

# **CITY OF ROGUE RIVER**

# **City Council Minutes**

**THURSDAY, SEPTEMBER 24, 2020**

**CITY HALL COUNCIL CHAMBERS**

**CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON**

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Wayne Stuart at 6:00 p.m.

**INVOCATION** Mayor Wayne Stuart delivered the invocation

**PLEDGE OF ALLEGIANCE** Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Wayne Stuart  
City Councilor Bob Pascalar  
City Councilor Barb Hilty  
City Councilor Don Daugherty  
City Councilor Mark Poling

**COUNCIL MEMBERS ABSENT:**

City Councilor Fred England  
City Councilor Pam VanArsdale

**ALSO PRESENT:**

Mark Reagles, City Administrator  
Carol Weir, City Recorder  
Bonnie Honea, Finance Officer/Planning Assistant  
Paige Chick, Clerk Typist

**MEDIA PRESENT:**

Brian Mortensen, Rogue River Press

A quorum was present and due notice had been published.

**APPROVAL OF MINUTES:**

MOVED (HILTY), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE MINUTES OF JULY 23, 2020, AUGUST 6, 2020, AUGUST 27, 2020 AND SEPTEMBER 3, 2020.

**COMMITTEE REPORTS:**

**Community Relations; Rogue River Chamber of Commerce:** Mayor Wayne Stuart reported that he had contacted the Chamber Secretary to inform her that he would not be able to attend their meetings since they were scheduled at the same

time of the City Council meetings. He said the Chamber board would be discussing the option of changing their meeting date and time to allow the City's Liaison the opportunity to attend.

**Community Relations; Rogue River Community Center:** City Councilor Barb Hilty reported that they were working on the audit and busy helping with the fallout of the fires with clothing, supplies and food.

**Finance Committee:** City Councilor Don Daugherty reported that they met twice during the month of August 2020 to review and approve bills as submitted and signed 67-checks totaling \$92,503.23.

**Planning Commission Liaison:** City Administrator Mark Reagles commented that they had been reviewing landscape design standards for residential and commercial property, the use of PODS, fence heights and design standards. He said the City Council would be receiving recommendations in the near future.

**Police Commission:** Chief Curtis Whipple commented that the new officer would be starting October 5, 2020.

**Council Advisory Committee:** Chair Francis Gilbert reported that they had discussed development concepts and possible technical solutions for traffic alerts in our area.

#### **NEW BUSINESS:**

**AGENDA ITEM 1** **Public Hearing:** To hear comments from the public regarding a request to hook up to City services within the Urban Growth Boundary of the City of Rogue River, Oregon.

Mayor Wayne Stuart opened the public hearing 6:13 p.m. and read in to the record a prepared script which will remain part of the permanent record.

City Administrator Mark Reagles commented that a health hazard existed that it would be of financial benefit for the city and no reason not to recommend approval for the request. And, the property was contiguous to the City and eventually the property would be annexed into the city.

City Councilor Mark Poling commented that the property was currently contiguous to the city limits now.

Applicant Larry Hamblin stated that they had been given the option to annex into the City but felt that wasn't an immediate need. They had a contractor come and inspect their septic system and it was found to be failing soon and there was not

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enough room to repair the system because of an existing well from another property on one side, a creek that flows during the winter on another side of the property, the other side another septic system and along the front of the property was Foothill Blvd. He said they were not doing it light heartedly because with the construction costs and development fees it was costing them around \$30,000. He felt that more property owners in his area would be having the same issues. He did have an issue with the Park Dedication Fee and asked if the City would be considered as a donation so they could take it off their taxes.

City Administrator Mark Reagles reminded the City Council that a customer outside the City limits pays double the monthly fees but this property was contiguous and could be required to annex into the City limits any time the City Council declared it.

Mr. Hamblin asked if the City would annex one piece of property at a time or would all the surrounding property be annexed at the same time.

City Administrator Mark Reagles said they would probably want to annex all the property but those property owners would need to pay the development fees and hook up to water and sewer systems. Though the City cloud does not force them since they haven't already asked for services and signed an annexation agreement.

Mickie Faye Hamblin commented that she was confused about the spot zoning and the different mailing address how the police department was able to distinguish the properties that were outside the city limits.

Chief Curtis Whipple commented that it was confusing but dispatch was aware what property was located inside and outside of the city limits.

City Councilor Mark Poling asked if the City should contact the property owners and annex the surrounding property and does the City still have Bancroft bonds?

City Administrator Mark Reagles commented that an ordinance exists for people to bond but Mr. Hamblin had spoke with his neighbors but the cost to them was not an option for them at this time.

Mr. Hamblin asked if they were required to hook up to water even though the meter was set made available.

City Administrator Mark Reagles said that would be his option but once the meter was installed they would still be charged a monthly fee.

City Recorder Carol Weir commented that since her employment in 1983 she had been working with both the Grants Pass and Gold Hill post offices and they have no intention of losing any of their tax base revenue to the Rogue River post office.

City Councilor Barb Hilty asked if the applicant's concern of claiming the Park Dedication fee as a contribution had bearings on the City Council making their decision.

City Administrator Mark Reagles said no, it's up to the applicant to discuss it with their attorney or tax preparer.

City Councilor Bob Pascalar asked the applicant what their thoughts were about annexing into the City.

Mr. Hamblin said they had discussed the difference of paying taxes to paying the double months fees plus the cost to annex.

City Administrator Mark Reagles said he would need to review the City's annexation process now that there was no longer a voter's annexation requirement.

Mayor Wayne Stuart closed the public hearing at 6:35 p.m.

**AGENDA ITEM 2** **Utility Hookup:** A request from Larry and Mickie Faye Hamblin to hook up to water and sewer services in the Urban Growth Boundary at 5820 Foothill Blvd., Rogue River, Oregon.

MOVED (HILTY), SECONDED (DAUGHERTY) AND CARRIED TO APPROVE THE REQUEST FROM LARRY AND MICKIE FAYE HAMBLIN TO HOOK UP TO WATER AND SEWER SERVICES IN THE URBAN GROWTH BOUNDARY AT 5820 FOOTHILL BLVD., ROGUE RIVER, OREGON, AND AUTHORIZE THE MAYOR TO SIGN THE ANNEXATION AGREEMENT, THE MEMORANDUM TO THE ANNEXATION AGREEMENT, THE CONDITIONS OF CONTRACT OF ANNEXATION AND THE STATE OF CONSENT TO ANNEX.

**AGENDA ITEM 3** **Agreement:** A Subgrant Agreement between the City and Southern Oregon Regional Economic Development, Inc. (SORED) for the Cares Act Supplemental Planner Grant for COVID Response.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO APPROVE AND AUTHORIZE THE MAYOR TO SIGN THE SUBGRANT AGREEMENT BETWEEN THE CITY AND SOUTHERN OREGON REGIONAL ECONOMIC DEVELOPMENT, INC. (SORED) FOR THE CARES ACT SUPPLEMENTAL PLANNER GRANT FOR COVID RESPONSE.

City Administrator Mar Reagles commented that the funds were for businesses in the six participating communities giving each \$7,800.00. The group decided to wait to see if the funding came through before determining its distribution to improve the business climate based on what the money was dedicated for.

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**AGENDA ITEM 4**    **Appointment:** The appointment of Laura Lee Jones to the Tree City Committee.

MOVED (HILTY), SECONDED (PASCALAR) AND CARRIED TO APPOINT LAURA LEE JONES TO THE TREE CITY COMMITTEE.

**OTHER BUSINESS:**

Mayor Wayne Stuart announced that a resignation had been received from Planning Commissioner Don Collins.

City Administrator Mark Reagles read a thank you letter from Tamara Camp who was brought into update the police department's Lexipol Policy Manual.

City Administrator Mark Reagles reminded the City Councilors about the request from the Jackson County Library Services about partnering with their reading program. He recommended that they read the information and discuss it during the next workshop.

City Administrator Mark Reagles provided the City Council the questions regarding allowing recreational vehicles on their vacant lots on Dove Lane due to the recent fires that the City Councilor's and staff had come up with for the meeting with the directors of the Rogue River Habitat for Humanity at the next workshop. After a lengthy discussion the City Council felt they were ready to have a discussion with their directors.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (STUART), seconded (PASCALAR) and carried, the meeting adjourned at 7:11 p.m.

**ATTEST:**



Carol J. Weir, MMC  
City Recorder