

CITY OF ROGUE RIVER City Council Minutes

THURSDAY, JUNE 27, 2024

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 6:00 p.m.

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Grace Howell
City Councilor Rick Kempa
City Councilor Barb Hilty
City Councilor Barb Gregory
City Councilor Sherrie Moss

COUNCIL MEMBERS ABSENT:
City Councilor Sharie Davis (Excused)

STAFF PRESENT:
City Recorder, Diane Oliver

MEDIA PRESENT:
Brian Mortenson, Rogue River Press

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (Moss) SECONDED (Gregory) AND CARRIED TO APPROVE THE MINUTES OF May 23, 2024, AS SUBMITTED.

COMMITTEE REPORTS:

Community Relations: Chamber of Commerce Liaison Rick Kempa reported that there was no meeting.

Emergency Communications of Southern Oregon: No report given

Community Relations: Community Center Representative Barb Gregory reported that the proposed manuals are being turned in. The Rooster Crow dinner is sold out, the menu is BBQ chicken, macaroni salad, corn, watermelon, and cake. The board members installation will be done by the mayor at the Rooster Crow dinner. There will be no dinners in July and August. The EPA inspection went well on June 18th with 100% compliance. Next meeting will be July 25th at 1:30PM.

Planning Commission Liaison: Barb Gregory reports that the commission is requesting the new policies regarding our volunteers, so we will go over those at the next Planning Commission meeting. Shandell Clark was ill, so our discussion regarding the States new parking mandate will continue later. Dee Copley reported on the training she attended regarding Planning in the State of Oregon with John Morgan.

Rogue Valley Area Commission on Transportation: No meeting

Finance Committee: No report given

Rogue Valley Council of Governments: Mayor Pam VanArsdale reported that Sheryl Boots, who will serve as the Senior Advisor gave an excellent report about the Community center. Also, Jackson County is looking at allowing Ancillary Dwelling Units in the County. DEQ needs to get on board regarding the ADU's septic policies first. The sheriff's department is doing a phone survey about the possibility of a new jail, they are looking at starting funding programs to pay for this.

Middle Rogue Metropolitan Planning Organization: Mayor Pam VanArsdale reported that it was a quick meeting, and they adopted the public participation plan that they address every year.

Citizens Advisory Committee: No report given

PUBLIC INPUT: None

NEW BUSINESS:

A motion was made by Barb Gregory and seconded by Barb Hilty to add an additional agenda item to tonight s agenda declaring a vacancy on the Planning Commission and

to promote the alternate Mark Minegar to a regular position that is the fourth position on the Planning Commission, and to declare a vacancy on Planning Commission too, so that we can advertise for additional alternates

No discussion on the motion Vote All Ayes, None Opposed, Motion Passes, we will add this item to tonight's agenda for number three.

AGENDA ITEM 1 Resignations: Accept resignations from Debbie Kenny on the City's Planning Commission, and the entire Citizens Advisory Committee which includes members, Francis Gilbert, David Owen, Susan Burns, Ellen Campbell, and Lorrie Williams

Discussion on the motion

MOTION BY(HILTY) SECONDED (HOWELL)

VOTE ALL AYES, NONE OPPOSED, MOTION CARRIES, RESIGNATIONS
ACCEPTED

AGENDA ITEM 2 Special Recognition of a special volunteer: Mayor Pan VanArsdale presented Francis Gilbert with a Certificate of Appreciation for his service on the Citizens Advisory Committee which started in 1996.

AGENDA ITEM 3 Motion by Barb Gregory to move Planning Commissioner Mark Minegar from the alternate position to position four on the Planning Commission, and to declare a vacancy on the Planning Commission

MOTION BY(GREGORY) SECONDED (MOSS)

DISCUSSION ON THE MOTION WAS THAT WE ALREADY HAD ONE ALTERNATE POSITION OPEN WHICH GIVES US TWO ALTERNATE POSITIONS NOW ON THE PLANNING COMMISSION. WE WILL ADVERTISE FOR THESE POSITIONS NOW.

VOTE ALL AYES, NONE OPPOSED, MOTION CARRIES

**AGENDA ITEM 4 TO ACCEPT THE MAY 23, 2024, CITIZEN ADVISORY COMMITTEE MINUTES, AND
THE MAY 9TH, 2024 TREE CITY MINUTES**

MOTION BY(MOSS) SECONDED (HOWELL)

**DISCUSSION ON THE MOTION- THE MINUTES FROM THE TREE CITY COMMITTEE ARE DATED
JUNE 13TH, 2024 NOT MAY 9TH 2024.**

**MOTION TO AMEND ACCEPTING THE MAY 23RD, 2024 CITIZENS ADVISORY MINUTES, AND THE
JUNE 13TH 2024 TREE CITY COMMITTEE MINUTES, SECONDED BY HOWELL**

VOTE ALL AYES, NONE OPPOSED, MOTION CARRIES

**WE WILL VOTE ON THE MAY 9TH 2024 TREE CITY MINUTES AT OUR NEXT CITY COUNCIL
MEETING IN JULY 2024**

**AGENDA ITEM 5 APPROVE A RESOLUTION ADOPTING RULES OF PROCEDURE FOR ALL
CITY COMMISSIONS, COMMITTEES, COUNCIL LIAISONS, AND OFFICIAL CITY
REPRESENTATIVES FOR THE CITY OF ROGUE RIVER, OREGON**

**MOTION BY(HILTY) APPROVING THE RESOULTION AND ADOPTING THE RULES OF
PROCEDURE FOR ALL CITY COMMISSIONS, COMMITTEES, COUNCIL LIAISONS, AND OFFICIAL
CITY REPRESENTATIVES FOR THE CITY OF ROGUE RIVER, OREGON SECONDED (GREGORY)**

Discussion on the motion-the reason we are doing this is with the resignation of the entire citizen advisory committee, we are proposing that we just dissolve this committee for now, and in its place, we will use the Ad-Hoc committee. If the City Council feels that there is a need for an Ad-Hoc committee in the event we ever work on an annexation, or a large development we would call up this committee to work on this type of project in the future, to help get citizens involved.

Councilor Barb Gregory did notice that we did not amend this where it says the two years should align with the mayor's terms which should now read four years. So, we can approve this tonight, but we need to approve it with corrections.

**MOTION TO AMEND (BY HILTY) APPROVING THE RESOULTION AND ADOPTING THE RULES OF
PROCEDURE FOR ALL CITY COMMISSIONS, COMMITTEES, COUNCIL LIAISONS, AND OFFICIAL
CITY REPRESENTATIVES FOR THE CITY OF ROGUE RIVER, OREGON WITH THE
CORRECTIONS THAT WERE NOTED FOR TERMS TO ALIGN WITH THE MAYOR'S TERMS OF**

FOUR YEARS AND TO ALSO CHANGE THE MEMBERSHIP ON THE TREE CITY COMMITTEE TO BE UP TO 5 MEMBERS THAT CAN SERVE. SECONDED (GREGORY)

Roll Call Vote: Grace Howell Yes- Rick Kempa Yes- Barb Hilty Yes- Sherrie Moss Yes- and Barb Gregory- Yes. Motion passes

OTHER BUSINESS: The mayor will be volunteering for the dunk tank during the Rooster Crow and all proceeds will be donated to the food bank at the Community Center. You will also be able to donate canned food for a free ball to throw. We will be getting a list soon of legislative ideas from LOC of topics we want to start working on as a council in an upcoming workshop. Councilor Moss suggested that next year instead of staff working on the Rooster Crow float, we could ask the highschoolers at Rogue River if they would be interested in making a new one for us. The council discussed what time to meet for the parade this Saturday.

ADJOURN THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL AND UPON A MOTION DULY MADE (GREGORY), SECONDED (HOWELL) AND CARRIED, THE MEETING ADJOURNED AT 6:35 P.M.

ATTEST:

Mayor Pam VanArsdale Pam VanArsdale Date 7/25/2024

Diane Oliver, City Recorder Diane Oliver