

# ROGUE RIVER CITY COUNCIL MINUTES

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THURSDAY, NOVEMBER 20, 2025

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

**CALL TO ORDER** The Regular Council meeting which was called to order by Mayor Pam VanArsdale at 6:01 p.m.

**INVOCATION** Larry Hamblin, The Church of Jesus Christ of Latter-Day Saints

**PLEDGE OF ALLEGIANCE** Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

**QUORUM** **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale  
City Councilor Sharie Davis  
City Councilor Barb Gregory  
City Councilor Barb Hilty  
City Councilor Sherrie Moss  
City Councilor Mark Minegar  
City Councilor Grace Howell

**COUNCIL MEMBERS ABSENT:**

None

**STAFF PRESENT:**

Ryan Nolan, City Administrator  
Diane Oliver, City Recorder  
Dave Rash, Police Chief

**MEDIA PRESENT:**

Brian Mortensen, Rogue River Press

A quorum was present, and due notice had been published.

**SPECIAL ORDERS OF BUSINESS:** None

**APPROVAL OF MINUTES:**

Move to accept the City Council October 23, 2025, minutes.

Motion by Councilor Moss, seconded by Councilor Gregory, all ayes, none opposed, minutes of October 23, 2025, are approved.

**COMMITTEE REPORTS:**

**Community Relations; Chamber of Commerce Liaison:** City Councilor Barb Hilty reports that

meeting was held today. They are working on creating an interactive map of Rogue River and hope to have it completed by March of 2026. Winter Wonderland is Dec 6<sup>th</sup> the Italian dinner will be served from 4:30 until the food is gone. Santa will be lighting the tree! The Chamber will be decorating the city on Saturday Nov 22 at 10:00AM. The December 4<sup>th</sup> mixer will be at the Live Oak Grange from 5:30-7:00.

**Community Relations; Community Center Representative:** City Councilor Barb Gregory reports that Easter Seals has funding again, which means Scott, Mary and Lee will get paid. On Friday November 21 the Thanksgiving dinner will be served with all the trimmings. There will be a raffle of a new bicycle, and tickets will be on sale November 21<sup>st</sup>. The winner of the raffle will be announced on December 19<sup>th</sup>. Danny is trying to sell the old bus. Lola is the new hire at the Thrift store who is the new floor manager, which is a position that was desperately needed. The dinners will be served monthly at the Community Center.

**Emergency Communication of Southern Oregon (ECISO):** City Administrator Ryan Nolan reports that the executive director is working to get all jurisdictions to make sure they have the identified primary and backup appointee to go to the board meetings so that they have a quorum so that they can always do business correctly. The construction projects could be done anytime soon. Chief Rash was in the audience and did have his new radio on, even though they are being used on the old system still.

**Finance Committee:** City Councilor Sherrie Moss reports that between October 18<sup>th</sup> and November 17<sup>th</sup>, 2025, the finance committee met four times, issuing a total of 83 checks, and 11 electronic payments totaling \$ 196,502.89. The city is 33% through the fiscal year and reports a summary on the budget.

**Planning Commission Liaison:** Councilor Barb Gregory gave a report that there were no meetings due to the holiday. She gave a report on building permits for the month of November so far, 2 commercial structural and 3 residential structural for a total of 5 permits.

**Rogue Valley Area Commission on Transportation (RVACT):** Councilor Sharie Davis reports they are looking for volunteers to be on the review committee for the critical Oregon airport relief team. The local construction projects being worked on are Jackson County ADA projects. There's a big X project on Oregon 238, Highway 62, and Oregon 99. They are improving pavement and bridge preservation projects, including bike and pedestrian paths. There are 88 ADA ramps being installed throughout the county. The Foothill construction is ongoing with completion expected in 2026. The Alameda fire area projects to improve safety for pedestrians and bicyclists are ongoing. There is a wrong way driver project that is going on as well. Upcoming projects at exit 27 in Medford at Barnett Street, and the Goldhill bridge is set to begin in 2026. The I-5 monument Drive in Grants Pass will be starting soon. There will also be a Highway 62 and Oregon 234 Roundabout project to start in 2027. Also, on Highway 140 they are adding a turn lane in White City.

**Rogue Valley Council of Governments:** Mayor Pam VanArsdale reports the meeting has not been held until the beginning of December.

**Middle Rogue Metropolitan Planning Organization (MRMPO):** Mayor Pam VanArsdale reports there

was not a meeting due to a lack of agenda items.

**PUBLIC INPUT:** None

**ORDINANCES & RESOLUTIONS:**

**Consider approving Resolution 25-1462, a Resolution updating the City's Continuity of Operations Plan (COOP).**

Moved by Hilty, seconded by Gregory to approve Resolution 25-1462, a Resolution updating the City's Continuity of Operations Plan (COOP).

*Discussion on the motion*

Vote: Davis, yes  
Howell, yes  
Minegar, yes  
Hilty, yes  
Moss, yes  
Gregory, yes

Motion passes

**Consider approving Resolution 25-1463, a Resolution amending the Council Rules by adding a School Board Liaison position.**

Moved by Moss, seconded by Howell to approve Resolution 25-1463, a Resolution amending the Council Rules by adding a School Board Liaison position.

*No discussion on the motion*

Vote: Davis, yes  
Howell, yes  
Minegar, yes  
Hilty, yes  
Moss, yes  
Gregory, yes

Motion passes

**EXECUTIVE SESSION – ORS 192.660: None**

**ADMINISTRATIVE ACTION:**

Consider approving the mayor's appointment of Councilor Mark Minegar to the School Board position in Liaison.

Moved by Gregory, seconded by Howell to approve the mayor's appointment of Councilor Minegar to position in Liaison.

*No discussion on the motion*

**Vote:** All ayes, none opposed, Councilor Mark Minegar has been appointed the new Rogue River School Board Liaison.

**REVIEW OF COMMITTEE MINUTES:**

Consider accepting the November 13th, 2025, Tree City Committee Minutes.

Moved by Hilty, seconded by Moss to approve the TCUSA minutes of November 13<sup>th</sup>, 2025.

*No discussion*

**Vote:** All ayes, none opposed, TCUSA minutes are approved.

**OTHER BUSINESS:** Ryan Nolan City Administrator announced that our Chief of Police Dave Rash received a commendation from a citizen who struggles in life, and is not in a good place, but appreciates the help and patience the Chief has shown her. Ryan is also following up on the request to relay an emergency system that would alert the community of an emergency. December 2<sup>nd</sup> he, Paige and Chief will attend a meeting. This will give us the ability to push notifications in the event of an emergency like a boil water notification to neighbors, or to communicate between staff. He and councilors looked at the calendar for upcoming events. December 4<sup>th</sup> is our Small City meeting in Canyonville. We looked at scheduling a January 8<sup>th</sup> CC Workshop. We will hold off until we know if we'll have a quorum. We will also look at committee appointments.

**COUNCIL MEMBER COMMENT:** Councilor Barb Gregory asked to be excused from the Planning Commission workshop on December 8<sup>th</sup> as she will be traveling.

**POLICE CHIEF COMMENT:** When asked by Councilor Gregory about a death this last weekend in our community, Chief did mention that we could read about it in the Rogue River Press. He also thanked the Jackson County Sheriff's office, Oregon State, and the Ashland police departments for their assistance in this tragedy. Our officers were the first on the scene, and Officer Mathews with his medical background did a tremendous job.

**MAYOR COMMENTS:** None

**ADJOURNMENT** There being no further business to come before the City Council and upon motion duly made (Gregory), seconded (Minegar) and carried, the meeting adjourned at 6:40 p.m.

**ATTEST:**

Mayor Pam VanArsdale Pam VanArsdale Date 12/18/2025

Diane Oliver, City Recorder Diane Oliver