

CITY OF ROGUE RIVER City Council Minutes

THURSDAY, DECEMBER 28, 2023

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting was called to order by Mayor Pam VanArsdale at 6:00 p.m.

**INVOCATION /
MOMENT OF
SILENCE** Mayor Pam VanArsdale called for a Moment of Silence

**PLEDGE OF
ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**
Mayor Pam VanArsdale
City Councilor Sharie Davis
City Councilor Grace Howell
City Councilor Rick Kempa
City Councilor Sherrie Moss

COUNCIL MEMBERS ABSENT:
City Councilor Barb Hilty
City Councilor Barb Gregory

STAFF PRESENT:
Ryan Nolan, City Administrator
Carol Weir, City Recorder

MEDIA PRESENT:
Brian Mortensen, Rogue River Press

SPECIAL ATTENDEES:
Mayor VanArsdale noted that County Commissioner Colleen Roberts was in attendance.

A quorum was present and due notice had been published.

APPROVAL OF MINUTES:

MOVED (MOSS), SECONDED (DAVIS) AND CARRIED TO APPROVE THE MINUTES OF JULY 27, 2023, AUGUST 24, 2023, SEPTEMBER 28, 2023, OCTOBER 5, 2023, OCTOBER 26, 2023, NOVEMBER 2 2023, NOVEMBER 16, 2023.

COMMITTEE REPORTS:

Community Relations; Rogue River Chamber of Commerce: City Councilor Rick Kempa reported that there was no meeting.

Community Relations; Rogue River Community Center: Mayor Pam VanArsdale noted that Councilor Hilty provided a written report. Her report noted that there was no meeting in December; however the Community Center was involved with the family Christmas connection for Rogue River and Wimer families to include food, gifts, and clothes. Thirty-three families were served.

Emergency Communication of Southern Oregon (ECSO): City Administrator Ryan Nolan reported that there was no meeting, but indicated that the City would be receiving a letter asking for a letter of support related to a request from the State legislature to fund pieces of the Jackson County Emergency Radio system upgrade.

Finance Committee: City Councilor Sherrie Moss reported that the Finance Committee met three times and reviewed and approved bills as submitted and signed 58 checks in the amount of \$113,352.10.

Personnel Committee: City Councilor Sherrie Moss discussed City Recorder Carol Weir's upcoming retirement with a last day of December 29th. She also noted that a new hire Diane Oliver, who lives in Rogue River, would be starting on January 2, 2024. Councilor Moss also reported that new hires Benjamin (Okotete) and Andy (Friend) were doing great work in the public works department and were turning out to be good hires. She also reported that Abigail Clifford has been working part time in the City Hall, and was proving very helpful. Lastly she reported that the City had received 14 applications for Police Chief and that the first round of virtual interviews would be held on January 5th.

Planning Commission Liaison: Mayor Pam VanArsdale reported that City Councilor Barb Hilty attended the Planning Commission Meeting as Liaison and provided a written report noting that at the Planning Commission Workshop there was continued discussion on mobile vendor trucks and code language.

Rogue Valley Area Commission on Transportation (RVACT): Mayor Pam VanArsdale reported that no meeting was held.

Rogue Valley Council of Governments: Mayor Pam VanArsdale discussed a wildfire camera program that was discussed at the meeting and commented that she had shared the information at a recent workshop.

Rogue Valley Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reported that the group was working on updating the RTP, the group

was currently working on Chapters 4-6 and update Chapters 7-9 next. She discussed a change in funding whereby the MRMPO would lose STBG funds which may cause dues to go up. She also noted that replacement funding would be coming from State gas taxes.

Citizen Advisory Committee: There was no representative from the CAC in attendance. Mayor VanArsdale noted that no meeting had been held in December.

PUBLIC INPUT: No public input was received.

OLD BUSINESS:

AGENDA ITEM 1 **CB 23-2475:** An Ordinance re-zoning property described as T36S, R4W, Section 22B, Tax Lot 502 at 5450 North River Road, Rogue River, Oregon.

MOVED (MOSS), SECONDED (KEMPA) AND CARRIED TO ADOPT COUNCIL BILL NO. 23-2475.

AGENDA ITEM 2 **CB 23-2476:** An Ordinance establishing a Building Code Administration Program known as Rogue River Municipal Code Title 15 for the City of Rogue River, Oregon and repealing Ordinance No 85-125-0 and 20-407-O.

MOVED (MOSS), SECONDED (KEMPA) AND CARRIED TO ADOPT COUNCIL BILL NO. 23-2476.

NEW BUSINESS:

AGENDA ITEM 3 **CB 23-2478:** A Resolution declaring support for an application for a DLCD grant to review parking management.

MOVED (MOSS), SECONDED (DAVIS) AND CARRIED TO ADOPT COUNCIL BILL NO. 23-2478.

AGENDA ITEM 4 **Election:** Canvass the votes of the November 7, 2023 general election.

MOVED (MOSS), SECONDED (KEMPA) AND CARRIED TO CANVASS THE VOTES OF THE NOVEMBER 7, 2023 GENERAL ELECTION.

AGENDA ITEM 5 **OLCC:** Provide a local government recommendation regarding a new Oregon Liquor And Cannabis Commission application for a new outlet full on-premises commercial license from Bryan Jackson for Rogue Pub, a newly approved restaurant at 410 East Main Street, Rogue River Oregon.

Councilor Moss discussed concern regarding parking issues related to the adjacent public library in relationship to the recently approved restaurant. Adam Jackson, the applicant, stated he had discussed parking with the library staff and stated that they were looking to open sometime in February.

MOVED (MOSS), SECONDED (HOWELL) AND CARRIED TO PROVIDE A RECOMMENDATION TO APPROVE THE NEW OLCC PERMIT.

AGENDA ITEM 6 **OLCC**: Provide a local government recommendation regarding a new Oregon Liquor and Cannabis Commission application for full on-premises commercial license from, Thomas Feess as representative of Bar 108 Depot Inc, for a Double R Bar. This is a change of ownership for an existing bar at 108 Depot Street.

MOVED (HOWELL), SECONDED (KEMPA) AND CARRIED TO PROVIDE A RECOMMENDATION TO APPROVE THE NEW OLCC PERMIT.

AGENDA ITEM 7 **Resignation**: A letter of resignation from Sharen Rockefeller (Planning Commission Alternate) effective November 28, 2023.

MOVED (MOSS), SECONDED (KEMPA) AND CARRIED TO ACCEPT THE RESIGNATION.

AGENDA ITEM 8 **Resignation**: A letter of resignation from Rachel Reber (Citizen Advisory Committee) effective November 29, 2023.

MOVED (HOWELL), SECONDED (DAVIS) AND CARRIED TO ACCEPT THE RESIGNATION.

AGENDA ITEM 9 **Review**: Review the minutes as presented for the Tree City, USA, Committee for December 14, 2023 and the Citizen Advisory Committee for November 16, 2023.

OTHER BUSINESS:

ADJOURN There being no further business to come before the City Council and upon motion duly made (HOWELL), seconded (MOSS) and carried, the meeting adjourned at 6:25 p.m.

ATTEST:

Ryan Nolan
City Administrator

