

CITY OF ROGUE RIVER

City Council Minutes

THURSDAY, MARCH 25, 2021

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Wayne Stuart at 6:05 p.m.

INVOCATION City Administrator Mark Reagles delivered the Invocation

PLEDGE OF ALLEGIANCE Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Wayne Stuart
City Councilor Pam VanArsdale
City Councilor Rick Kempa
City Councilor Barb Hilty
City Councilor Barb Gregory

COUNCIL MEMBERS ABSENT:
City Councilor Don Daugherty

ALSO PRESENT:
Mark Reagles, City Administrator
Carol Weir, City Recorder
Mike Bollweg, Public Works Director
Jim Williams, Police Chief
Ryan Nolan, City Planner
Paige Chick, Clerk Typist
Colleen Roberts, Jackson County Commissioner (via phone)

MEDIA PRESENT:
Brian Mortensen, Rogue River Press

A quorum was present and due notice had been published.

COMMITTEE REPORTS:

Community Relations; Rogue River Community Center: City Councilor Barb Hilty reported the Community Center would start holding their monthly dinners again in April with the restrictions of two dinners with 25-people per dinner who must register prior to the dinner; they were seeking bids for a new food pantry of either a stick build or a shed; and, they were still looking for volunteers so they could open up full time.

Emergency Communication of Southern Oregon: Mayor Wayne Stuart reported that he would be attending a zoom meeting in April to discuss the budget and they were in the process of upgrading both their phone and communication systems.

Middle Rogue Metropolitan Planning Organization (MRMPO): City Councilor Pam VanArsdale reported they met by zoom. They added a couple of projects to their transportation improvement program. They were anticipating to receive about \$800,000 as part of the economic impact stimulus packet with hope that new projects would be added to the list. Hopefully if the money was received Rogue River would be able to submit a project from the Transportation System Plan.

Finance Committee: Mayor Wayne Stuart reported they had met twice during the month of April 2021 to review and approve the bills as submitted and signed 55-checks totaling \$184,499.44.

Planning Commission Liaison: City Councilor Barb Gregory reported they anticipated being able to submit their landscaping recommendations to the City Council. They were also working on language for parking on pervious and impervious surfaces.

Police Commission: Mayor Wayne Stuart reported that they held their first meeting with Chief Williams.

Rogue Valley Area Commission on Transportation: City Councilor Pam VanArsdale reported they did meet and discussed the ODOT Strategic Action Plan which consisted of finding funding for Transportation System Projects within the State. They also discussed how to engage with the public on transportation projects.

Rogue Valley Council of Governments: Mayor Wayne Stuart reported they attended a zoom meeting where they found that the Shake Alert was up and running which could be accessed with an android phone. The Wildfire program and all but two cities had signed up for the program. They also voted that Anna Marie Alfrey be the new director and appointed three members of the board to the budget committee.

Council Advisory Committee: Chair Francis Gilbert reported they discussed the Wildfire program and they had been informed that there was a Hazard Mitigation Assistance Pre application for Letter of Intent for eleven cameras, two in Josephine County and nine in Jackson County. He stated he would like to see one up on Bear Mountain about half way out West Evans Creek Road but there's no power or a location to put one. It could be helpful if one was put up at the City Reservoir. The budget of \$962,500 was submitted for the project. He couldn't impress enough how very dry summer would be and everyone needed to keep their property clear of weeds and debris.

OLD BUSINESS:

AGENDA ITEM 1 **Council Bill No. 21-2417; Ordinance No. 21-409-O:** An Ordinance repealing Ordinance No. 11-372-O pertaining to Rogue River Municipal Code Chapter 15.15, Flood Damage Prevention for the City of Rogue River, Oregon.

Mayor Wayne Stuart declared the Public Hearing reopened at 6:17 p.m. by reading a prepared statement that became a permanent part of the record.

Mayor Wayne Stuart asked if there were any objections about the City Council to hold the public hearing. No comments were heard.

Mayor Wayne Stuart asked the City Councilor's if the wished to declare ex-parte contact, site visits, or if the had a conflict of interest, bias or other reason to be disqualified from participation in the hearing. No comments were heard.

City Planner Ryan Nolan reiterated that the City was replacing the Flood Ordinance to apply with REMA's codes so people who develop new buildings in a flood hazard zone can receive insurance and can receive affordable insurance rates.

Mayor Wayne Stuart asked if anyone had questions for City Planner Ryan Nolan. No questions or comments were heard.

Mayor Wayne Stuart asked if anyone wanted to speak noting that failure to raise an issue with sufficient specificity to afford the decision making body an opportunity to response to e precludes an appeal bases on the issue.

Mayor Wayne Stuart declared the Public Hearing closed at 6:22 p.m.

MOVED (VANARSDALE), SECONDED (HILTY) AND CARRIED TO ADOPT COUNCIL BILL NO. 21-2417.

AGENDA ITEM 2 **Council Bill No. 21-2418:** An Ordinance amending Rogue River Municipal Code Chapter 18.10, Annexation procedures for the City of Rogue River, Oregon.

Mayor Wayne Stuart declared the Public Hearing reopened at 6:23 p.m. by reading a prepared statement that became a permanent part of the record.

Mayor Wayne Stuart asked if there were any objections about the City Council to hold the public hearing. No comments were heard.

Mayor Wayne Stuart asked the City Councilor's if the wished to declare ex-parte contact, site visits, or if the had a conflict of interest, bias or other reason to be disqualified from participation in the hearing. No comments were heard.

Mayor Wayne Stuart asked staff if they had anything new to report for the record. No comments were heard.

Mayor Wayne Stuart asked if anyone wanted to speak noting that failure to raise an issue with sufficient specificity to afford the decision making body an opportunity to response to e precludes an appeal bases on the issue.

Mayor Wayne Stuart declared the Public Hearing closed at 6:22 p.m.

MOVED (HILTY), SECONDED (KEMPA) AND CARRIED TO ADOPT COUNCIL BILL NO. 21-2418.

NEW BUSINESS:

AGENDA ITEM 3 **Oath of Service:** Administer the Oath of Service to Police Chief Jim Williams.

City Recorder Carol Weir swore in Police Chief Jim Williams which was followed by his wife pinning on his badge.

Chief Jim Williams thanked the Mayor and City Council for giving him the opportunity to serve the citizens of Rogue River.

AGENDA ITEM 4 **Council Vacancy:** Declare the vacancy of City Council Position No. 1.

MOVED (VANARSDALE), SECONDED (KEMPA) AND CARRIED TO DECLARE CITY COUNCIL POSITION NO. 1 VACANT.

AGENDA ITEM 5 **Agreement:** An agreement between the City and Civil West Engineering, Inc. for the Engineering Design and Construction Administration Services for the Safe Drinking Water Revolving Loan Fund project.

MOVED (HILTY), SECONDED (GREGORY) TO ENTER INTO AN AGREEMENT AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT BETWEEN THE CITY AND CIVIL WEST ENGINEERING, INC. FOR THE ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE SAFE DRINKING WATER REVOLVING LOAN FUND PROJECT.

City Administrator Mark Reagles explained that once the City entered into the agreement it would allow Civil West to begin the engineering process for the water project of building a new water reservoir at the water treatment plant and the replacement of water meters throughout the City. Staff had deemed these projects the most critical due to fire hazard because of drought conditions and the loss of water. Once the project begins water rates will be increased as discussed over the last year.

City Councilor Barb Hilty commented that she had talked to people about the increase and she heard no complaints.

Public Works Director Mike Bollweg commented that staff would not go this route if it wasn't in the best interest of the community.

MOTION CARRIED AFTER CALLING THE VOTE.

AGENDA ITEM 6 **Agreement:** An agreement between the City and PacifiCorp for the Street Lighting LED Conversion project.

MOVED (HILTY), SECONDED (KEMPA) AND CARRIED TO ENTER INTO AN AGREEMENT AND AUTHORIZE THE MAYOR TO SIGN THE AGREEMENT BETWEEN THE CITY AND PACIFICORP FOR THE STREET LIGHTING LED CONVERSION PROJECT.

AGENDA ITEM 7 **5-Year Plan:** The 5-Year Capital Improvement Plan for the 2021-2022 annual budget.

MOVED (HILTY), SECONDED (VANARSDALE) AND CARRIED TO ADOPT THE 5-YEAR CAPITAL IMPROVEMENT PLAN FOR THE 2021-2022 ANNUAL BUDGET.

City Administrator Mark Reagles explained that with the changes to the Rooster Crow Park Master Plan an increase needed to be made for Project #G16-01 in the amount of \$74,722. He also stated that other funding was being pursued to assist with the increase of material. Also looking for anyone that would like to donate a piece of equipment or decor and the City would place a plaque designating their donation.

City Councilor Barb Hilty asked if any of the stimulus money could allocated to the project.

City Administrator Mark Reagles said he felt that a portion of the stimulus money could be put towards the project. But it wouldn't be known until all the rules and restrictions were decided.

City Councilor Pam VanArsdale commented she liked the idea of selling stones that could be placed around the Rooster pedestal and the Civic Club was interested in helping raising funds if we needed.

Public Works Director Mike Bollweg commented that the Tree City Committee and Garden Club had been involved with aspects of developing the park.

MOVED (HILTY), SECONDED (VANARSDALE) TO AMEND THE MOTION TO

INCLUDE CHANGING THE AMOUNT OF PROJECT #G16-01 FROM \$375,471 TO \$450,193.

AGENDA ITEM 8 **Appointments:** Appoint Mark Poling and David Marshall to the Budget Committee.

MOVED (VANARSDALE), SECONDED (KEMPA) AND CARRIED TO APPOINT MARK POLING AND DAVID MARSHALL TO THE BUDGET COMMITTEE.

AGENDA ITEM 9 **Appointments:** Appoint Jonna Strauss and Sharie Davis as Alternates to the Planning Commission.

MOVED (HILTY), SECONDED (GREGORY) AND CARRIED TO APPOINT JONNA STRAUSS AND SHARIE DAVIS AS ALTERNATES TO THE PLANNING COMMISSION.

OTHER BUSINESS:

ADJOURN

There being no further business to come before the City Council and upon motion duly made (GREGORY), seconded (VANARSDALE) and carried, the meeting adjourned at 6:45 p.m.

ATTEST:



Carol J. Weir, MMC
City Recorder