

# **CITY OF ROGUE RIVER**

# **City Council Minutes**

**THURSDAY, FEBRUARY 28, 2019**

**CITY HALL COUNCIL CHAMBERS**

**CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON**

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Ryan Hess at 6:02 p.m.

**INVOCATION** Pastor Josh May with the Truth in Rogue River Church delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Ryan Hess led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Ryan Hess  
City Councilor Bob Pascalar  
City Councilor Fred England  
City Councilor Wayne Stuart  
City Councilor Barb Hilty  
City Councilor Don Daugherty  
City Councilor Mark Poling

**ALSO PRESENT:**

Mark Reagles, City Administrator/Planner  
Carol Weir, City Recorder  
Mike Bollweg, Public Works Director  
Kailin Honea, Administrative Assistant/Accounting  
Curtis Whipple, Chief of Police

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (DAUGHERTY), SECONDED (PASCALAR) AND CARRIED TO APPROVE THE MINUTES OF JANUARY 24, 2019.

**COMMITTEE REPORTS:**

**Community Relations; Rogue River Chamber of Commerce:** Mayor Ryan Hess reported that they were working on hiring a paid assistant and their next First Thursday Mixer was going to be held at the River Station located in the shopping center.

**Finance Committee:** City Councilor Don Daugherty reported that they met twice during the month of January 2019 to review and approve bills as submitted by staff and signed 74-checks totaling \$453,855.82.

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**Middle Rogue Metropolitan Planning Organization (MRMPO):** Mayor Ryan Hess reported that they elected new officers to serve out the year and discussed House Bill 2020.

**Personnel Committee:** City Councilor Mark Poling reported that they met but he had nothing to report.

**Planning Commission Liaison:** City Councilor Barbara Hilty reported that they met twice and they elected new officers to serve out the year and due to possible conflict she did not attend the second meeting.

**Police Commission:** City Councilor Fred England reported they met and that the department was doing well in large part to the new Chief.

**Rogue Valley Council or Governments (RVCOG):** Mayor Pam VanArsdale reported that the Food and Friends received \$365,000 in grant money to help complete their project in Grants Pass. They also saw a presentation by Alert Wild Fire centering around getting camera stations set out in the forest to tell when the fires start and providing information on the direction where the fires were heading and spreading. Allowing the Forestry Department to catch the fires early enough to prevent a disaster.

**NEW BUSINESS:**

**AGENDA ITEM 1** **Council Bill No. 19-2375; Resolution No. 19-1344-R:** A Resolution amending Resolution No. 06-1118-R, to include a new job description for a Deputy City Recorder/Accounting & Administrative Assistant for the City of Rogue River, Oregon.

MOVED (ENGLAND), SECONDED (PASCALAR) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2375.

**AGENDA ITEM 2** **Council Bill No. 19-2376; Resolution No. 19-1345-R:** A Resolution adopting a salary range for the new position of Deputy City Recorder/Accounting & Administrative Assistant for the City of Rogue River, Oregon.

MOVED (STUART), SECONDED (ENGLAND) AND CARRIED TO ADOPT COUNCIL BILL NO. 19-2376.

**AGENDA ITEM 3** **Agreement:** A Solid Waste Disposal and Landfill Capacity Guarantee Agreement between the City and Dry Creek Landfill, Inc.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN THE SOLID WASTE DISPOSAL AND LANDFILL CAPACITY GUARANTEE AGREEMENT BETWEEN THE CITY AND DRY CREEK LANDFILL, INC.

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**AGENDA ITEM 4** **Plan:** A Deadly Physical Force Plan between the City and Jackson County District Attorney's Office.

MOVED (HILTY), SECONDED (STUART) AND CARRIED TO AUTHORIZE THE MAYOR TO SIGN THE DEADLY PHYSICAL FORCE PLAN BETWEEN THE CITY AND JACKSON COUNTY DISTRICT ATTORNEY'S OFFICE.

**AGENDA ITEM 5** **Request:** Ratify a request from the Miss Rogue River Scholarship Program to authorize the Mayor to sign an OLCC Temporary Use of an Annual Liquor License for Tarasco's Mexican Restaurant to serve during an event held on February 16, 2019.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO RATIFY THE REQUEST FROM THE MISS ROGUE RIVER SCHOLARSHIP PROGRAM TO AUTHORIZE THE MAYOR TO SIGN AN OLCC TEMPORARY USE OF AN ANNUAL LIQUOR LICENSE FOR TARASCO'S MEXICAN RESTAURANT TO SERVE DURING AN EVENT HELD ON FEBRUARY 16, 2019 AND WAIVE THE LIQUOR LICENSE APPLICATION FEE.

City Recorder Carol Weir commented that the phone pool had been taken on January 31, 2019 resulting in a unanimous approval.

**AGENDA ITEM 6** **Request:** Ratify a request from the Southern Oregon Runners to use John F. Fleming Memorial Park as a staging area to hold their Half Marathon on February 24, 2018.

MOVED (STUART), SECONDED (HILTY) AND CARRIED TO RATIFY THE REQUEST FROM THE SOUTHERN OREGON RUNNERS TO USE JOHN F. FLEMING MEMORIAL PARK AS A STAGING AREA TO HOLD THEIR HALF MARATHON ON FEBRUARY 24, 2018.

City Recorder Carol Weir commented that the phone pool had been taken on January 31, 2019 resulting in a unanimous approval.

**AGENDA ITEM 7** **Request:** Request from Rogue River Fire District, Fire Fighter/Paramedic Andrew DeKorte to hang a banner over Depot Street from April 1st-30th, 2019 promoting an Emergency Preparedness Night on April 30, 2019.

MOVED (HILTY), SECONDED (ENGLAND) AND CARRIED TO APPROVE THE REQUEST FROM ROGUE RIVER FIRE DISTRICT, FIRE FIGHTER/PARAMEDIC ANDREW DEKORTE TO HANG A BANNER OVER DEPOT STREET FROM APRIL 1ST-30TH, 2019 PROMOTING AN EMERGENCY PREPAREDNESS NIGHT ON APRIL 30, 2019.

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**AGENDA ITEM 8** **Request:** A request from Rogue River Greenway, Ride-the-Rogue Event Coordinator Mary Mumma to use Palmerton Park Arboreum to hold their annual event on September 21, 2019 and waive the park reservation fees.

MOVED (ENGLAND), SECONDED (STUART) AND CARRIED TO APPROVE THE REQUEST FROM ROGUE RIVER GREENWAY, RIDE-THE-ROGUE EVENT COORDINATOR MARY MUMMA TO USE PALMERTON PARK ARBOREUM TO HOLD THEIR ANNUAL EVENT ON SEPTEMBER 21, 2019 AND WAIVE THE PARK RESERVATION FEES.

**AGENDA ITEM 9** **Request:** A request from SOREDI for a letter of support for their efforts to create a Southern Oregon Resiliency Plan for Long Term Economic Vitality and along with a commitment of \$700.

MOVED (HILTY), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE REQUEST FROM SOREDI FOR A LETTER OF SUPPORT FOR THEIR EFFORTS TO CREATE A SOUTHERN OREGON RESILIENCY PLAN FOR LONG TERM ECONOMIC VITALITY AND ALONG WITH A COMMITMENT OF \$700.

**AGENDA ITEM 10** **Council Appointments:** The Mayor to recommend new committee appointments for 2019-2021.

Mayor Ryan Hess' recommendations were:

City Councilor Barb Hilty as the Planning Commission Liaison; and, Mayor Ryan Hess as the City's Representative to the Middle Rogue Metropolitan Planning Organization (MRMPO) and the Rogue Valley Council of Governments (RVCOG).

MOVED (HILTY), SECONDED (POLING) AND CARRIED TO APPROVE THE MAYOR'S RECOMMENDATION TO APPOINT COUNCILOR BARB HILTY AS THE PLANNING COMMISSION LIAISON AND MAYOR RYAN HESS TO SERVE ON THE MIDDLE ROGUE METROPOLITAN PLANNING ORGANIZATION (MRMPO) AND THE ROGUE VALLEY COUNCIL OF GOVERNMENTS (RVCOG).

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (PASCALAR), seconded (DAUGHERTY) and carried, the meeting adjourned at 6:19 p.m.

**ATTEST:**

Carol J. Weir, MMC  
City Recorder