

THURSDAY, OCTOBER 27, 2022

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting was called to order by Mayor Wayne Stuart at 6:00 p.m.

**INVOCATION** Pastor Rich Wheeler with Foothills Creek Chapel delivered the Invocation

**PLEDGE OF ALLEGIANCE** Mayor Wayne Stuart led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Wayne Stuart  
City Councilor Sharie Davis  
City Councilor Pam VanArsdale  
City Councilor Rick Kempa  
City Councilor Barb Hilty  
City Councilor Sherrie Moss  
City Councilor Barb Gregory

**STAFF PRESENT:**

Ryan Nolan, City Administrator  
Carol Weir, City Recorder  
Mike Bollweg, Public Works Director  
Jim Williams, Chief of Police  
Paige Chick, Finance Officer/Planning Assistant

**MEDIA PRESENT:**

Brian Mortensen, Rogue River Press

A quorum was present and due notice had been published.

Mayor Wayne Stuart welcomed and thanked Jackson County Commissioner Colleen Roberts for attending the meeting.

**COMMITTEE REPORTS:**

**Community Relations; Rogue River Chamber of Commerce:** City Councilor Rick Kempa reported that the Winter Wonderland was scheduled for December 3, 2022 and the members of the Chamber were concerned about the electricity and liability. He asked if the Chamber puts up all the decorations or the City.

Public Works Director Mike Bollweg commented that he and the City's electrician would be meeting with them on the following Tuesday and a lot of times he would

help them set up. They put up all the decorations.

City Councilor Rick Kempa commented that they questioned who would be liable if one of the decorations fell on someone.

Public Works Director Mike Bollweg replied that the City has Recreational Immunity to a point but he didn't know that answer.

City Councilor Rick Kempa said that Redline Engraving would be the sponsor for next month's Mixer. He also commented that they now have 77-members and they had \$9,300 in their fund.

**Community Relations; Rogue River Community Center:** City Councilor Barb Hilty reported that on October 21, 2022 they held a ribbon cutting ceremony for the opening of the new food pantry which was serving about 50-families; November 18, 2022 was the Thanksgiving Dinner sponsored by an anonymous Donor and Evergreen Federal Bank making it a free dinner to the first 100-people who call and sign up.

**Emergency Communication of Southern Oregon (ECISO):** Mayor Wayne Stuart reported that they had announced that a candidate had been selected to fill the director position and after background checks the person should be on board the first of 2023.

**Finance Committee:** City Councilor Pam VanArsdale reported that they had met once during the month of October so she would be providing a report next month.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** City Councilor Pam VanArsdale reported that they added an amendment to the Transportation Improvement Program because they received funding through the 5310 Funds to be used for enhanced mobility for the Josephine County Transit.

**Personnel Committee:** City Councilor Pam VanArsdale reported that had met to work on updating job descriptions.

**Planning Commission Liaison:** Planning Commission Liaison Barb Gregory reported that they were continuing their discussion and education of the municipal code funded by the Land Conservation and Development Technical Assistance Grant. They were currently reviewing RRM 17.65.080.

**Police Commission:** Chief Jim Williams reported that they currently had one candidate that was in the background stage and they had candidates that were on the hiring list beginning December 31, 2022, hoping to get two candidates and if not they would be reestablishing a new list in January; the insurance company had paid the City for the totaled patrol unit and the money was put back into the general fund

and at some time he would be asking them for that money to replace that vehicle; the Ford dealership advised that the Vin number had been issued for the new patrol truck and should be delivered toward the end of November 2022 and hopefully built out and in service in January 2023; they were looking into new colors and markings for all the vehicles as they move forward; he commented that this would give the department 5-vehicles which sounded like a lot but the mileage put on the vehicles needed to be considered, they were running at least 20-hours a day so to offset the maintenance cost they like to spread it across multiple vehicles; they participated in the homecoming parade which went well, there were a lot of floats and community participation and he was looking forward to being a part of it again next year; they would be partnering with the grade school, three days a week, having an officer attend the school during the lunch hour to have a positive interaction with the kids from November to December; and, they would be participating with the city wide Halloween passing out candy. Other than that things were going well.

**Rogue Valley Area Commission on Transportation (RVACT):** City Councilor Pam VanArsdale reported that there was no meeting.

**Rogue Valley Council of Governments:** Mayor Wayne Stuart reported that he and City Administrator Ryan Nolan attended the meeting where they discussed the wildfire cameras that FEMA was looking into and was looking for someone to match the cost of the cameras to do the other half of the project. They were looking for 11-cameras. There was an application process which would be about three to four months out. A camera was active on Long Mountain that was able to give a 360-degree vision site which they were very happy with.

**PUBLIC INPUT:**

Kim Smith a teacher at the elementary school thanked Chief Jim Williams for the department's willingness to come into the school and interact with the kids. They were very excited.

**OLD BUSINESS:**

**AGENDA ITEM 1** **Oath of Office:** City Recorder Carol Weir administered the Oath of Office to new City Councilor Sharie Davis.

**AGENDA ITEM 2** **Public Hearing:** Continuation of Public Hearing to hear a request from Kim & Tim Smith at 5817 Foothill Boulevard, Grants Pass, to hook up to utility services within the Urban Growth Boundary and sign a Consent to Annex Agreement and Deferred Improvement Agreement.

Mayor Wayne Stuart reopened the Public Hearing from September 22, 2022 at 6:18 p.m.

Kim Smith of 5817 Foothill Blvd. commented that there was not much to tell. She presented an easement to the Foothill Estates HOA who had it for three weeks but she had not heard back and hopefully being back to Council again next if not before. She had concerns about getting into the rainy season.

City Councilor Barb Hilty asked Ms. Smith who the easement was given to.

Kim Smith replied that she gave it to Jerry Tambellini who gave it to the president of the HOA who also passed it on to all the other members and that Manuel wanted to make some changes. She was told that some did not understand the easement so that they would be contacting an attorney to go over with them.

City Councilor Barb Hilty offered to help with the process of the HOA because some of the names that she mentioned were not members of the HOA.

MOVED (VANARSDALE), SECONDED (HILTY) AND CARRIED TO CONTINUE THE PUBLIC HEARING FOR A REQUEST FROM KIM & TIM SMITH AT 5817 FOOTHILL BOULEVARD, GRANTS PASS, TO HOOK UP TO UTILITY SERVICES WITHIN THE URBAN GROWTH BOUNDARY AND SIGN A CONSENT TO ANNEX AGREEMENT AND DEFERRED IMPROVEMENT AGREEMENT TO NOVEMBER 17, 2022 AT 6:00 P.M.

### **NEW BUSINESS:**

**AGENDA ITEM 3** **Retainer:** A Retainer Agreement between the City and Michael Franell, Attorney at Law to serve as legal counsel and advisor to the City and its officials and authorized agents beginning November 1, 2022.

MOVED (HILTY), SECONDED (MOSS) AND CARRIED TO APPROVE THE RETAINER AGREEMENT BETWEEN THE CITY AND MICHAEL FRANELL, ATTORNEY AT LAW TO SERVE AS LEGAL COUNSEL AND ADVISOR TO THE CITY AND ITS OFFICIALS AND AUTHORIZED AGENTS BEGINNING NOVEMBER 1, 2022.

**AGENDA ITEM 4** **Appointment:** Appoint Debbie Kenny to Planning Commission Position No. 4 and declare a vacancy for an alternate position.

MOVED (MOSS), SECONDED (GREGORY) AND CARRIED TO APPOINT THE APPOINTMENT OF DEBBIE KENNEY TO PLANNING COMMISSION POSITION NO. 4 AND DECLARE A VACANCY FOR AN ALTERNATE POSITION.

**AGENDA ITEM 5** **Request:** A request from Evans Valley Community Association to hang a Halloween Carnival banner across Depot Street for their event being held on October 29, 2022.

MOVED (VANARSDALE), SECONDED (KEMPA) AND CARRIED TO RATIFY THE

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REQUEST FROM EVANS VALLEY COMMUNITY ASSOCIATION TO HANG A HALLOWEEN CARNIVAL BANNER ACROSS DEPOT STREET FOR THEIR EVENT BEING HELD ON OCTOBER 29, 2022.

**ADJOURN**

There being no further business to come before the City Council and upon motion duly made (GREGORY), seconded (KEMPA) and carried, the meeting adjourned at 6:25 p.m.

**ATTEST:**



Carol J. Weir, MMC  
City Recorder