

CITY OF ROGUE RIVER CITY COUNCIL MINUTES

THURSDAY, SEPTEMBER 26, 2024

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 6:00 p.m.

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Sharie Davis
City Councilor Grace Howell
City Councilor Barb Hilty
City Councilor Sherrie Moss
City Councilor Barb Gregory

STAFF PRESENT:

Ryan Nolan, City Administrator
Administrative Assistant, Annette Phillips

MEDIA PRESENT:

Brian Mortensen, Rogue River Press

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

Moved (Moss) seconded (Howell) to approve the city council minutes of August 22nd and September 19th, 2024, as submitted. Votes all ayes, none opposed, motion passes, minutes approved

COMMITTEE REPORTS:

Community Relations: **Chamber of Commerce Liaison** Barb Hilty reported there was a meeting held September 18th. She stated that the Chamber was looking to hold movies or music in the park in 2025. Councilor Hilty also noted that the Chamber was working with the City's Public Works Department on moving the shed and float from the City's Water Treatment Plant to the City Shop

on Second Street. She also noted that the Chamber had expressed some interest in putting together a welcome sign at the entrance to Rogue River. They were advised to contact the City regarding signage rules and regulations. Councilor Hilty noted that the Chamber would be helping with the Ride the Rogue event this weekend. She also noted that the next Chamber Mixer would be October 3rd, from 5:30 – 7:00pm, it would be held by Rogue Valley Security and held at the Tru West Property Group office at 308 E Main Street.

Community Relations: Community Center Representative Barb Gregory shared that the Community Center had held a board meeting earlier in the day. Discussion at the board meeting included talks about bingo. There are several volunteers willing to work on bringing bingo back. Board members present stated that the major responsibility is the money. They will be holding a trial run on Saturday, October 5th and an actual start day of Saturday, October 12th. They will not hold bingo on holidays. Director Sherill Boots reported that several new programs are in the works to include; veteran resources, chronic disease self-management, stay active and independent for life (grant funded), AARP tax prep (grant funded), smart driver classes, and buried in treasure (help for hoarders). The board is still working on updating bylaws. And the thrift store would be holding a special holiday sale on Friday, October 11th from 10-4.

Emergency Communications of Southern Oregon: Ryan Nolan provided a brief update, to include that the City had just paid the quarterly user fees to help operate the County's 911 system.

Finance Committee: Sherie Moss reported that between August 23rd and September 25th, the Finance Committee met 3 times and issued a total of 68 checks and 4 electronic payments totaling \$120,250.19.

Planning Commission Liaison: Barb Gregory reported that the Planning Commission had continued discussion on parking mandates, and that Ryan Nolan had presented two draft letters asking for exemptions from parking reform mandates from DLCD. One letter detailed specific areas (10 or 11) the City could ask for exemption from. The second letter asked for exemption from the complete mandate. After discussion it was decided to recommend a letter asking for specific exemptions, as it was more likely to be granted. The Planning Commission also held discussion and review regarding code requirements for subdivisions as the City was expecting a probable application. Brandy Lockwood was also introduced as a potential Alternate Planning Commission member. Councilor Gregory ended by stating that a joint City Council/Planning Commission workshop would be held on Tuesday, October 8th.

Rogue Valley Area Commission on Transportation: Sharie Davis reported on

several potential transportation projects that may receive funding including several transit improvement projects in the region.

Rogue Valley Council of Governments: Mayor Pam VanArsdale reported that the board had met on the 24th and reviewed an online public meeting training, they also reviewed senior advisory committee bylaw updates.

Middle Rogue Metropolitan Planning Organization: Mayor Pam VanArsdale reported that the policy committee heard a presentation regarding the planning project related to a potential Rogue River Greenway expansion. The group also reviewed amendments to the 2024-2027 transportation plan.

PUBLIC INPUT: None

NEW BUSINESS:

- 1 Oath** City Administrator, Ryan Nolan, administered the oath of office to new patrol officer Nick Holland.
- 2 Appointment** Approve the Appointment of Ryan Nolan as the City's voting delegate at the upcoming annual League of Oregon Cities Annual Conference.

Moved by (Hilty) seconded by (Gregory) to approve the appointment of Ryan Nolan as the City's voting delegate at the upcoming League of Oregon Cities annual conference. Vote, all ayes, none opposed, motion passes
- 3 OLCC** Provide a local government recommendation regarding an OLCC permit for Taproots Nursery.

Moved by (Hilty) seconded by (Gregory) to provide a recommendation to approve the OLCC application for Taproots Nursery. Vote, Davis, Howell, Hilty, Gregory aye, Moss opposed, motion passes
- 4 Committee** Accept the September 12, 2024, Tree City Committee minutes.
Moved by (Gregory) seconded by (Howell) to accept the minutes of the September 12, 2024 Tree City Committee meeting. Votes, all ayes, none opposed, the Tree City Committee minutes of September 12, 2024, are approved.
- 5 Late Item** Mayor VanArsdale stated that the City had a late agenda item request to hear an appointment to the Planning Commission.

Moved by (Hilty) seconded by (Moss) to hear the agenda item. Vote, all ayes,

none opposed, motion passes

Mayor VanArsdale announced that she was appointing Brandy Lockwood as an Alternate to the Planning Commission.

Moved by (Moss) seconded by (Howell) to approve the appointment of Brandy Lockwood as an Alternate Member of the Planning Commission. Vote, all ayes, none opposed, motion passes

- 6 Late Item** Mayor VanArsdale stated that the City had an additional late agenda request. The Evans Valley Community Center submitted a banner request.

Moved by (Hilty) seconded by (Howell) to hear the agenda item. Vote, all ayes, none opposed, motion passes

Mayor VanArsdale stated that the EVCC (Evans Valley Community Center) had submitted a request to hang a banner over Depot Street advertising their Halloween event on Saturday, October 26th.

Moved by (Moss) seconded by (Howell) to approve the banner request. Following discussion the motion was amended by Moss (agreed by Howell) to require the banner to be removed by October 30th. Vote, all ayes, none opposed, motion passes

OTHER BUSINESS:

Mayor VanArsdale spoke to Councilors about potentially putting an advertisement in the Rogue River Press (as individual Councilors, not the City) regarding the upcoming ballot measure amending Council term limits. Councilor Barb Hilty asked about the upcoming parade on Halloween. In discussion it was clarified that the "Witches Brigade" was an international phenomenon with groups all over. An organized parade was approved at 3 o'clock on Halloween, and a group will be performing an organized dance routine as they parade down Main Street and hand out candy as trick or treating begins. Councilor Moss voiced concern about vision clearance issues at the corner of 1st and Pine Street associated with the planter and butterfly bushes at the corner. City Administrator Ryan Nolan noted that the Planning Commission would be working on providing recommendations on updates to the City's Sign Code and implementation of the new FEMA requirements for environmental review being incorporated into the Flood Hazard Code. Councilor Howell voiced that she likes the signs she had seen placed around town supporting the term limit ballot measure.

ADJOURN

There being no further business to come before the City Council and upon a motion duly made (Hilty), seconded (Gregory) and carried, the meeting adjourned at 6:42 p.m.

ATTEST:

Mayor Pam VanArsdale Pam VanArsdale Date 10/24/2024
Ryan Nolan, City Administrator Ryan Nolan 10/24/2024