

City of Rogue River City Council Minutes

THURSDAY, DECEMBER 19, 2024

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting which was called to order by Mayor Pam VanArsdale at 6:00 p.m.

INVOCATION None

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

City Councilor Barb Gregory
City Councilor Sherrie Moss
City Councilor Barb Hilty
City Councilor Grace Howell
City Councilor Sherrie Davis
Mayor Pam VanArsdale

STAFF PRESENT:

City Administrator, Ryan Nolan
City Recorder, Diane Oliver
Public Works Director, Michael Bollweg
Police Chief, David Rash

MEDIA PRESENT:

Rogue River Press, Brian Mortensen

Jackson County Commissioner Colleen Roberts, and Mom!

SOS Representative, Trent Carpenter

A quorum was present, and due notice has been published.

APPROVAL OF MINUTES:

Moved (Moss) Seconded (Gregory) to approve the minutes of November 21st, 2024. All Ayes, none opposed, minutes approved.

COMMITTEE REPORTS:

Community Relations: Chamber of Commerce Liaison Barb Hilty reports that there wasn't a meeting in December, however they had a very successful Christmas tree lighting and program the first Saturday of December.

Community Relations: Community Center Representative Barb Gregory reports that the Christmas dinner is tomorrow night December 20th at 5:00 PM with ham and all the fixings. The center is busy with the Christmas Partner Project. There are 13 Evans Valley families and 42 families from Rogue River, and we desperately need volunteers to transport and put together boxes @ 11:00AM Friday to deliver on Saturday where we will meet at the Assembly of Gods gymnasium. Sherill still is out on medical leave but doing well. The center received a \$25,000 dollar grant to help with upgrades to the building.

Emergency Communications of Southern Oregon: Ryan Nolan reports he attended a board meeting last week where Chief Hammond was elected to the board which is good for our city. The radio tower project is making progress to be on track to be finished by spring and they're working with all agencies to make sure they purchase the equipment that's needed so that it can be operational by the summer of 2026.

Finance Committee: Councilor Moss reports that the finance committee met four times between 11-21-24 and 12-12-24, issuing a total of seventy-four checks and 1 electronic payment totaling \$165,522.69.

Planning Commission Liaison: Barb Gregory reports that the last meeting was 12-10-24 at 10:00AM primarily going over the sign code and comparing the model code to ours in hopes to help guide us in the update. Onnie Heater City Planner from RVCOG will help us with this. The Planning Commission met on 12-10-2024 and approved a conditional use permit modification for Nicole Murphy's Growers Market proposal to allow a temporary tent for the winter months allowed for six months, when she then plans to build a new 3,700 Square Foot building there on the property.

Rogue Valley Area Commission on Transportation: Councilor Davis reports that there was no meeting in December.

Rogue Valley Council of Governments: Mayor Pam VanArsdale reports that there was a meeting in December where there was a family estate donation given to the Food and Friends program in the amount of \$ 296, 416.14. They discussed how the money would be used.

Middle Rogue Metropolitan Planning Organization: Mayor Pam VanArsdale reports their meeting this afternoon was adding things to the transportation

improvement plan. They approved adjusting a project in the TIP for the Josephine County transit because they never know how much money will be received in federal grant money, so they make the appropriate changes for the amount they did receive. ODOT added a project for a Regional Truck Parking Information Management System. This system will be throughout the entire West Coast, which will inform truckers where available parking is at various truck stops which was purchased with federal grant money in the amount of eight million dollars. The program called STBG, which is the Surface Transportation Grant, is going away, which is how we received money for sidewalk projects. It is being replaced by a gas tax funding. The decision was made that money will be allocated at a \$25,000.00 base, and the rest based on population. Over a three-year period in 2028, 2029, and 2030 Rogue River will see \$44,114.00 each of those years.

PUBLIC INPUT: None

NEW BUSINESS:

- 1 Ordinance** Adopt, Ordinance 24-434-O, an ordinance amending the City's off-street parking standards to implement mandated parking reform standards.

MOVED (Gregory) SECONDED (Howell)

Discussion on the motion about receiving comments from DLCD needing more information. Ryan Nolan explained what information they still need.

MOTION TO CONTINUE THIS PUBLIC HEARING TO THE JANUARY 23RD 2025 CITY COUNCIL MEETING AT 6:00PM
NO FURTHER DISCUSSION

VOTE: ALL AYES, NONE OPPOSED

MOTION PASSES ORDINANCE 24-434-O IS CONTINUED, AND WE CAN DISCUSS THIS IN OUR WORKSHOPS.

- 2 Ordinance** Adopt, Ordinance 24-435-O, an ordinance adopting a Franchise Agreement with Southern Oregon Sanitation approving a Franchise Agreement for Solid Waste Hauling.

MOVED (Moss) SECONDED (Gregory) that we Adopt Ordinance 24-435-O, an ordinance adopting a Franchise Agreement with Southern Oregon Sanitation approving a Franchise Agreement for Solid Waste Hauling.

SOS Representative, Trent Carpenter answered questions from Councilor Davis about glass pickup, the fee schedule, and yard debris pickup.

No further discussion on the motion

Roll call vote: Davis, yes.
Howell, yes
Hilty, yes
Moss, yes
Gregory, yes

Motion is passed, Ordinance 24-435-O, an ordinance adopting a Franchise Agreement with Southern Oregon Sanitation approving a Franchise Agreement for Solid Waste Hauling is approved.

City Administrator Nolan thanked Trent Carpenter for answering the questions for us this evening.

3 Election Approve canvass of votes of November 5, 2024, General Election.

MOTION TO APPROVE THE CANVESS OF VOTES OF THE NOVEMBER 5TH 2024 GENERAL ELECTION

Moved by (Hilty) Seconded by (Gregory)

VOTES, ALL AYES, NONE OPPOSED, MOTION PASSES

4 Agreement Approve Task Orders for City Engineer involving Water Reservoir Design Project, Fire Hydrant Upgrade Project, Water Treatment Plant Geotechnical Services

MOTION TO APPROVE TASK ORDERS FOR CITY ENGINEER INVOLVING WATER RESERVOIR DESIGN PROJECT, FIRE HYDRANT UPGRADE PROJECT, WATER TREATMENT PLANT GEOTECHNICAL SERVICES

Moved by (Moss) Seconded by (Howell)
No discussion on the motion

Roll call vote: Davis, yes.
Howell, yes
Hilty, yes
Moss, yes
Gregory, yes

Task Orders for City Engineer involving Water Reservoir Design Project, Fire Hydrant Upgrade Project and Water Treatment Plant Geotechnical Services is approved.

5 Committee Accept the December 12th, 2024, Tree City Committee minutes.

No minutes due to not having a quorum on December 12th, 2024, Tree City Committee meeting.

OTHER BUSINESS:

For our January 2nd, 2025, meeting we will have a SMAC (Small Municipalities Advocacy Coalition) representative Sean Tate join us.

ADJOURN THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE CITY COUNCIL
AND UPON A MOTION DULY MADE (Howell), SECONDED (Hilty) AND CARRIED,
THE MEETING ADJOURNED AT 6:47 P.M.

Next Special Council Meeting: Thursday January 2nd, 2025, at 10:00 AM.

ATTEST:

Mayor Pam VanArsdale Pam VanArsdale Date 1/24/25

~~Diane Oliver, City Recorder~~ Ryan M
Ryan Oliver, City Administrator