

THURSDAY, JANUARY 26, 2023

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Wayne Stuart at 6:00 p.m.

INVOCATION Former City Administrator Mark Reagles delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Wayne Stuart
City Councilor Sharie Davis
City Councilor Pam VanArsdale
City Councilor Rick Kempa
City Councilor Barb Hilty
City Councilor Sherrie Moss
City Councilor Barb Gregory (via phone)

STAFF PRESENT:
Ryan Nolan, City Administrator
Carol Weir, City Recorder
Mike Bollweg, Public Works Director
Jim Williams, Chief of Police
Stephanie Madtson, Deputy Recorder

LEGAL COUNSEL PRESENT:
Michael Franell, Attorney at Law

MEDIA PRESENT:
Brian Mortensen, Rogue River Press

A quorum was present and due notice had been published.

COMMITTEE REPORTS:

Community Relations; Rogue River Chamber of Commerce: City Councilor Rick Kempa reported that the Christmas lights were not working on the light poles downtown.

Community Relations; Rogue River Community Center: City Councilor Barb Hilty reported that they were continuing their search for a new Director and in the meantime Cheryl Boots was serving as Interim Director and there were no dinners

scheduled during the months of February and March 2023.

Emergency Communication of Southern Oregon (ECISO): Mayor Wayne Stuart reported that they met.

Finance Committee: City Councilor Pam VanArsdale reported that they met twice during the month of December 2022 to review, approve and signed 75-checks totaling \$144,075.75.

Middle Rogue Metropolitan Planning Organization (MRMPO): City Councilor Pam VanArsdale reported that they were adding projects as money became available.

Personnel Committee: City Councilor Pam VanArsdale reported that they had discussed creative ways to hire and retain the newly hired.

Planning Commission Liaison: Planning Commission Liaison Barb Gregory reported that she did not attend.

Police Commission: Chief Jim Williams reported that the calls for service were a little higher and calls for assistance the same; the new Ford pickup had been stripped and equipment was eight to nine weeks out; Ford canceled the Bronco that had been ordered; and, they were in the final background steps for hiring an entry level person.

Rogue Valley Area Commission on Transportation (RVACT): City Councilor Pam VanArsdale reported that she was not able to attend.

Rogue Valley Council of Governments: Mayor Wayne Stuart reported that their audit was in compliance with no errors and they had a presentation from the Jackson County Recovery Group.

Council Advisory Committee: Chair Francis Gilbert reported that they may have two new potential members; he gave an update on the Wildfire camera project; and, they talked a little bit about the City's urban growth boundary.

NEW BUSINESS:

AGENDA ITEM 1 **State of City Message:** Mayor Wayne Stuart presented the following 2022 State of the City Message:

"As we left COVID-19 behind us!"

January: After 13-years of service we said good bye to Reserve Officer John Foster. Funds from the American Recovery Act Plan were awarded to the Live Oak Grange and to the Rogue River Community Center to help rebuild their ACCESS Food Pantry.

February: The City Council approved the LED Street Lighting Program with Pacific Power. Councilor Jack Bird was appointed to the Sign Review Board and Police Commission and Pam VanArsdale to serve as Chair to the Finance Committee. With the passing of City Councilor Don Dougherty during the recent holidays his seat on the City Council was declared vacant.

March: Officer Ty Darr was promoted to Corporal. The City purchased property to expand the Second Street Maintenance Yard. The City was sadly informed that former City Councilor Bob Pascalar had passed away peacefully at his home in Arizona. The school sidewalk projects were completed. And, regrettably longtime Finance Officer/Planning Assistant Bonnie Honea resigned.

April: The City Council started the recruitment process for the City Administrator position. One of the City's new patrol units was totaled during an incident on Interstate-5. Rooster Park's pre finished grade of the walking paths, and installation of electrical and plumbing infrastructure were completed. The Planning Commission sent out a Strategic Plan Survey to assist them with their land use code review.

May: The Budget Committee approved the 2022-2023 Budget which was forwarded onto the City Council. A 5-year Certificate of Appreciation was presented to Public Works Director Mike Bollweg. After the lift of the COVID-19 Pandemic it was nice that the local Pastors brought back the Mayors Prayer Breakfast. A replacement vehicle for the police department was ordered. The City entered into an agreement with ACCESS to provide our citizens with water bill assistance until the end of 2023. A resignation was regrettably accepted from City Councilor Jack Bird from the Sign Review Board and Police Commission. Sherrie Moss was appointed to the City Council to fill the vacancy of Don Daugherty and Sharie Davis was appointed to fill Sherrie Moss's vacated position on the Planning Commission. An award was made to install new radio read water meters and equipment to Central Pipeline out of Central Point.

June: The 2022-2023 Budget was adopted by the City Council. David Marshall was appointed as an Alternate to the Planning Commission. The IRT arrived back in town to continue their work on Rooster Park placing the Copper Rooster in its forever home, along with laying a portion of the walking path pavers, working on the restrooms, installing the wind vane on top of the pavilion, and installing new playground equipment at Anna Classick Bicentennial Park. Finishing out the month and in preparation of holding the 69th Annual Rooster Crow the IRT were presented with Certificates of Appreciation for all their hard work and dedication to our community of Rogue River and joined the City in its weekend long celebration. The 2022 winning rooster was Chris Rock with 81-crows and the winner of the Human Crow was Trisha Cromwell of Rogue River.

July: Paige Chick was promoted to Finance Officer/Planning Assistant and Stephanie Madtson was hired to fill her position in the front office and Archie Lidey was hired as a Reserve Officer. Work was started on the pickleball courts. And, a public notice was issued declaring the election of the Mayor and City Councilors for the on November 8, 2022 General Election.

August: An order was placed for a new F-150 police patrol unit. Brian and Austin were hired as 6-month seasonal workers in the city parks. A public hearing was held to hear comments from the public regarding a ballot measure declaring a temporary ban on Psilocybin Service Centers and Manufacturing in the city until December 31, 2023. With deep regret a resignation was accepted from City Councilor Jack Bird who passed away shortly thereafter.

September: City Administrator Mark Reagles retired and the City successfully held a surprise retirement picnic with over 100 family and friends in attendance and where his replacement Ryan Nolan was publicly introduced. An Ordinance was approved and the ballot measure for the temporary ban of Psilocybin Service and Manufacturing was placed on the November 8, 2022 General Election ballot along with the Mayor and three City Council positions on the ballot.

October: Sharie Davis was appointed to fill the vacancy of City Councilor Jack Bird. City Councilor Rick Kempa was appointed to the Police Commission. A public hearing was held to

discuss a request to hook up to utility services in the urban growth boundary. And, once again the City pulled yet another surprise on former City Administrator Mark Reagles by sending him to the League of Oregon Cities conference where he thought he was receiving an award for the city but it was really for him to receive the Herman Kehrli Award for small cities. My wife and I along with invited staff attended the "Mayor's United" festivities put on in support of ACCESS.

November: Debbie Kenny was appointed to replace Sharie Davis's vacant position on the Planning Commission. Since installing the LED Street Lights the City has saved approximately 64% or \$7,352. The building plans of the new reservoir were deemed 60% completed, and new water meter boxes arrived for the meter replacement project.

December: A joyous Christmas was enjoyed in Rogue River with the Winter Wonderland festivities where the official lighting of the "Tree of Hope" took place, and the City decorated Rooster Park. And, we saw new businesses filling up some of the downtown store fronts. It's been an honor to serve and represent Rogue River. I want to thank the City Council, police department, public works and city hall staff, for their support in helping me run our City. But most of all I want to thank the citizens of Rogue River who elected me to be Mayor.

AGENDA ITEM 2 **Presentations:** Mayor Stuart presented former Planning Commissioners Sherrie Moss and Sharie Davis and City Councilor Pam VanArsdale with plaques for their time served.

AGENDA ITEM 3 **Resignation:** Accept a resignation from City Councilor Pam VanArsdale effective January 26, 2023.

MOVED (HILTY), SECONDED (KEMPA) AND CARRIED TO ACCEPT A RESIGNATION FROM CITY COUNCILOR PAM VANARSDALE EFFECTIVE JANUARY 26, 2023.

AGENDA ITEM 4 **Vacancy:** Declare a vacancy of City Councilor Position No. 2.

MOVED (MOSS), SECONDED (HILTY) AND CARRIED TO DECLARE A VACANCY FOR CITY COUNCIL POSITION NO 2.

AGENDA ITEM 5 **Oath of Office:** Administer the Oath of Office to Mayor Pam VanArsdale.

City Recorder Carol Weir administered the Oath of Office to Mayor Elect Pam VanArsdale.

AGENDA ITEM 6 **Presentation:** A presentation to outgoing Mayor Wayne Stuart.

Mayor Wayne Stuart was presented with a plaque for his time served as Mayor along with a gift certificate for musical equipment from Sweetwater.

AGENDA ITEM 7 **Oath of Office:** Administer the Oath of Office to City Councilor Sharie Davis.

City Recorder Carol Weir administered the Oath of Office to City Councilor Elect Sharie Davis.

AGENDA ITEM 8 **Oath of Office:** Administer the Oath of Office to City Councilor Rick Kempa.

City Recorder Carol Weir administered the Oath of Office to City Councilor Elect Rick Kempa.

AGENDA ITEM 9 **Oath of Office:** Administer the Oath of Office to City Councilor Sherrie Moss.

City Recorder Carol Weir administered the Oath of Office to City Councilor Elect Sherrie Moss.

AGENDA ITEM 10 **Election:** The City Council to elect a Mayor Pro-tem for calendar years 2023-2024.

MOVED (MOSS), SECONDED (GREGORY) AND CARRIED TO ELECT CITY COUNCILOR BARB HILTY AS MAYOR PRO-TEM FOR CALENDAR YEARS 2023 AND 2024.

AGENDA ITEM 11 **Committees:** The Mayor's recommendations for Committee Assignments for calendar years 2023-2024.

MOVED (HILTY), SECONDED (MOSS) AND CARRIED TO APPROVE THE MAYOR'S RECOMMENDATIONS FOR COMMITTEE ASSIGNMENTS FOR THE CALENDAR YEARS OF 2023 AND 2024 AS FOLLOWS:

Community Relations:

Chamber of Commerce Liaison - Rick Kempa

Community Center Liaison - Barb Hilty

Emergency Communications of Southern Oregon (ECISO)

Ryan Nolan

Pam VanArsdale - alternate

Finance Committee

Sherrie Moss - Chair

Rick Kempa

Personnel Committee

Barb Hilty - Chair

Sherrie Moss

Planning Commission Liaison

Barb Gregory

Rogue Valley Area Commission of Transportation (RVACT)

Pam VanArsdale

Ryan Nolan - alternate

Rogue Valley Council of Government (RVCOG)

Pam VanArsdale

Barb Hilty - alternate

Rogue Valley Metropolitan Planning Organization (RVMPO)

Pam VanArsdale

Barb Gregory - alternate

AGENDA ITEM 12 **Council Bill No. 23-2453, Resolution No. 23-1406-R:** A Resolution establishing a fee schedule as provided in Rogue River Municipal Code 13.10, the City of Rogue River Sewer Ordinance, and Rescinding Resolution No. 22-1391-R.

MOVED (HILTY), SECONDED (KEMPA) AND CARRIED TO ADOPTED COUNCIL BILL NO. 23-2453.

AGENDA ITEM 13 **Council Bill No. 23- 2454; Resolution No. 23-1407-R :** A Resolution authorizing signatures for banking services on behalf of the City of Rogue River, Oregon, and rescinding Resolution no. 22-1404-R.

MOVED (MOSS), SECONDED (HILTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 23-2454.

AGENDA ITEM 14 **Findings:** Adoption and authorize the Mayor to sign Planning Commission Final Order regarding SIT 2022-08 for Hurst Multi-Family 12-unit complex located on East Main Street in Rogue River, Oregon.

MOVED (HILTY), SECONDED (DAVIS) AND CARRIED TO ADOPT THE FINDINGS AND AUTHORIZE THE MAYOR TO SIGN PLANNING COMMISSION FINAL ORDER REGARDING SIT 2022-08 FOR HURST MULTI-FAMILY 12-UNIT COMPLEX LOCATED ON EAST MAIN STREET IN ROGUE RIVER, OREGON. APPLICANT/OWNER: HRP, INC.

AGENDA ITEM 15 **Resignation:** A resignation from Planning Commissioner David Marshall and declare a vacancy of Position No. 1.

MOVED (MOSS), SECONDED (GREGORY) AND CARRIED TO REGRETFULLY ACCEPT A RESIGNATION FROM PLANNING COMMISSIONER DAVID MARSHALL AND DECLARE A VACANCY OF POSITION NO. 1.

AGENDA ITEM 16 **Surplus Property:** Declare delivery barrels as surplus property and donate to Rogue River's FFA.

MOVED (HILTY), SECONDED (MOSS) AND CARRIED TO DECLARE BLUE PLASTIC DELIVERY BARRELS AS SURPLUS PROPERTY AND DONATE TO ROGUE RIVER'S FFA.

AGENDA ITEM 17 **Executive Session:** Pursuant of ORS 192.660(2)(h) the City Council will met in Executive Session to consult with Counsel concerning the legal rights and duties of the public body with regard to current litigation or litigation likely to be filed.

Mayor Pam VanArsdale read a prepared statement into the record that is a permanent part of the record announcing that the City Council would be meeting in Executive Session pursuant of ORS 192.660(2)(h) the City Council would meet in

Executive Session to consult with Counsel concerning the legal rights and duties of the public body with regard to current litigation or litigation likely to be filed and declared the regular meeting recessed at 6:44 p.m. and the audience was given time to leave the council chambers.

Mayor Pam VanArsdale read a prepared statement into the record that is a permanent part of the record announcing that the City Council would be meeting in Executive Session pursuant of ORS 192.660(2)(h) the City Council would meet in Executive Session to consult with Counsel concerning the legal rights and duties of the public body with regard to current litigation or litigation likely to be filed and declared the Executive Session open at 6:46 p.m.

Mayor Pam VanArsdale declared the Executive Session closed at 7:20 p.m. and reconvened into the Regular Council meeting.

OTHER BUSINESS:

Mayor Pam VanArsdale commented that she wanted to discuss changing the times for workshops to 6:00 p.m. in hopes to getting more people interested in applying for City Council.

City Councilor Barb Hilty asked if the committee meetings would still be held at their regular times.

Mayor Pam VanArsdale replied that it could be up the committee members. She would recommend appointing someone that was not able to attend a day meeting.

City Administrator Ryan Nolan commented that there were vacancies on the Budget Committee which was scheduled for April 13, 2023 at 3:00 p.m.

City Councilor Barb Hilty asked if a City Councilor could be part of the Union Negotiations.

City Administrator Ryan Nolan commented that it's usually the Mayor, City Administrator and the Attorney who attended the negotiations.

Mayor Pam VanArsdale replied that they could discuss that.

City Councilor Barb Gregory asked when the City Council would be receiving the audit.

City Administrator Ryan Nolan replied that the Auditors were scheduled to be at the second workshop in February 2023.

ADJOURN

There being no further business to come before the City Council and upon motion duly made (KEMPA), seconded (HILTY) and carried, the meeting adjourned at 7:32 p.m.

ATTEST:



Carol J. Weir, MMC
City Recorder