



CITY OF ROGUE RIVER

133 Broadway • Box 1137 Rogue River, Oregon 97537 • (541) 582-4401
Fax: (541) 582-0937 • website: cityofrogue.com

REGULAR COUNCIL MEETING THURSDAY, MARCH 26, 2026 6:00 P.M.

This meeting is also available for attendance by phone or internet via <https://join.freeconferencecall.com/roguecity>:

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CALL TO ORDER

INVOCATION – Dennis Ruzzio, Lady of the River Catholic Church

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA

SPECIAL ORDERS OF BUSINESS:

- 1 **Proclamation** Honoring Councilor Sharie Davis.
- 2 **Proclamation** Declaring Arbor Day

APPROVAL OF MINUTES:

- 3 **Minutes** Consider approving the Special Council Meeting Minutes of February 19, 2026 and the Regular City Council Meeting Minutes from February 26, 2026.

COMMITTEE REPORTS:

Community Relations: Chamber of Commerce Liaison	(City Councilor Barb Hilty)
Community Relations: Community Center Representative	(City Councilor Barb Gregory)
Community Relations: Rogue River School District #35	(City Councilor Mark Minegar)
Community Relations: Jackson County Fire District #1	(City Councilor Grace Howell)
Emergency Communications of Southern Oregon	(City Administrator Ryan Nolan)
Finance Committee	(City Councilor Sherrie Moss)
Planning Commission Liaison	(City Councilor Barb Gregory)
Rogue Valley Area Commission on Transportation	(Mayor Pam VanArsdale)
Rogue Valley Council of Governments	(Mayor Pam VanArsdale)
Middle Rogue Metropolitan Planning Organization	(Mayor Pam VanArsdale)

PUBLIC INPUT: *Speakers will be allowed three (3) minutes*



ORDINANCES & RESOLUTIONS:

- 4 **Ordinance** Consider adopting Ordinance 26-446-O, an ordinance amending the public safety fee and transient room tax applicability within the City of Rogue River.

PUBLIC HEARINGS:

- 5 **FEMA** Continued public hearing on proposed code changes related to FEMA.
- 6 **UTILITY** Request to connect 1524 East Evans Creek Road (a property outside of city limits) to City Sewer services.

EXECUTIVE SESSION – ORS 192.660 (2)(a,b,c,d,e,f,g,h,i,j,k,l,m,n,o,p,q): {As/If Required}

ADMINISTRATIVE ACTION:

- 7 **Grant** Consider approving amendment to ODOT Grant (OR99: Depot Street).
- 8 **Vacancy** Consider a motion declaring a vacancy in Council Position #1.
- 9 **Request** Consider providing a general letter of support for the Enterprise Grange #489 “Wimer Grange”.
- 10 **Request** Consider approving mural design plans proposed by the Rogue River Mural Society for the Palmerton Park Restrooms.

COMMITTEE MINUTES:

- 11 **Tree City** Consider accepting the March 12, 2026 Tree City Committee minutes.

OTHER BUSINESS:

COUNCIL MEMBER COMMENT:

MAYOR COMMENTS:

ADJOURNMENT

Public Participation: *Members of the public are welcome to attend Council meetings unless otherwise noted. Public participation by testimony or comment is only permitted on certain matters, the order and length of which shall be regulated by the Council’s presiding officer. Any member of the public who fails to comply with the Council’s rules of conduct or who causes a disturbance shall be asked to leave, and upon failure to do so, becomes a trespasser. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted.*

Access Assistance: *City Hall is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for the other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Administrator, Ryan Nolan, in person, Monday through Thursday, between 9:00 a.m. and 5:00 p.m., or via first class mail at PO Box 1137, Rogue River, OR 97537 or electronically at rnolan@cityofrogueriver.org.*

Meeting Violation: *Written grievances regarding violations of provisions of Public Meeting Law (ORS 192.610 to 192.705) may be submitted to City Administrator, Ryan Nolan, in person Monday through Thursday, between 9:00 a.m. and 5:00 p.m., or via first class mail at PO Box 1137, Rogue River, OR 97537 or electronically at rnolan@cityofrogueriver.org.*

Invocation Policy: *Any invocation that may be offered before the official start of the City Council meeting is the voluntary offering of a private citizen to and for the benefit of the Council pursuant to Resolution No. 23-1408-R. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Council or the City of Rogue River. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the public meeting.*

If you wish to speak regarding an agenda item, please sign in before the start of the meeting.

Memorial Proclamation Honoring Councilor Sharie Davis

A PROCLAMATION OF THE CITY OF ROGUE RIVER HONORING THE LIFE, SERVICE, AND LEGACY OF COUNCILOR SHARIE DAVIS

WHEREAS, Councilor Sharie Davis faithfully served the City of Rogue River with intelligence, diligence, and unwavering dedication; and

WHEREAS, Sharie brought extensive professional experience to her role, providing invaluable insight during the consideration of contracts, major expenditures, grant applications, legal impacts, and other complex municipal matters; and

WHEREAS, she was known for her thoughtful analysis, articulate communication, and steadfast professionalism, all of which strengthened the Council's decision-making and contributed greatly to the good governance of the city; and

WHEREAS, Sharie was a kind and considerate colleague who brought a broad, worldly perspective to the work of the Council, enhancing deliberations and enriching the civic life of our small town; and

WHEREAS, her dedication to public service, her volunteer spirit, and her consistent pursuit of excellence left a lasting mark on the Council and the wider community;

NOW, THEREFORE, BE IT PROCLAIMED that the City of Rogue River formally recognizes and honors Councilor Sharie Davis for her exceptional service, leadership, and positive impact on the City of Rogue River; and

BE IT FURTHER RESOLVED that this proclamation be presented to her family with the deepest sympathy and gratitude of the Council and the community she served with distinction.

Dated this 26th day of March 2026.

Mayor Pam VanArsdale

Attest:

Diane Oliver, City Recorder

Arbor Day Proclamation

Whereas, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and,

Whereas, this is the 152nd Anniversary of Arbor Day which was first observed with the planting of more than a million trees in Nebraska; and,

Whereas, Arbor Day is now observed throughout the nation and the world; and,

Whereas, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air producing life-giving oxygen, and providing habitat for wildlife; and,

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and,

Whereas, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community; and,

Whereas, trees - wherever they are planted - are a source of joy and spiritual renewal; and,

Whereas, Rogue River has been officially designated as a "Tree City, USA", for the 44th year.

NOW, THEREFORE, I, Pam VanArsdale, the Mayor of the City of Rogue River do hereby proclaim Friday, April 24, 2026 as

ARBOR DAY

in the City of Rogue River, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and,

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 26th day of March 2026.

Mayor Pam VanArsdale

Attest:

Diane Oliver, City Recorder

CITY OF ROGUE RIVER
SPECIAL COUNCIL MEETING
THURSDAY, FEBRUARY 19, 2026
11:00 A.M.

CALL TO ORDER- Mayor Pam VanArsdale called the meeting to order at 11:00AM

PLEDGE OF ALLEGIANCE- Mayor Pam VanArsdale led the council in the pledge

ROLL CALL Councilor Barb Gregory, Councilor Sherrie Moss, Councilor Barb Hilty, Counselor Mark Minegar, Councilor Grace Howell, Councilor Sharie Davis, and Mayor Pam VanArsdale

STAFF Ryan Nolan, City Administrator, Paige Chick, Finance Officer, Diane Oliver, City Recorder, Michael Bollweg, Public Works Director

PRESS: Brian Mortensen with the Rogue River Press

NEW BUSINESS:

Emergency Consider approving emergency expenditure regarding Ward's Creek bank stabilization adjacent to City wells at 2nd Street Shop property.

Motion by Hilty, seconded by Howell approving emergency expenditure of up to \$45,000 towards Ward's Creek bank stabilization adjacent to City wells at 2nd Street Shop Property.

Discussion on the motion

Vote: Davis, yes
Howell, yes
Minegar, yes
Hilty, yes
Moss, yes
Gregory, yes

Motion passes

Request Consider providing a letter of support from the Wards Creek Restoration Initiative.

Motion by Gregory, seconded by Minegar approving providing the Wards Creek Restoration Initiative a letter of support, as drafted by the City Administrator, for a Ford Foundation Grant application.

Discussion on the motion

Vote: Davis, yes
Howell, yes

Minegar, yes
Hilty, yes
Moss, yes
Gregory, yes

Motion passes

OLCC Consider providing a local government recommendation regarding a Temporary Permit, for a special event at the Rogue River Community Center by Sundance Distilling.

Motion by Moss, seconded by Howell approving, providing a local government recommendation of approval for the OLCC application from Sundance Distilling.

Discussion on the motion

Vote: Davis, yes
Howell, yes
Minegar, yes
Hilty, yes
Moss, yes
Gregory, yes

Motion passes

OLCC Consider providing a local government recommendation regarding a Change of Owner license, for River Station LLC.

Motion by Hilty, seconded by Gregory approving providing a local government recommendation of approval for the OLCC application from River Station LLC.

Discussion on the motion

Vote: Davis, yes
Howell, yes
Minegar, yes
Hilty, yes
Moss, yes
Gregory, yes

Motion passes

Park Use Consider approving a request for commercial sales in Rooster Park from Girl Scouts of Oregon, Rogue River Troop 301-84.

Motion by Moss, seconded by Howell approving commercial sales at Rooster Park by the Girl Scout Troop.

Discussion on the motion

Vote: Davis, yes
Howell, yes
Minegar, yes
Hilty, yes
Moss, yes
Gregory, yes

Motion passes

Executive Session: None

OTHER BUSINESS: None

ADJOURN: There being no further business to come before the City Council and upon motion duly made (Hilty), seconded (Moss) and carried, the meeting adjourned at 11:10 a.m.

Mayor Pam VanArsdale _____ Date _____

ATTEST:

Diane Oliver
City Recorder

ROGUE RIVER CITY COUNCIL MINUTES

THURSDAY, FEBRUARY 26, 2026

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting which was called to order by Mayor Pam VanArsdale at 6:02 p.m.

INVOCATION Rodger Coale, Pleasant Valley Cowboy Church

PLEDGE OF ALLEGIANCE Mayor Pam VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM **COUNCIL MEMBERS PRESENT:**

Mayor Pam VanArsdale
City Councilor Sharie Davis
City Councilor Barb Gregory
City Councilor Barb Hilty
City Councilor Sherrie Moss
City Councilor Grace Howell

COUNCIL MEMBERS ABSENT:

City Councilor Mark Minegar

STAFF PRESENT:

Paige Chick, Administrative Services Director
Michael Bollweg, Public Works Director
Diane Oliver, City Recorder

MEDIA PRESENT:

Brian Mortensen, Rogue River Press

AUDIENCE: Jackson County Commissioner Colleen Roberts

A quorum was present, and due notice had been published.

SPECIAL ORDERS OF BUSINESS:

Presentation Brenda Bartlett, Sensiba LLC, discussed and explained the 2024-25 financial audit report.

APPROVAL OF MINUTES:

Move to accept the regular city council January 22, 2026, and Special Council meeting minutes from February 19th, 2026.

Motion by Councilor Moss, seconded by Councilor Gregory

No discussion on the motion

Vote: All ayes, none opposed

Both sets of minutes are approved.

Mayor Pam VanArsdale welcomed Commissioner Colleen Roberts

COMMITTEE REPORTS:

Community Relations; Chamber of Commerce Liaison: City Councilor Barb Hilty reports that meeting was held on February 19th, and work is continuing on the design of the digital map for Rogue River, and they should have samples by the end of February. The installation dinner is May 30th, it will be a military theme. We will be donating to the Rogue River little league for balls and first aid kits. Next mixer is Thursday March 5th at Sams Creek Cellars in Gold Hill at 5:30PM.

Community Relations; Community Center Representative: City Councilor Barb Gregory reports that the sweet and sour chicken dinner was last Friday and sixty people attended. March 20th is the next dinner serving Shepards Pie with ground beef. There was a volunteer appreciation party today from 1:30 to 4:00pm.

Rogue River School Board Liaison: Councilor Barb Hilty reports in Mark Minegar's absence that the 2021 graduation rate was lower than 68%, and last year we were above the State average. Currently we are above 80%. There are fifty-five students on track to graduate, and 2 that are not. The graduation projection rate currently is 96.36%. The new superintendent Dr. April Harrison is effective July 1st, 2026. The Rogue River Beef Feed raised \$50,185.00 this year.

Emergency Communication of Southern Oregon (ECSO): No report given

Finance Committee: City Councilor Sherrie Moss reports that between January 17th, 2026, and February 24th, 2026, the finance committee met five times, issuing a total of eighty-one checks and eight electronic payments totaling \$109,904.17.

Planning Commission Liaison: Councilor Barb Gregory reports that the Planning Commission meeting was cancelled to give staff enough time to draft the next steps in the Tree Ordinance.

The Mayor did hear at the RVCOG meeting yesterday that Jacksonville is looking to amend their Tree ordinance because one of their conditions when removing a tree, is that you must replace it. With the wildfire risks being what they are, Jacksonville is realizing that it is a huge conflict.

The mayor wants the commission to keep this in mind when discussing changes and rules about this for Rogue River. We will be looking forward to seeing what the commission has for us.

Rogue Valley Area Commission on Transportation (RVACT): Councilor Sharie Davis reports that there was no meeting.

Rogue Valley Council of Governments: Mayor VanArsdale reports that she attended the meeting yesterday, and they just had their audit too. Same thing as us, a modified opinion with no significant deficiencies, and no material weaknesses and they are in good shape. There was a discussion about staff using AI and Chat gpt. The mayor will have more discussion with the City Administrator about this, maybe putting a policy together for our staff here for guidance. There are some cities that are having problems and we may want to make a policy that would protect us.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam VanArsdale reports that they elected officers as we do every year, and the chair will be Wade Elliott from Grants Pass, who is a Planner, and the vice chair will be Pam VanArsdale. They also decided on the dues that will be collected, and the method of how they came to that decision. There was discussion about moving the location of their meeting, so they will decide next month, and decide to meet here in our Rogue River after they check if our equipment will work for them.

CITIZEN-REQUESTED ITEMS:

Park Consider approving a request for Ride the Rogue event at Palmerton Park from Rogue River Greenway Foundation.

Move to approve the request for Ride the Rogue event at Palmerton Park from Rogue River Greenway Foundation

Motion by Councilor Hilty, seconded by Councilor Howell

No discussion on the motion

Vote: All ayes, none opposed

Motion to approve the request passes unanimously.

Banner Consider a request to hang a 'Ride the Rogue' event banner above Depot Street from the Rogue River Greenway Foundation.

Move to approve the request to hang a "Ride the Rogue" event banner above Depot Street from August 30th to September 27th from the Greenway Foundation.

Motion by Councilor Hilty, seconded by Councilor Howell

No discussion on the motion
Vote: All ayes, none opposed

Motion to approve the request passes unanimously.

PUBLIC INPUT: Craig Berry from Gold Hill who is the secretary treasurer of the fire district speaking on his own personal capacity. He came before the Council before when he was seeking a letter of recommendation of support for a solar resiliency project grant that they received this time in the amount of \$603,000.00! We are still deliberating to accept the grant. The main thing about this project is that it will give this community an alternate 911 center, where we could give field medicine and take care of some extremely sick people in a catastrophic event. Please support the members of the board that are charging this project. People in our community need to know that it is funded by the State 100%, and we are excited that this could be here in town.

ORDINANCES & RESOLUTIONS:

Resolution Consider approving Resolution 26-1468-R, a resolution updating the Committee Rules for the City of Rogue River, adding a Fire District Liaison position.

Moved to approve Resolution 26-1468-R, a resolution updating the Committee rules for the City of Rogue River, adding a Fire District Liaison position.

Motion by Councilor Gregory, seconded by Councilor Davis

No discussion on the motion

Vote:

- Davis, yes
- Howell, yes
- Hilty, yes
- Moss, yes
- Gregory, yes

Motion passes unanimously, Resolution 26-1468-R is approved.

Ordinance Consider adopting Ordinance 26-445-O, an ordinance revising the liquor licensing processing procedure for the City of Rogue River replacing Chapter 5.15 of the City of Rogue River Municipal Code in its entirety.

Move to approve adopting Ordinance 26-445-O, an ordinance revising the liquor licensing processing procedure for the City of Rogue River replacing Chapter 5:15 of the City of Rogue River Municipal Code in its entirety.

Motion by Councilor Howell, seconded by Councilor Gregory

Discussion on the motion

Vote:

- Davis, yes
- Howell, yes
- Hilty, yes
- Moss, yes
- Gregory, yes

Motion passes unanimously, Ordinance 26-445-O is approved

EXECUTIVE SESSION – ORS 192.660 (2)(a,b,c,d,e,f,g,h,i,j,k,l,m,n,o,p,q): {As/If required}

ADMINISTRATIVE ACTION:

Appointment Consider approving the mayor’s appointment to the Fire District Liaison position.

Move to approve Grace Howell to be appointed to the Fire District Liaison position. Motion by Councilor Moss, seconded by Councilor Davis

discussion on the motion

Vote: All ayes, none opposed

Motion passes unanimously; Grace Howell is our new Fire District Liaison.

Agreement Consider approving the 2026 Annual Rooster Crow agreement with the Rogue River Kiwanis Club.

Move to approve the 2026 Annual Rooster Crow agreement with the Rogue River Kiwanis Club

Motion by Councilor Hilty, seconded by Councilor Gregory

discussion on the motion regarding the date

Vote: All ayes, none opposed

Motion passes unanimously; the 2026 Annual Rooster Crow agreement with the Rogue River Kiwanis Club is approved

COMMITTEE MINUTES:

Tree City Consider accepting February 12, 2026, Tree City Committee minutes.

Motion by Councilor Moss, seconded by Councilor Howell

Discussion on the motion regarding a reminder from the mayor that she appoints people to the TCUSA committee, not the TCUSA. Staff will reach out to the committee, and if Ed Hudson decides he wants to serve; the mayor will interview him and appoint him.

Vote: All ayes, none opposed

February 12, 2026, Tree City minutes are approved.

OTHER BUSINESS: None

COUNCIL MEMBER COMMENT: Councilor Hilty suggested the council do their work from tablets so we do not have to use so much paper. We can discuss this at the next workshop.

Kiwanis Easter egg hunt will be at Beck Field Saturday April 4th at 10:00AM. The city-wide garage sale will be on May 29th and 30th and if you would like to add your address to the list you can call Tracy. The SOS Spring trash pick-up date will be Friday June 5th. June 3rd is the first day that City Council candidates can file for the November 3rd elections. Those candidates will be Sharie Davis, Sherrie Moss, and Mark Minegar.

Councilor Moss mentioned how clean our streets look today. Public Works went out early this morning and began sweeping. Sherrie drove around and mentioned how good it looked! A resident mentioned how beautiful our new stop sign looks at the four-way stop.

MAYOR COMMENTS: Our next workshop is March 5th at 10:00AM

ADJOURNMENT:

There being no further business to come before the City Council and upon a motion duly made (Gregory), seconded (Howell)

No discussion on the motion

Vote: All Ayes, none opposed

The meeting adjourned at 6:52 p.m.

Mayor Pam VanArsdale _____ Date _____

ATTEST:

Diane Oliver
City Recorder

ORDINANCE NO. 26-446-O

AN ORDINANCE AMENDING ROGUE RIVER MUNICIPAL CODE SECTIONS 13.30.020, 13.30.060, 3.05.010, 3.05.020, 3.05.050, and 3.05.060 CLARIFYING PUBLIC SAFETY FEE AND TRANSIENT ROOM TAX APPLICABILITY WITHIN THE CITY OF ROGUE RIVER.

WHEREAS, the City of Rogue River strives to provide citizens with a safe, comfortable, and livable community; and

WHEREAS, the City of Rogue River strives to provide timely, efficient, and effective police services to citizens and business owners; and,

WHEREAS, the City of Rogue River has historically charged RV parks a monthly public safety fee per space; and,

WHEREAS, the City Council of the City of Rogue River seeks to clarify and update the applicability of public safety fees to businesses within the City of Rogue River, specifically clarifying that approved RV Park spaces are subject to the monthly public safety fee; and,

WHEREAS, the City Council of the City of Rogue River seeks to clarify and update the applicability of the transient room tax (also known as transient lodging tax) fees to businesses within the City of Rogue River.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ROGUE RIVER ORDAINS AS FOLLOWS:

SECTION 1. Section 13.30.020 of the Rogue River Municipal Code shall be amended to read as follows:

13.30.020 Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

A. “Developed property” means a parcel of real property, or portion thereof, on which improvements have been constructed. Improvements include, but are not limited to, buildings, structures, parking lots, and outside storage.

B. “Nonresidential unit” means a developed property which is primarily not for personal domestic accommodation, including but not limited to business or commercial enterprise. A nonresidential structure which provides facilities for one or more businesses or tenants, including, but not limited to, permanent provisions for access to the public, shall have each distinct unit or tenancy considered as a separate nonresidential unit. A business that leases storage space does not create separate units for each storage space so long as the lease

does not provide for general public access to the storage space from which the lessee runs a business. **An entire motel, or hotel is considered one “nonresidential unit”, so long as no room is rented for more than 28 days consecutively. Each independent dwelling unit or RV Park space may be considered an independent “nonresidential unit” if they are rented for terms less than 28 days, in that they are used for commercial transient, or short term, rental purposes.**

C. “Person” means a natural person, unincorporated association, tenancy in common, partnership, corporation, limited liability company, cooperative, trust, governmental agency (including the state of Oregon but excluding the city of Rogue River), or other entity in law or in fact.

D. “Residential unit” means a developed property primarily used for personal domestic accommodation which provides complete individual living facilities for one or more persons including but not limited to permanent provisions for living, sleeping, and sanitation. A home business within a residential unit is not a separate nonresidential unit. An accessory dwelling unit on a parcel is a separate residential unit. Each individual dwelling unit or space within a multifamily residential property, condominium, or mobile home park is a separate residential unit. A business that provides long-term assisted living care, including but not limited to a long-term care facility, but that does not provide full individualized living facilities for each dwelling unit, is a single nonresidential unit, not separate residential units. Transient lodging is not a residential unit. **Any motel or hotel room rented for more than 28 consecutive days is considered a “residential unit”. Each independent dwelling unit or RV Park space may be considered an independent “residential unit” if they are rented for more than 28 days.**

E. “Responsible party” means the person owing the public safety fee. Unless another responsible party has agreed in writing to pay the public safety fee, and a copy of that writing is filed with the city, the person(s) paying the city’s utility charges is the responsible party. If there is no service to or billing for the developed property, or if service or billing has been discontinued, the responsible party is the person(s) having the right to occupy the property.

F. “Transient lodging” means: a hotel, motel or inn dwelling unit that is used for temporary overnight human occupancy; a space used for parking a recreational vehicle or erecting a tent during temporary periods of human occupancy; or other dwelling units, or portions of dwelling units that are used for temporary human occupancy. For the purposes of this chapter, “temporary” means less than ~~30~~ **28** consecutive days.

SECTION 2.

Section 13.30.060 of the Rogue River Municipal Code shall be amended to read as follows:

13.30.060 Billing and collection of the public safety fee.

A. The public safety fee shall be billed and collected monthly from the responsible party. Statements for the fee shall be included as an additional item on monthly utility or billings whenever feasible.

B. The imposition of fees shall be calculated on the basis of the number of residential or nonresidential units supported, without regard to the number of water meters serving that property.

C. A presumption shall exist that a property is a developed property under this chapter when a property receives water service, receives sewer service, is under lease, is issued a building permit, or receives an occupancy permit. Thereafter, to avoid the public service fee, the responsible person for the property shall have the burden to show that the property is not a developed property.

D. Fees are due by the ~~fifteenth~~ **twentieth** day of the month in which the bills are received, and will be deemed delinquent if not paid on the last working day of the month in which the fees are due.

E. Monies received from responsible parties will first be credited toward the public safety fee, and then to other outstanding city charges.

F. The city council may provide for penalties for delinquency of payments to ensure prompt payment of public safety fee billings.

SECTION 3. Section 3.05.010 of the Rogue River Municipal Code shall be amended to read as follows:

3.05.010 Definitions.

For purposes of this chapter, the following mean:

“Accrual accounting” means a system of accounting in which the operator enters the rent due from a transient into the record when the rent is earned, whether or not it is paid.

“Cash accounting” means a system of accounting in which the operator does not enter the rent due from a transient into the record until the rent is paid.

“Hotel/motel” means a part of a structure that is occupied or designed for occupancy by transients for lodging or sleeping, including a hotel, inn, tourist home or house, motel, studio hotel, bachelor hotel, lodging house, rooming house, apartment house, dormitory, public or private club, mobile home or house trailer at a fixed location, or other similar structure.

“Occupancy” means use or possession of, or the right to use or possess, a room in a hotel for lodging or sleeping.

“Operator” means a person who is the proprietor of a hotel in any capacity. When an operator’s functions are performed through a managing agent of a type other than an employee, the managing agent shall also be considered an operator. For purposes of this chapter,

compliance by either the operator or the managing agent shall be considered compliance by both.

“Person” means an individual, firm, partnership, joint venture, association, social club, fraternal organization, fraternity, sorority, public or private dormitory, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or another group or combination acting as a unit.

“Rent” means the gross rent, exclusive of other services.

“Tax” means either the tax payable by the transient or the aggregate amount of taxes due from an operator during the period for which the operator is required to report collections.

“Tax administrator” means the city recorder.

“Transient” means an individual who occupies or is entitled to occupy space in any dwelling unit or any space used for temporary human occupancy for a fee. ~~hotel for a period of 30 consecutive days or less, counting portions of days as full days. A person occupying space in a hotel shall be considered a transient until a period of 30 days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy or the tenant actually extends occupancy more than 30 consecutive days. A person who pays for lodging on a monthly basis, regardless of the number of days in the month, shall not be considered a transient.~~

“Transient lodging” means: a hotel, motel or inn dwelling unit that is used for temporary overnight human occupancy; a space used for parking a recreational vehicle or erecting a tent during temporary periods of human occupancy; or other dwelling units, or portions of dwelling units that are used for temporary human occupancy. For the purposes of this chapter, “temporary” means less than 28 consecutive days.

SECTION 4. Section 03.05.020 of the Rogue River Municipal Code shall be amended to read as follows:

3.05.020 Tax imposed.

A transient shall pay a tax in the amount in person to be set by resolution of the rent charged for the privilege of occupancy in a hotel in the city. The tax constitutes a debt owed by the transient to the city, and the debt is extinguished only when the tax is remitted by the operator to the city. The transient shall pay the tax to the operator at the time rent is paid. The operator shall enter the tax into the record when rent is collected if the operator keeps records on the cash accounting basis and when earned if the operator keeps records on the accrual accounting basis. If the rent is paid in installments, a proportionate share of the tax shall be paid by the transient to the operator with each installment. In all cases, rent paid or charged for occupancy shall exclude the sale of goods, services or commodities.

Transient room tax shall not be imposed on any unit or space rented for more than 28 consecutive days.

SECTION 5. Section 3.05.050 of the Rogue River Municipal Code shall be amended to read as follows:

3.05.050 Exemptions.

The tax shall not be imposed on:

A. An occupant staying for more than ~~30~~ 28 consecutive days.

~~B. An occupant whose rent is less than \$10.00 per day.~~

~~C. A person who rents a private home, vacation cabin or similar facility from an owner who personally rents the facility incidentally to the owner's personal use.~~

D. A government employee traveling on government business.

SECTION 6. Section 3.05.060 of the Rogue River Municipal Code shall be amended to read as follows:

3.05.060 Operator's registration form.

A. An operator of a ~~hotel~~ transient lodging establishment shall register with the tax administrator, on a form provided by the administrator, within 15 days after beginning business or within 30 calendar days after passage of the ordinance codified in this chapter.

B. The registration shall include:

1. The name under which the operator transacts or intends to transact business.

2. The location of the ~~hotel~~ transient lodging establishment.

3. Any other information the tax administrator may require to facilitate collection of the tax.

4. The signature of the operator.

C. Failure to register does not relieve the operator from collecting the tax or a person from paying the tax.

SECTION 7. Severability Clause

If any portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and

independent provision and such holding shall not affect the validity of the remaining portions of the Ordinance.

SECTION 8. Emergency Clause

Whereas, the City of Rogue River, Oregon, finds time being of the essence, to ensure continued financial support of the city’s public safety services, and an emergency is hereby declared to exist in the interest of the public peace, health, and safety of the City of Rogue River and the inhabitants thereof, and this ordinance may be introduced and placed upon all of its readings and final passage at any one meeting of the City Council and shall be in full force and effect from and after its passage by the City Council and approved by the Mayor.

ADOPTED by the Common Council of the City of Rogue River on this 26th day of March 2026.

SUBMITTED TO AND APPROVED by the Mayor of the City of Rogue River on this 26th day of March 2026.

ATTEST:

Pam VanArsdale
Mayor

Diane Oliver,
City Recorder



Memo

To: City Council
From: Ryan
Date: March 19, 2026
Re: FEMA BiOp Issue

Councilors, as we continue to consider the requirements of the FEMA BiOp issue, I wanted to share the following:

The Oregonians for Floodplain Protection group have requested that the pending court case (*Oregonians for Floodplain Protection v. Dept. of Commerce et al*, 1:25-CV-00039-JMC) be paused. Joining their request are FEMA Executives and other Federal Agency Heads. It is their sense that the President and Cabinet level officials will administratively resolve the issues created by the pending FEMA Directives to implement Code Changes.

Jackson County Commissioner Roberts has discussed the issue with Federal Authorities directly which may be leading to other amendments, clarifications, or reversal on this issue. I also heard from Commissioner Roberts that Congressman Bentz has been working and meeting with FEMA, urging them to withdraw the biological opinion affecting the ESA, and look for a remedy and fix to this. His office said "Principles" from FEMA are receptive and engaging on this, appearing to be aware of the huge problem this created, and want to stick to emergency relief efforts only. Congressman Bentz staff also recently indicated that top FEMA officials have stated they will be ordering Federal Departments to withdraw the whole program. It is still unclear how this may play out, and **I recommend continuing the item for three months until June 25th, 2026** to see what else we might discover.

Ryan Nolan, City Administrator

December 3, 2025

Subject: Request for Permission to Connect to City Water and Sewer

To whom it may concern: and or (Rogue River City Counsel)

I am writing to request permission to connect my property, located at 1524 East Evans Creek Rd, Rogue River, Oregon 97537 to the City of Rogue River's water and sewer utilities.

Please advise me on the procedures, fees, permits, or additional information needed to move forward with this request. I am ready to take any necessary steps to begin the connection.

Thank you for your time and assistance, I look forward to your response.

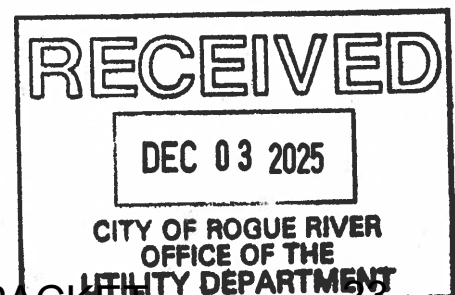
Sincerely,



Chassie Wiersma

Sidenote: I give all authority and permission to Ilene McCoy to communicate and make all decisions regarding this project.

Ilene McCoy / 541.778.2936



2/7/2026

Subject: Request to Connect to City Sewer System Due to Health and Safety Concerns

Dear, City of Rogue River.

I am writing to formally request approval to connect my property located at (1524 East Evans Creek Rd, Rogue River, Oregon 97537) sewer/septic system due to serious health and safety concern associated with the current on-site septic system.

The existing septic system on the property is no longer functioning properly and poses a potential public health risk. Ongoing issues include:

- **Every three months the septic tank needs to be pumped as its back flows into the house,**
- **We have had professional septic installers stating, that the current drain fields are failing, and no longer draining properly,**
- **It was suggested: the current system when in high water saturation times, the septic flows down from the home site and into the city drain ditch. Causing it to be dispersed into the public drainage system.**

These conditions create a safety hazard for occupants of the property and could potentially impact neighboring properties and the surrounding environment.

Given the risk of groundwater contamination, exposure to harmful bacteria, and the overall public health implication, I believe connecting to the city's sewer system in the most responsible and long-term solution. This connection would ensure proper wastewater disposal in compliance with health, safety, and environmental standards.

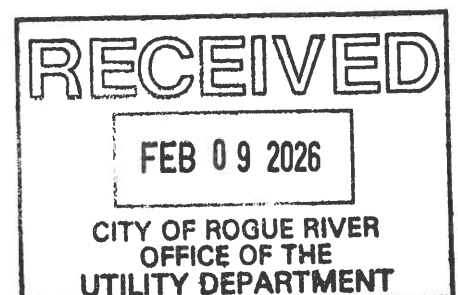
My goal is to protect the health of current and future occupants, as well as to remain in full compliance with local and state regulations. I respectfully request the City's approval and guidance on the necessary steps, permit, and requirement to proceed with this connection.

Thank you for your time and consideration. Please feel free to contact me if additional information or documentation is needed.



Ilene McCoy

541-778-2936



Addressing: Chapter 13:20

Sewer and/or water hookups outside city limits and within the urban growth boundary may be authorized:

13:20.010 Authorized

- A. Where there will be no adverse effect on development with the city limit's **Key reasons you can point to (mix and match as needed):**
 - Development complies with **existing zoning and land-use regulations**
 - Infrastructure and utilities are **already in place and sufficient**
 - The project is **compatible with surrounding land uses**
 - No increase in demand beyond **planned capacity** for services
 - Alignment with the **city's comprehensive or master plan**
 - No environmental, traffic, or safety impacts beyond normal urban conditions
- B. Where any one of the following conditions is met:
 - 1. I met the required conditions by confirming that the proposed sewer and/or water hookup complies with all applicable city codes and technical requirements, utilizes existing infrastructure with sufficient capacity, and does not create adverse impacts to public services. The connection supports planned development, protects public health, and provides long-term benefits to the City of Rogue River and its residents.

13:20.020 Conditions

- A. This condition is met because all costs associated with extending and connecting to the sewer and/or water system will be borne entirely by the property owner. This includes, but is not limited to, the installation of sewer and water lines, any required lift stations, and related construction, engineering, and permitting expenses. No costs will be incurred by the City, and the proposed hookups will not place a financial burden on city infrastructure or taxpayers.
- B. This condition is met because all construction of sewer and/or water lines and any required lift stations will be designed, reviewed, and constructed subject to City approval. All plans will be submitted to the City for review and must meet applicable city standards, specifications, and inspection requirements prior to and during construction.
- C. This condition is met because all land improvements associated with the project will be designed and constructed in full conformance with applicable City zoning standards and building codes. Any required permits will be obtained, and all improvements will be subject to City review and inspection to ensure compliance.

- D. This condition is met because the property owner agrees to annex the property into the City of Rogue River at the City's request. This agreement shall be binding on the property and will be recorded as an encumbrance to ensure that the annexation requirement runs with the land.

13:20.030 Hearing.

The condition is satisfied in that all requests for sewer and/or water service are subject to a public hearing process, providing opportunity for public review and comment as required by City regulations.

13:20.040 Priority

- A. The request qualifies under this priority in that the property includes an occupied dwelling located contiguous to the City limits with an existing health hazard. Extending sewer and/or water service would mitigate the health hazard and serve the public interest by improving sanitary conditions consistent with City priorities.
- B. The request qualifies under this priority in that the subject property includes an occupied dwelling located contiguous to the City of Rogue River boundary, thereby meeting the stated priority criteria.
- C. The request qualifies under this priority as the property includes an occupied dwelling located near or adjacent to the City of Rogue River boundary with an existing health hazard. Extending sewer and/or water service to this property will address the health concern, ensuring compliance with City objectives to prioritize service to properties posing immediate public health risks.
- D. The request qualifies under this priority as the property is developed and situated near or adjacent to the City of Rogue River boundary. Its location allows efficient extension of sewer and/or water services, aligning with City objectives to prioritize service to properties contiguous or close to the City.
- E. The request qualifies under this priority as the property is developed within the Urban Growth Boundary and has an existing health hazard. Extending sewer and/or water service to the property will address the health concern, ensuring compliance with the City's objective to prioritize service to properties posing immediate public health risks.
- F. The request qualifies under this priority as the property is developed and situated within the Urban Growth Boundary. Extending sewer and/or water service to this property aligns with the City's objective to provide utilities efficiently to developed properties within its planned growth area.
- G. The request qualifies under this priority as the property is undeveloped and situated within the Urban Growth Boundary. Providing sewer and/or water service supports the City's objectives to plan for future growth and extend utilities efficiently to properties within the Urban Growth Boundary.

TYPE III STAFF REPORT FOR SITE DESIGN REVIEW

Date: February 23, 2026

Address: 1524 East Evans Creek Road

Applicant: Chassie M. Wiersma

Assessor's Map: 36-4W-10CB Tax Lot 800

Planning File: SIT 2023-08

Public Hearing Date: February 26, 2026

1.0 PROPOSAL

Applicant requests connection to City sewer system for property outside of City limits.

2.0 AUTHORITY

City Council review through a public hearing is required for any sewer or water hookup outside of city limits but within the urban growth boundary, per the Rogue River Municipal Code §13.20 *SEWER AND WATER HOOKUPS WITHIN THE URBAN GROWTH BOUNDARY*.

3.0 PROCEDURE and TIMELINE

3.1 Submittal: The applicant submitted their application on December 3, 2025, following the submittal of additional information on February 7, 2025 the request was deemed complete by staff.

3.2 Hearing: The public hearing has been scheduled for March 26, 2026.

4.0 PROPERTY CHARACTERISTICS

4.1 Zoning: County Zoning Rural Residential 2.5 (RR 2.5)

4.2 Size: 5.53 acres

4.3 Access: East Evans Creek Road (County Road)

4.4 **Current Land Use:** **Residential.** One approved residence, built 1928, first floor 1266 square feet, basement 160 square feet, attic 420 square feet; 112 square foot porch, general purpose shed 540 square feet; 190 square foot carport

4.5 **Neighboring Land Uses:** Residential

5.0 CRITERIA FOR APPROVAL

Per RRMC §13.20.010 *Authorized*, the City Council may approve a request for sewer connection outside of City limits when the following are met:

5.1 *Where there will be no adverse effect on development within the city limits;*

Staff Response: Satisfied with conditions

Provided that the property connect no more than the one legal dwelling on the property to City sewer services and that the use of the city sewage system conform to the requirements in Rogue River Municipal Code 13.10.040 outlining prohibited discharges the connection to sewer services could be found to be allowable without adverse effect on development within city limits. As a condition of approval the property owner shall agree to all conditions outlined in RRMC 13.10.040 to include.

5.2 *Where any one of the following conditions is met:*

1. *The authorization of the sewer and/or water hookup would be beneficial to the city of Rogue River and its residents;*

Staff Response: Satisfied

The property owners narrative states that the private septic drainfield is failing on occasion allowing raw sewage to flow into the adjacent open ditch. This would be a health hazard potentially causing concern to area residents and correction would be a benefit to the community.

2. *A public health hazard exists;*

Staff Response: Satisfied

The applicant has described a significant health hazard.

3. *The hookup would enhance the economic wellbeing of the city of Rogue River.*

Staff Response: Not Applicable

The connection of this property to City sewer service is not likely to enhance the economic well being of the City of Rogue River.

5.3 *Sewer and/or water hookups outside the city limits and within the*

urban growth boundary will be considered according to the following list of priorities, letter (A) being the highest priority:

A. Occupied dwelling contiguous to the city with an existing health hazard.

B. Occupied dwelling contiguous to the city boundary.

C. Occupied dwelling near or adjacent to the city limits with an existing health hazard.

D. Developed property near or adjacent to the city limits.

E. Developed property within the urban growth boundary with an existing health hazard.

F. Developed property within the urban growth boundary.

G. Undeveloped property within the urban growth boundary.

Staff Response: Priority level E is found to exist

The property is a developed property within the urban growth boundary with an existing health hazard, and would be 5th highest priority for connection.

6.0 CONCLUSION

Staff recommends that if the City Council finds the request to connect a property outside of the City, but within the urban growth boundary meets the criteria that they could consider **conditionally approving** the request.

7.0 CONDITIONS OF APPROVAL

Staff recommends the following conditions of approval.

A. All costs incurred will be at the expense of the property owner, including sewer lines and/or lift stations.

B. All construction of lines and lift stations will be subject to city approval.

C. Any land improvements will be in conformance with city zoning standards and building codes.

D. The property owner agrees to annex to the city of Rogue River at the city's request. Such agreement shall be binding on the property and be so recorded as an encumbrance.

E. The property owner shall agree to the following "Prohibited Discharges" list, outlining sewer discharges which are not allowed into the public sewer system.

1. No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, cooling water or unpolluted industrial process waters to any sanitary sewer. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the public works director. Industrial cooling water or unpolluted process waters may be discharged, upon approval of the public

works director, to a storm sewer or natural outlet.

2. No person shall discharge, directly or indirectly, into the city sewer system any material or substance which is prohibited by this chapter. No person shall discharge any material whatsoever into a city manhole through its top.

3. No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewer:

a. Any water or waste which may contain more than 100 parts per million, by weight, of fat, oil or grease.

b. Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas.

c. Solid or viscous substances in quantities of or such size capable of causing obstruction to the flow in sewers or other interference with the proper operation of the sewage works such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshing, entrails and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.

d. Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, or create any hazard in the receiving waters of the sewage treatment plant including, but not limited to, cyanides in excess of two milligrams per liter of CN in the wastes as discharged to the public sewer.

e. Material from cesspools, septic tanks, chemical toilets, and privies.

f. Any waters or wastes containing suspended solids of such character and quantity that unusual attention or expense is required to handle such materials at the sewage treatment plant.

g. Any noxious or malodorous gas or substance capable of creating a public nuisance.

h. Any holding tanks from recreational vehicles, discharge outside of designated dump areas, or any pumped sewage from septic tanks.

4. The following described substances, materials, waters, or wastes shall not be discharged or the discharges shall be limited in concentration and quantity if it appears likely, in the opinion of the council or council designee, that such wastes can harm either the sewers, wastewater treatment process, or equipment, have an adverse effect on the receiving stream, or can otherwise endanger life, limb, public property, or constitute a nuisance. In forming its opinion as to the acceptability of these wastes, the council or council designee will give consideration to such factors as quantities of subject wastes in relation to flows and velocities in the sewers,

materials of construction of the sewers, nature of the wastewater treatment process, capacity of the wastewater treatment plant, opinion of city engineer, and other pertinent factors. The substances prohibited or requiring limitations on discharge are:

- a. Any liquid or vapor having a temperature higher than 150 degrees Fahrenheit (65 degrees centigrade).
- b. Wastewater containing more than 25 milligrams per liter of petroleum oil, nonbiodegradable cutting oils, or products of mineral oil origin.
- c. Wastewater from industrial plants containing floatable oils, fats, or grease.
- d. Any garbage that has not been properly shredded. The installation and operation of any garbage grinder equipped with a motor of three-fourths horsepower (0.76 hp metric) or greater shall be subject to the review and approval of the council, or council designee.
- e. Any waters or wastes containing strong acid iron pickling wastes, or concentrated plating solutions whether neutralized or not.
- f. Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances, or wastes exerting an excessive chlorine requirement, to such degree that any such material received in the composite wastewater at the wastewater treatment works exceeds the limits established by the council, or council designee for such materials.
- g. Any waters or wastes containing phenols or other taste or odor-producing substances in such concentrations exceeding limits which may be established by the council, or council designee as necessary, after treatment of composite wastewater to meet the requirements of the state, federal, or other public agencies having jurisdiction of such discharge to the receiving waters.
- h. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the council, or council designee in compliance with applicable state or federal regulations.
- i. Any waters or wastes having a pH lower than 5.5 or higher than 9.0, or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.
- j. Materials which exert or cause:
 - i. Unusual concentrations of inert suspended solids (such as, but not limited to, fuller's earth, lime slurries, and lime residues) or dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
 - ii. Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).

iii. Unusual BOD, chemical oxygen demand, or chlorine requirements in such quantities as to constitute a significant load on the sewage treatment works.

iv. Unusual volume of flow or concentration of wastes constituting sludge as defined herein.

k. Water or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment processes employed, or are amenable to treatment only to such degree that the wastewater treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

l. Any water or waters which, by interaction with other water or wastes in the public sewer system, release obnoxious gases, form suspended solids which interfere with the collection system, or create a condition deleterious to structures and treatment processes.

Respectfully submitted on March 26, 2026,

Ryan Nolan, City Administrator

AMENDMENT NUMBER 01
ODOT Delivered Federal Project
On Behalf of The City of Rogue River
Project Name: OR99: Depot Street (Rogue River)
Key Number: 24234

This is Amendment No. 01 to the Agreement between the **State of Oregon**, acting by and through its Department of Transportation, hereinafter referred to as “State” or “ODOT,” and **The City of Rogue River**, acting by and through its elected officials, hereinafter referred to as “Agency,” entered into on January 9, 2026.

It has now been determined by State and Agency that the Agreement referenced above shall be amended to increase the total project cost.

1. **Effective Date.** This Amendment shall become effective on the date it is fully executed and approved as required by applicable law.
2. **Amendment to Agreement.**
 - a. **Attachment 1 shall be deleted in its entirety and replaced with the attached Revised Attachment 1. All references to “Attachment 1” shall hereinafter be referred to as “Revised Attachment 1.”**
 - b. **TERMS OF AGREEMENT, Paragraph 3.a. Page 2, which reads:**
 - a. The total Project cost is estimated at \$33,081.00, which is subject to change. Federal funds for this Project shall be limited to \$30,000.00. Agency shall be responsible for all remaining costs, including any non-participating costs, all costs in excess of the federal funds, and the 10.27 percent match for all eligible costs. Any unused funds obligated to this Project will not be paid out by State, and will not be available for use by Agency for this Agreement or any other projects. “Total Project Cost” means the estimated cost to complete the entire Project, and includes any federal funds, state funds, local matching funds, and any other funds.

Shall be deleted in its entirety and replaced with the following:

- a. The total Project cost is estimated at \$33,433.63, which is subject to change. Federal funds for this Project shall be limited to \$30,000.00. Agency shall be responsible for all remaining costs, including any non-participating costs, all costs in excess of the federal funds, and the 10.27 percent match for all eligible costs. Any unused funds obligated to this Project will not be paid out by State, and will

not be available for use by Agency for this Agreement or any other projects. “Total Project Cost” means the estimated cost to complete the entire Project, and includes any federal funds, state funds, local matching funds, and any other funds.

3. **Counterparts**. This Amendment may be executed in two or more counterparts (by facsimile or otherwise) each of which is an original and all of which when taken together are deemed one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart.
4. **Original Agreement**. Except as expressly amended above, all other terms and conditions of the original Agreement are still in full force and effect. Agency certifies that the representations, warranties and certifications in the original Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.
5. **Electronic Signatures**. The Parties agree that signatures showing on PDF documents, including but not limited to PDF copies of the Agreement and amendments, submitted or exchanged via email are “Electronic Signatures” under ORS Chapter 84 and bind the signing Party and are intended to be and can be relied upon by the Parties. State reserves the right at any time to require the submission of the hard copy originals of any documents.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

This Project is in the 2024-2027 Statewide Transportation Improvement Program (STIP), (Key #24234) that was adopted by the Oregon Transportation Commission on July 13, 2023 (or subsequently by amendment to the STIP).

CITY OF ROGUE RIVER, by and through its elected officials

By _____
Title _____
Date _____

By _____
Title _____
Date _____

LEGAL REVIEW APPROVAL (If required in Agency's process)

By 1. _____
Agency Counsel
Date 3/18/2026

Agency Contact:
Ryan Nolan
City Administrator
PO Box 1137
Rogue River, OR 97537
541-582-4401
molan@cityofrogueriver.org

State Contact:
Justin Shoemaker
Transportation Project Manager
100 Antelope Road
White City, OR 97503
541-200-5784
Justin.d.shoemaker@odot.oregon.gov

STATE OF OREGON, by and through its Department of Transportation

By _____
Region 3 Manager
Date _____

APPROVAL RECOMMENDED

By _____
State Traffic Roadway Engineer
Date _____

By _____
Carbon Reduction Program Manager
Date _____

**REVISED ATTACHMENT NO. 1 to AGREEMENT NO. 73000-00052826
SPECIAL PROVISIONS**

1. State or its consultant shall conduct all work components necessary to complete the Project, except for those responsibilities specifically assigned to Agency in this Agreement.
 - a. State or its consultant shall conduct preliminary engineering and design work required to produce final plans, specifications, and cost estimates in accordance with current state and federal laws and regulations; obtain all required permits; acquire necessary right of way and easements; and arrange for all utility relocations and adjustments.
 - b. State will advertise, bid, and award the construction contract. Upon State's award of the construction contract, State or its consultant hired and overseen by the State shall be responsible for contract administration and construction engineering & inspection, including all required materials testing and quality documentation. State shall make all contractor payments.
 - c. State will perform project management and oversight activities throughout the duration of the Project. The cost of such activities will be billed to the Project.
2. State and Agency agree that the useful life of this Project is defined as 10 years.
3. If Agency fails to meet the requirements of this Agreement or the underlying federal regulations, State may withhold the Agency's proportional share of Highway Fund distribution necessary to reimburse State for costs incurred by such Agency breach.
4. In the event FHWA de-obligates, withdraws, withholds, pauses, or otherwise ceases to provide funding for the Project or State receives information that FHWA intends to de-obligate, withdraw, withhold, pause, or otherwise cease to provide federal funding to the Project, State will communicate such information to City as soon as practicable. If requested by Agency after such notification, the Parties agree to meet and confer about continuation of the Project within 60 days of Agency's request.
5. Agency agrees to State acquiring all right of way needed for construction of the Project. Upon Project completion, State will transfer to Agency any real property interest that the State acquired for the Project that is no longer needed for the construction of the Project; however, all property transferred by the State to Agency shall include a reversionary interest by which the property automatically reverts back to the State if the Agency ceases to use the property for a public transportation purpose. Agency agrees to accept an instrument prepared by the State transferring the real property interest and waives any objection to the form of the instrument or the

State/Agency
Agreement No. 73000-00052826

type of property interest transferred so long as the property interest transferred is equal to or less than the interest the State acquired for the Project.

6. To reflect the changes made to 23 U.S.C. 102 by the Infrastructure Investment and Jobs Act of 2021 (Public Law 117-58), Paragraph 11.b. of Attachment No. 2 Federal Standard Provisions is deleted in its entirety.

CHAPTER VII. VACANCIES IN OFFICE

SECTION 28 WHAT CREATES VACANCY.

An office shall be deemed vacant upon the incumbent's death; adjudicated incompetence; conviction of a felony, other offense pertaining to his/her office, or unlawful destruction of public records; resignation, recall from office; removal of residency from the City; or ceasing to possess the qualifications for the office; upon the failure of the person elected or appointed to the office to qualify therefor within ten (10) days after the time for his/her term of office to commence; or in the case of a Mayor or City Council member, upon his/her absence from the City for thirty (30) days without the consent of the City Council or upon his/her absence from meetings of the City Council for sixty (60) days without like consent, and upon a declaration by the City Council of the vacancy.

SECTION 29 FILLING OF VACANCIES.

Vacant elective offices in the City shall be filled by appointment by the Mayor and approved by a majority of the incumbent City Council members. The appointee's term shall begin immediately upon his/her appointment and shall continue until the beginning of the year following the next general biennial election and until his/her successor is qualified, and his/her successor for the unexpired term shall be chosen at the next general biennial election after said appointment. During the temporary disability of any officer or during his/her absence temporarily from the City for any cause, his/her office may be filled Pro tem in the manner provided for filling vacancies in office permanently.



CITY OF ROGUE RIVER

133 Broadway • Box 1137 Rogue River, Oregon 97537 • (541) 582-4401
Fax: (541) 582-0937 • website: cityofrogueriver.org

March 26, 2026

RE: Support for the Enterprise Grange #489

Whom it may concern,

On behalf of the City Council of the City of Rogue River, Oregon, we are pleased to offer this letter of support for Enterprise Grange #489 and its associated nonprofit partner, the Wimer Enterprise Community Association, as they pursue funding to preserve, repair, and continue operating their historic community facility.

Although Enterprise Grange #489 is located outside the Rogue River city limits in unincorporated Wimer, Oregon, its service area and positive impact extend well into the City of Rogue River. For more than a century, the Grange has served residents of Rogue River and the surrounding Evans Valley region as a vital gathering place for civic engagement, education, cultural events, and emergency response. Established in 1912, Enterprise Grange #489 remains one of the oldest continuously active Grange buildings in the State of Oregon.

The Grange provides direct benefit to Rogue River residents through a wide range of community-focused programs and services. These include farmers and community markets, youth programs such as 4-H and Cub Scouts, educational classes, veterans' events, community meals, school supply and backpack drives, and affordable or no-cost meeting space for public, nonprofit, and emergency uses. Rogue River residents regularly attend, volunteer at, and rely upon these programs and services.

Enterprise Grange #489 has also played a critical role during times of regional emergency. Notably, during the 1987 Silver Fire, the Grange served as a central hub providing meals, first aid, and logistical support for hundreds of firefighters from across the country. This history underscores the Grange's importance as an essential community asset beyond jurisdictional boundaries.

The City Council recognizes the Grange's commitment to inclusivity, volunteerism, and responsible stewardship. Operated by dedicated volunteers, the organization reinvests all funds raised directly into building maintenance, operations, and public service programming. The Grange and its nonprofit support organization receive no ongoing public funding and depend largely on community support, donations, and small fundraisers.

At this time, the historic Grange building faces significant structural challenges due to the failure of its original foundation system. Substantial repairs are needed to stabilize and preserve the building so that it may continue to serve the public safely. The City of Rogue River believes that preservation of this historic and functional community facility is in the best interest of the broader region, including the residents of Rogue River.



For these reasons, the Rogue River City Council supports Enterprise Grange #489 and the Wimer Enterprise Community Association in their efforts to secure funding for building stabilization, historic preservation, and continued community programming. We respectfully encourage funding organizations to give favorable consideration to their requests and to recognize the significant regional benefit this organization provides.

Thank you for your consideration and for your commitment to supporting organizations that strengthen rural and small-town communities throughout Southern Oregon.

Sincerely,

Pam Van Arsdale, Mayor, City of Rogue River

Barb Hilty, Council Position #4, and Mayor Pro Tern

Grace Howell, Council Position #2

Mark Minegar, Council Position #3

Sherrie Moss, Council Position #5

Barb Gregory, Council Position #6







TREE CITY COMMITTEE MINUTES 3.12.2026

CALL TO ORDER: 11:08 am

ADJOURNED: 12:46 pm

Members Present: Jim Dyck, JoAnn Dixon, Helga Bush

Member(s) excused: Dee Copley

Guests: none

OLD BUSINESS

1. Public Tree Ordinance (Dee Copley)
No new work to provide to City Council.
2. Trading Crows Newsletter (Dee Copley)
We plan to provide a brief article or announcement every month to inform RR citizens of upcoming events, Arbor Day news, or tree information. One was in February newsletter. Submit this to Emily in the RR City Office by mid-month.
3. Fifth Committee Member
We are still looking for another Committee Member. We brainstormed ideas for how to recruit volunteers and new member(s).
4. Arborist's Work for Budget Planning 2026 (Jim, Helga)
In February a walk through the Parks was done to assess tree health, public safety and Parks improvements. This would cover anticipated work in the next two years. Table Rock Tree Care provided a quote. Jim and Helga met with Mike Bollweg to discuss and assess priorities.
5. Tree of Heaven (Jim, Helga)
Project to eliminate this invasive species(Class B) from Palmerton Arboretum.
Discussed next steps.
6. Tree Identification Project (Helga)
Update on the status and next steps of the Tree Inventory of Palmerton Arboretum.
New tree I.D. tags are needed.

NEW BUSINESS

1. Work Days (Helga)
Volunteers did work in Palmerton Arboretum on Feb. 25 and March 11.
2. Arbor Day Celebration and Proclamation (Jim, JoAnn)
Discussed and planned event. JoAnn will call Elementary School to set date.
Tree was selected; Cedar of Lebanon to replace tree lost in 2017 snow storm.
Publicity will be handled by JoAnn.

NEXT MEETING: April 9, 2026 11:00 Council Chambers