



CITY OF ROGUE RIVER

133 Broadway • Box 1137 Rogue River, Oregon 97537 • (541) 582-4401

Fax: (541) 582-0937 • website: cityofrogueriver.org

BUSINESS LICENSE REGISTRATION

Pursuant to all provisions of Rogue River Municipal Code 5.05

Please complete the following information and return it with payment to City Hall.
(In the future!) Visit www.cityofrogueriver.org > City Govt > Files&Docs to enter and pay

Name of Business _____

Name of Owner _____

Site/Location of Business _____

Mailing Address _____

City, State, Zip Code _____

Email Address _____

Primary Phone (and type) _____

Secondary Phone (and type) _____

Oregon BIN
(Business ID#) _____

Oregon CCB No.
(if applicable) _____

When computing the fee for your occupation tax, we are interested in the location of your business office and the number of employees and/or business owners that are actually working within the city limits of Rogue River – or – the number of units available for use (rental property, storage units, amusement devices, etc.). See the Fee Schedule on the back.

If you no longer own rental property, or are not doing business within the city limits of Rogue River, please return the registration form with a note stating that fact. Please be sure to include your information to ensure this is recorded properly.

If you have any questions, please call City Hall at 541-582-4401.

Type of License applied for: _____

Total Number in count
(employees, rentals, units): _____

Total Fee (review on back): _____

Delinquent penalty (10%): _____

Amount Remitted: _____

Receipt Number _____

Date Paid _____

Amount _____

License Number _____

Signature of Applicant

Date

We are an AA/EOE and comply with Section 504 of the Rehab. Act of 1973

"Home of the National Rooster Crowing Contest"



APPROVED USES

What special use do you to intend to offer or renew?

These are allowable uses but require separate permission.

All business Licenses are valid for one year,
except for Temporary and Event Licenses.

OLCC APPLICATIONS	
Type of App	Fee
Liquor: Original	\$100.00
Liquor: Change	\$75.00
Liquor: Renewal	\$35.00
Liquor: Temp	\$35.00

APPROVED MARKETS AND EVENTS			
<ul style="list-style-type: none"> Outdoor Market Craft or Vendor Market 	All require Site Plan and Letter of Intent.		
	Some require Land Use Application (ex: CUP) from Planning Commission, or City Council approval (if held on City property).	Base Fee	\$150.00
<ul style="list-style-type: none"> Circus Carnival 	Market Host/Applicant pays for all approved spaces.		
	Self-Enclosed vendor (ex: Food Truck) needs own License, also.	Each add'l market space adds:	\$20.00

RENTAL UNITS

Where is your rental unit/s located?

Addresses need to be listed for the City.

When computing the fee, count how many units you do NOT physically occupy.

Units can be dwellings: cottages, duplexes, multi-units. single family residences, permitted ADUs;

Trailer, manufactured dwellings and recreational vehicle spaces.;

Business offices, sub-leases, retail outlets, services open to the public; storage units or spaces.

RESIDENTIAL RENTALS	
Number of Rental Units	Occupation Tax Fee
1	-0.00-
2	\$150.00
3	\$170.00
Each additional unit (>2) adds:	\$20.00

COMMERCIAL RENTALS	
Number of Rental Units	Occupation Tax Fee
1	-0.00-
2	\$150.00
3	\$170.00
Each additional unit (>2) adds:	\$20.00

STORAGE UNITS	
Number of Storage Units	Occupation Tax Fee
1-10	\$150.00
11	\$170.00
12	\$190.00
Each additional unit (>10) adds:	\$20.00

BUSINESSES

Where is your business centered?

Wherever you call your office or "headquarters" determines how your fee is calculated.

What is the greatest number of employees to be in the City at one time?

Two part-time employees may be counted as one full-time.

Apprentices without pay do not count.

INSIDE CITY LIMITS	
Employees/ Operators	Occupation Tax Fee
1-2	\$150.00
3	\$160.00
4	\$170.00
Each additional emp. (> 2) adds:	\$10.00

OUTSIDE CITY LIMITS	
Employees/ Operators	Occupation Tax Fee
1-2	\$200.00
3	\$210.00
4	\$220.00
Each additional emp. (> 2) adds:	\$10.00

MOBILE/POP-UP VENDORS	
Single Day License	\$25.00/day
Mobile Vendors:	\$150.00/ea
(Food Trucks only at sites that have received approval from Planning Commission)	
Maximum 3 per Food Site	