restaurant, our entire downtown has sidewalks on both sides of Main Street.

Although we struggled to keep our police department fully staffed the past year and were deeply saddened to accept the resignation of Chief Snyder, fortune smiled on us at last with the hiring of new officer Brent Miller, Police Chief Curtis Whipple and new recruit Ty Darr. And of course I have to extend my gratitude and heartfelt thanks to Corporal Buren, Officer Jordan, Officer Foster and Records Clerk Erin Reed for all they did to get us through this past year.

As always, our Public Works crew kept our parks maintained, our water safe to drink and our wastewater managed. We were able to add one more full time public works employee last month

bringing our total to six of the hardest working, dedicated and truly exceptional individuals!

So now I pass the reins to your new Mayor, Ryan Hess and welcome new Councilor Barb Hilty. I wish them a smooth transition and I'm confident that they will work hard to preserve the quality of life our small town offers, protect our citizens to the best of their ability and maintain the fiscal responsibility that our taxpayers deserve."

AGENDA ITEM 3 **Oath of Office:** The Oath of Office to be given to Mayor Elect Ryan Hess.

City Recorder Carol Weir administered the Oath of Office to Mayor Elect Ryan Hess and he took his seat at the podium.

Mayor Pam VanArsdale presented Mayor Ryan Hess with the Mayor's Perpetual Plaque that hangs in the Council Chambers.

AGENDA ITEM 4 **Presentation:** A presentation by the City Council.

City Administrator Mark Reagles presented Mayor Pam VanArsdale with a bouquet of flowers and an official Key to the City showing the City's appreciation for her six years of hard work and dedication. Administrative Assistant/Accounting Kailin Honea presented her with a gift certificate for tattooing. Finance Officer/Planning Assistant Bonnie Honea presented her with a certificate to the River Station. She was also presented with a beautiful large blue glass vase with an engraved wood stand depicting her tenure as Mayor for the City of Rogue River. With a final thank you for all she had given to the City.

Mayor Pam VanArsdale said it was a pleasure and an honor.

On behalf of the Rogue River Chamber of Commerce Board of Directors, Kathy Quinones presented Mayor Pam VanArsdale with a bouquet of flowers and thanked her for her great work at the City of Rogue River and for having much enthusiasm and for helping to make the City such a great place to live. She said that she and her staff had been a phenomenal job for the six-years she was Mayor. What ever she decided to do after this they were sure she would be a success. She also welcomed Mayor Ryan Hess to the helm including that the Board of Directors will offer their experience and fresh ideas and in turn will listen to his new and innovated ideas, they know that he was going to be an asset to the community.

Mayor Ryan Hess commented that it had been a real treat to see Mayor Pam's farewell tour. Every meeting that he and her had attended the groups had done a nice of job of presenting her and the congratulatory and thanks for all the volunteer work she had done and the difference she had made in Southern Oregon and the respect she had given to the City of Rogue River had been fun to witness. He said he had big shoes to fill and thanked Mayor Pam.

AGENDA ITEM 5 **Oath of Office:** The Oath of Office to be administered to City Councilor Elect Bob

Pascalar.

City Recorder Carol Weir administered the Oath of Office to Councilor Elect Bob Pascalar and he took his seat at the podium.

AGENDA ITEM 6 **Oath of Office:** The Oath of Office to be given to City Councilor Elect Wayne Stuart.

City Recorder Carol Weir administered the Oath of Office to Councilor Elect Wayne Stuart and he took his seat at the podium.

AGENDA ITEM 7 **Oath of Office:** The Oath of Office to be given to City Councilor Elect Don Daugherty.

City Recorder Carol Weir administered the Oath of Office to Councilor Elect Don Daugherty and he took his seat at the podium.

AGENDA ITEM 8 **Oath of Office:** The Oath of Office to be given to City Councilor Elect Barb Hilty.

City Recorder Carol Weir administered the Oath of Office to Councilor Elect Barb Hilty and she took her seat at the podium.

AGENDA ITEM 9 **Election:** The City Council to elect a Mayor Pro-tem.

MOVED (DAUGHERTY), SECONDED (STUART) AND CARRIED TO ELECT CITY COUNCILOR MARK POLING AS MAYOR PRO TEM.

AGENDA ITEM 10 **Oath of Service:** The Oath of Service to be given to Police Chief Curtis Whipple.

City Recorder Carol Weir administered the Oath of Service to new Police Chief Curtis Whipple. Chief Whipple's wife, Julia, officially pinned on his badge.

AGENDA ITEM 11 **Oath of Service:** The Oath of Service to be given to Patrol Officer Ty Darr.

City Recorder Carol Weir administered the Oath of Service to newly hired Patrol Officer Ty Darr.

AGENDA ITEM 12 **Council Bill No. 19-2371; Resolution No. 19-1340-R:** A Resolution establishing a fee schedule as provided in Rogue River Municipal Code 13.10 the City of Rogue River Sewer Ordinance, and rescinding Resolution No. 18-1329-R.

MOVED (PASCALAR), SECONDED (HILTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2371.

AGENDA ITEM 13 **Council Bill No. 19-2372; Resolution No. 19-1341-R:** A Resolution establishing a fee schedule as provided in Rogue River Municipal Code Title 13.15, the City of

Rogue River Water Ordinance, and rescinding Resolution No. 18-1330-R.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2372.

City Administrator Mark Reagles informed the audience that City Councilors from years back determined that it would be much easier on the citizens if they made an annual increase by the Engineering News Record (ENR) to the utility rates rather than waiting to impose much larger increases. Each year staff looks at the November's ENR calculation which resulted in an increase of 3.2%.

Mayor Ryan Hess commented to the audience that staff and the City Councilors during workshops had already reviewed all the items on the agenda leading up to the meeting.

AGENDA ITEM 14 **Council Bill No. 19-2373; Resolution No. 19-1342-R** : A Resolution authorizing signatures for banking services on behalf of the City of Rogue River, Oregon, and rescinding Resolution No. 18-1331-R.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2373.

AGENDA ITEM 15 **Council Bill No. 19-2374; Resolution No. 19-1343-R** : A Resolution authorizing the City of Rogue River, Oregon, to apply for a Government Grant from the Oregon Parks and Recreation Department for the development of a new park called Rooster Park and delegating the Mayor to sign the application.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2374.

AGENDA ITEM 16 **Re-appointment**: The re-appointment of Dean Stirm to Position No. 3 of the Planning Commission.

MOVED (DAUGHERTY), SECONDED (ENGLAND) AND CARRIED TO RE-APPOINT DEAN STIRM TO POSITION NO. 3 OF THE PLANNING COMMISSION.

AGENDA ITEM 17 **Appointment**: A recommendation to appoint Sherrie Moss to Position No. 4 of the Planning Commission.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO APPOINT SHERRIE MOSS TO POSITION NO. 4 OF THE PLANNING COMMISSION.

AGENDA ITEM 18 **Oath of Office**: The Oath of Office to be given to Planning Commissioner Sherrie Moss.

City Recorder Carol Weir administered the Oath of Office to Planning Commissioner Sherrie Moss.

AGENDA ITEM 19 Appointment: The appointment of Pam VanArsdale to Budget Committee Position No. 1.

MOVED (DAUGHERTY), SECONDED (HILTY) AND CARRIED TO APPOINT PAM VANARSDALE TO THE POSITION NO. 1 OF THE BUDGET COMMITTEE.

AGENDA ITEM 20 Oath of Office: The Oath of Officer to be given to Budget Committee member Pam VanArsdale.

City Recorder Carol Weir administered the Oath of Office to Budget Committee Member Pam VanArsdale.

AGENDA ITEM 21 Re-appointment: The re-appointment of Tom Lazette, Position No. 3 and Carole Poling, Position No. 4 of the Budget Committee.

MOVED (POLING), SECONDED (DAUGHERTY) AND CARRIED TO REAPPOINT TOM LAZETTE TO POSITION NO. 3 AND CAROLE POLING TO POSITION NO. 4 OF THE BUDGET COMMITTEE.

AGENDA ITEM 22 Goals & Policies: Goals & Policies for the 2019-2020 budget year.

MOVED (PASCALAR), SECONDED (ENGLAND) AND CARRIED TO ADOPT THE GOALS AND POLICIES FOR THE 2019-2020 BUDGET YEAR.

City Administer Mark Reagles informed the audience that it was the responsibility of the City Council to review the Goals and Policies from the prior year to see if any adjustments needed to be made based on projects completed or a new vision. Then staff takes those Goals and Policies and use them to draft the budget for the upcoming year. It's very important for staff to have this process taken care of during this time of the year giving them direction from the elected officials that the citizens had elected.

OTHER BUSINESS:

Rogue River Mural Society President Wanda Nesbitt reported that Mural No. 7 was completed on the back of the State Liquor Store that can be seen from Gilmore Street. She said they were currently looking for a building for Mural No. 8 and raising money.

City Administrator Mark Reagles informed the audience that one of the Giant Redwood trees in Palmerton Park Arboretum was diseased and declared to be a dangerous dying tree. It's a significant size tree and will make an impact on the park.

There's been a lot of back ground work done by the Tree City Committee along with a person from California who was an expert of Redwood Trees and an Arborist from A to Z Tree Service. It's a tragedy that this had to happen but the City had to be concerned about of citizens and their safety. It had been determined that three other Redwood trees were struggling but rest assured that the Tree City Committee was always seeking to find new species of trees that would fit in the park and continue to be a park that families can enjoy. Also, they were looking for someone that could use the wood.

Mayor Ryan Hess also commented that everyone should rest assured that the Council and staff love trees and trees will not be removed without a lot of thought to it.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (DAUGHERTY), seconded (PASCALAR) and carried, the meeting adjourned at 6:55 p.m.

ATTEST:

Carol J. Weir, MMC
City Recorder