

REGULAR COUNCIL MEETING MINUTES

THURSDAY, MAY 22, 2025

6:00 P.M.

CALL TO ORDER: 6:00 PM

PLEDGE OF ALLEGIANCE

INVOCATION – Dr. Bob Farmer, Grace Baptist Church

ROLL CALL Barb Gregory, (on-line) Barb Hilty, Grace Howell, Sherrie Moss, Sharie Davis, and Mayor, Pam VanArsdale.

ABSENT Mark Minegar

STAFF PRESENT City Administrator, Ryan Nolan, Paige Chick, Finance Officer/ Planning Assistant, Annette Phillips, Administrative/Finance Assistant, City Recorder Diane Oliver, and Chief Dave Rash.

PRESS: Brian Mortensen with the Rogue River Press

AGENDA

APPROVAL OF MINUTES:

Moved by Councilor Howell, seconded by Councilor Moss to approve minutes of April 24th, 2025. No discussion on the motion.

Vote: All ayes, none opposed, minutes of April 24th, 2025, are approved.

COMMITTEE REPORTS:

Community Relations: Councilor Barb Hilty reports that tickets are on sale for the monthly dinner for \$8.00 for members, and \$10.00 for non-members. The dinner will be June 27th at 5:00PM. We have already sold 44 tickets so far with only 100 left.

Community Relations: Councilor Barb Hilty reports that the installation dinner is June 7th with A Hawaiian theme starts at 5:00PM with a live band and dancers, along with a silent auction and food. Our current membership is 91.

Emergency Communications Ryan Nolan City Administrator reports that the Dispatch 911 passed their budget. They will be joining our City Council workshop on June 19th here in chambers.

Finance Committee Councilor Sherrie Moss reports that between April 23rd and May 20, 2025 the finance committee met four times, issuing a total of 84 checks and 5 electronic payments totaling \$97,085.80.

Planning Commission Liaison Councilor Gregory reports that the Planning Commission has been working hard on the Planned Unit Developments in our code, and Cluster Housing. The Commission will bring this to the City Council soon.

Rogue Valley Area Commission on Transportation Councilor Sharie Davis reports that the meeting was on May 13th where discussion took place regarding priorities, goals, funding allocations and deadlines. There are several projects going on currently including mostly ADA compliance. A big project is "The Big X" where Oregon highway, 99, 62, all come together, including the bridges and bike lanes are all work that is current. The Foothill Road project is almost complete. Also, Oregon Hwy at 99 at North Phoenix which is part of the Alameda fire rebuilding project had a big discussion on upcoming projects which include Barnett Road, Highland at Exit 27 in Medford, Goldhill bridge, the I5 Monument Drive in Grants Pass. Hwy 62 and Hwy 234 roundabout. There was discussion about the future of Oregon 140 adding a dedicated right turn lane at Lee Way.

Rogue Valley Council of Governments The mayor reports there was no meeting this month.

Rogue Valley Metropolitan Planning Organization Mayor Pam VanArsdale reports that there was no meeting due to a lack of agenda items.

PUBLIC INPUT: Ryan Nolan City Administrator said that whoever does not get the Rogue River Press should because on the front page you will see our very own Police Chief, Dave Rash received an award from the FBI in Portland, and we are very proud of him.

NEW BUSINESS:

Oath Administer Oath of Office to Patrol Officer Chad Mathews.

OLCC Consider providing a recommendation of 'approval', 'denial', or 'no comment' regarding a temporary OLCC license for Taqueria La Guacamaya.
Motion by Councilor Hilty, seconded by Councilor Moss- no discussion on the motion
Vote "all ayes" none opposed, the temp OLCC license is approved for Taqueria La Guacamaya.

Resolution Consider approving Resolution 25-1448-R, a Resolution re-certifying reserve funds for the 2025-2026 fiscal year for the City of Rogue River.
Motion by Councilor Moss, seconded by Councilor Hilty- no discussion on the motion
Vote, Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes.
Resolution 25-1448-R is approved

Resolution Consider approving Resolution 25-1449-R, a Resolution certifying municipal

services provided by the City of Rogue River for the 2025-2026 fiscal year.

Motion by Councilor Hilty, seconded by Councilor Howell- no discussion on motion

Vote Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes. Resolution 25-1449-R is approved

Resolution Consider approving Resolution 25-1450-R, a Resolution declaring the City's election to receive state revenue sharing funds for the 2025-2026 fiscal year.

Motion by Councilor Moss, seconded by Councilor Howell- no discussion on motion

Vote Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes. Resolution 25-1450-R is approved

Resolution Consider approving Resolution 25-1451-R, Resolution authorizing funds used in the financial management of the City of Rogue River for the 2025-2026 fiscal year.

Motion by Councilor Hilty, seconded by Councilor Davis- no discussion on motion

Vote Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes. Resolution 25-1451-R is approved

Resolution Consider approving Resolution 25-1452-R, a Resolution adopting the budget, making appropriations, and levying taxes for the City of Rogue River for the 2025-2026 fiscal year.

Motion by Councilor Howell, seconded by Councilor Moss- no discussion on motion

Vote Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes. Resolution 25-1452-R is approved

Resolution Consider approving Resolution 25-1453-R, a Resolution approving updated job descriptions for all Police Department Positions.

Motion by Councilor Howell, seconded by Councilor Hilty- no discussion on motion

Vote Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes. Resolution 25-1453-R is approved

The Council thanked Chief Rash for his work

Resolution Consider approving Resolution 25-1454-R, a Resolution increasing business license fees to generate revenue for continued Police Services.

Motion by Councilor Howell, seconded by Councilor Hilty- discussion on motion to correct the statement on page 47 of your packet that should read 5.05 of the municipal Code and not 5.15.

Vote: Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes. Resolution 25-1454-R is approved with corrections.

Ordinance Consider adopting Ordinance 25-437-O, an Ordinance changing the business license term from a fiscal year term to a rolling calendar year term.
Motion by Councilor Moss, seconded by Councilor Howell- discussion on the motion
Vote: Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes.
Ordinance 25-437-O is approved

Contract Consider approving a contract with Axon Enterprises, Inc. in the amount of \$94,696.80 (to be paid over the next six years) for records systems software services for the Police Department.
Motion by Councilor Hilty, seconded by Councilor Howell- discussion on the motion to correct the six years to five years
Vote: Gregory yes, Moss yes, Hilty yes, Howell yes, and Davis yes.
The contract with Axon is approved with corrections.

OTHER BUSINESS: Councilor Barb Hilty reports the Rooster Crow Float is coming along fine. She will consider asking for Candy donations from a local store.

Ryan Nolan, City Administrator, says we were awarded a State grant this week to re-seal the parking lot at Coyote Evans. The Tree city committee cancelled their last meeting, but they are actively working on a tree inventory at Palmerton with our city engineer to design a walkable virtual map so that people can identify the trees with your smart phone.

Mayor Pam VanArsdale reminded the council about serial emails, and to be careful you are not breaking Oregon's public meeting laws by responding to reply all. All decisions being made by the council needs to be made in public.

The Council discussed conferences in the future.

Chief Rash is in the last phase of getting his department accredited, and there will be an onsite inspection here on May 30th at 11:00AM.

ADJOURN: Move to adjourn this meeting, motion by Councilor Howell, seconded by Councilor Hilty

Vote: All ayes, none opposed, this meeting is adjourned at 6:45PM

ATTEST:

Mayor Pam VanArsdale Pam VanArsdale Date 6/26/2025

Diane Oliver, City Recorder Diane Oliver