

PLANNING COMMISSION WORKSHOP MINUTES

Tuesday, October 28, 2014

10:00 a.m.

CONVENED:

The meeting was called to order by Chair Mead at 10:05 a.m.

PRESENT

Chair Jo Anne Mead
Commissioner Don Collins
Commissioner Evan Goeglein
Commissioner Don Daugherty
Commissioner John Schaeffer
Kailin Honea, Staff
Eric Heesacker, City Planner
Council Liaison Mark Poling
John Kraczyk, Public Work Director/ City Engineer

ABSENT-

Commissioner Shirley O'Gara
Commissioner Bill Jones

PLANNING COMMISSION MEMBER COMMENTS-

Planning Commissioner JoAnne Mead let the Planning Commission know that she will not be able to attend the 25th Meeting/Workshop. Commissioner Mead recommended to the planning commission that they cancel the meeting on the 11th of November, since it's a federal Holiday.

COUNCIL LIAISON REPORT-

Councilor Mark Poling updated the planning commission on what the council passed during the meeting on October 23rd.

- Voted and passed to establish the marijuana act.
- Public hearing on conversion plan for Gary Jackson was approved.
- Building Department Services contract was voted on and passed.
- Passed a liquor license for Taqueria La Guacamaya.
- Mayor Pam VanArsdale read the proclamation to declare November 3rd a day in memory of the dead.

MINUTES TO BE APPROVED - Meeting minutes of October 14, 2014.

The minutes for October 14, 2014 were reviewed and recommended changes were made to approve at the next scheduled meeting on November 25, 2014.

**New Business –
None**

**Old Business –
None**

Other Business-

1. PLANNING COMMISSION TO REVIEW ROGUE RIVER CODE CHAPTER 17.70: OFF-STREET PARKING AND LOADING.

The Planning Commission read and reviewed code chapter 17.70: Off-street parking and loading.

STAFF COMMENTS AND UPDATES-

The City Engineer Public Works Director provided a memo outlining current public works activities.

- Projects include: 2014 Street improvements – The paving of Cedar street from main to Fourth and Second Street from Cedar East to the city shop had been completed. This concludes the 2014 Street Improvement Projects per the voter approved bond and Pavement Management Plan.
- Water System Master Plan. Completing final review of the plan, which has been approved by the Oregon Health Division.
- Tennis Court Rehabilitation Project. The project will be bid late winter for construction in the spring. We will be following USTA Specifications which will qualify us for future funding from that organization.

Miscellaneous:

- The final phase for Foothill Estates Phase 2 has been submitted. We are waiting for County Surveyor review and a detailed scope of work and cost estimate from the developer for a bond to guarantee completion of the unfinished improvements.
- Leaf pickup season started last Monday, October 20th.

The City Planner provided a memo outlining regarding recent updates of Planning / Building Activities.

- Peggy Steven- Withdrew her request to partition property at 105 Robbins Avenue and had requested a refund which has been completed.
- Aaron Berry – Home Occupation business at 519 Gold Terrace for silk screen business: waiting for Mr. Berry to address the Home Occupation code standards.
- Gary Jackson Conversion application was recommended for approval to the City Council at their meeting on 10/23/2014.
- Building Permits that were submitted recently were for Foothill Estates: at 113, 115, and 117 Sienna Way.

Next Planning Commission Workshop/Meeting, Tuesday, November 25th, 2014 at 10:00a.m.

ADJOURN

There being no further business to come before the Planning Commission Commissioner Don Collins motioned to adjourn the meeting and Commissioner John Schaeffer seconded; the meeting was adjourned at 11.28 a.m.

Chair Jo Anne Mead