

ROGUE RIVER CITY COUNCIL MINUTES

THURSDAY, MAY 28, 2026

CITY HALL COUNCIL CHAMBERS

CITY OF ROGUE RIVER, JACKSON COUNTY, OREGON

CALL TO ORDER The Regular Council meeting which was called to order by Mayor Van Arsdale at 6:02 P.M.

INVOCATION Pastor Larry Brons, Grace Baptist Church

PLEDGE OF ALLEGIANCE Mayor VanArsdale led the Council and audience in the Pledge of Allegiance

QUORUM COUNCIL MEMBERS PRESENT:

City Councilor Sherrie Moss
City Councilor Grace Howell
City Councilor Mark Minegar
City Councilor Barb Hilty
Mayor Pam VanArsdale

COUNCIL MEMBERS ABSENT:

City Councilor Barb Gregory

STAFF PRESENT:

Paige Chick, Finance Officer
Diane Oliver, City Recorder

MEDIA PRESENT:

None

A quorum was present, and due notice had been published.

APPROVAL OF MINUTES:

Move to accept the regular city council minutes of April 23, 2026, and the Special Meeting Minutes of May 7th, 2026

Motion by Councilor Minegar, seconded by Councilor Howell

Discussion on the motion, the mayor clarified a discussion that took place on April 23rd council meeting about Coyote Evans becoming a dog park; there are no future plans currently, And we have not gotten approval from Pacific Power regarding the changes we made to the

agreement. The City Council needs to discuss whether we want to improve a piece of property that does not belong to us, and where the funds will come from. We have not applied for a park fund for a long time, so it is not out of the question, we just need further discussion on this matter.

Vote: All ayes, none opposed,

Minutes of April 23, 2026, and May 7, 2026, are approved.

COMMITTEE REPORTS:

Community Relations; Chamber of Commerce Liaison: City Councilor Barb Hilty reports that meeting was held on May 21, Barb Hilty where the awards banquet plans were discussed, which is Saturday May 30th. At that banquet they will be revealing the new digital map.

Community Relations; Community Center Liaison: City Councilor Barb Gregory was not present to give a report.

Rogue River School District #35: Councilor Mark Minegar reports that a new J.R High School Social Studies teacher was hired, Blake Dowell. The High school and J.R received a grant for \$200,000.00 a year for three years for the summer school programs. Sara Wicks will be the summer program director. In FFA news in the dairy category we have three teams going to Nationals. June 6th at 10:00AM is the Highschool graduation. June 9th is the 8th grade promotion. At the Rogue River Elementary School, the bubble run fundraiser raised \$2,298.00. The top 9 students who raised the most money at that fundraiser will get to go to lunch in a limousine donated by La Guacamaya.

Community Relations: Jackson County Fire District # 1: City Councilor Grace Howell reports the meeting was on May 20th at 7:30AM. Next meeting will be held on June 10, 2026. There were seven in attendance. In the next board meeting we will discuss new meeting times. They have hired three seasonal firefighters that start in July for three months. JCFD1 had river training with other departments and that went well. Chief Hammond retires in December of 2026. He will be working from July to December to recruit a new chief. The old fire truck will be in the Rooster Crow Parade. The chief has offered board members the chance to be on board the truck for the parade. The truck will also be at the 40th anniversary party at the museum on July 3, 2026, from 10AM to 2PM. The kids will have an opportunity to take photos with the truck. Call volume at the department through April 2026 was

772 calls. Thirty-nine calls were about fires, and ambulance calls were 170.

Emergency Communication of Southern Oregon (ECSO): No report given, we will have Ryan update us at the workshop since we know he attended.

Finance Committee: City Councilor Sherrie Moss reports that between April 18th, 2026, and May 22nd, 2026, the finance committee met four times, issuing a total of eighty-seven checks and seven electronic payments totaling \$ 181, 304.14.

Planning Commission Liaison: Councilor Barb Gregory is excused from this meeting, so no report was given.

Rogue Valley Area Commission on Transportation (RVACT): Mayor Pam Van Arsdale reports there was no meeting this month.

Rogue Valley Council of Governments: Mayor Pam Van Arsdale reports they had a meeting yesterday May 27th, 2026, the highlights from that were that the Food and Friends building purchase is almost complete. They are working on finding grant opportunities for improvements to the building. The city of Central Point made a CDDG grant application for them in order to complete the commercial kitchen that is required. The finance director that they hired a year ago is leaving, so they are searching for a replacement now and have already had an interview. At the roundtable meeting everyone is working on their budgets, the Mayor of Jacksonville is back, and Pam got to see her today, and they too have a fully staffed police department, so there is talk about how they will be able to afford that through the transient tax now that the split has changed. Shady Cove thought they had a new city administrator, but that fell through.

Middle Rogue Metropolitan Planning Organization (MRMPO): Mayor Pam Van Arsdale reports there was a meeting this month and they approved the 2027-2030 transportation improvement program.

PUBLIC INPUT: Dee Copley, mentioned that the Chamber Walking Map is a prototype, so it is not 100% that will work the evening of the dinner, but we hope so!

ORDINANCES & RESOLUTIONS:

RESOLUTION To approve **Resolution 26-1472-R**, a resolution amending the City's Invocation Policy. The change proposes sending invitations to offer invocations to churches within the Rogue River School District boundary as opposed to the city limits.

Moved by Councilor Howell to approve, seconded by Councilor Moss
No discussion on the motion

Vote: Councilor Minegar, yes
Councilor Hilty, yes
Councilor Moss, yes
Councilor Howell, yes

Resolution 26-1472-R is approved and amended.

RESOLUTION To approve Resolution **26-1473-R**, a resolution adopting an AI policy for staff.

Moved by Councilor Minegar to approve, Seconded by Councilor Howell
No discussion on the motion

Vote: Councilor Minegar, yes
Councilor Hilty, yes
Councilor Moss, yes
Councilor Howell, yes

Resolution 26-1473-R- is approved.

RESOLUTION To approve Resolution **26-1474-R**, a Resolution adopting the budget, making appropriations, and levying taxes for the City of Rogue River for the 2026-2027 fiscal year. This will be based upon the assessed value of all taxable property within the district: at the rate of \$3.1492 per \$1000 of assessed value for the permanent rate tax; and in the amount of \$112,200 for general obligation bonds.

Moved by Councilor Hilty to approve, Seconded by Councilor Moss

discussion on the motion from Paige Chick our Finance Officer to explain that the budget notice that was printed and published in the Rogue River Press had a couple of errors. She showed the council how the errors occurred based on how our accounting program organizes the types of accounts we use. The totals are the same, but we did switch shift numbers unwittingly in that notice, so she wanted

to say aloud what those are. Where debt service was listed as \$2.8 million dollars, it is really \$253,000.00. Interfund transfers were noticed at \$715,000.00 but really are \$856, 000.00. Contingencies were listed at \$496,546.00 but really is \$715, 487.00. Special payments were listed at \$253,000.00 but we have none. The unappropriated ending balance and reserved for future expenditure amount was noticed at \$856,410.00 but in fact is \$3,374,301.66, same total amount, same amounts that were proposed to the budget committee and approved by them, have not changed. Our budget is exactly as proposed. So, it is just the way it got noticed, it shifted the columns, but the numbers are the same.

As listed in Accounting program			First three Expense types presented correctly		
			As expected in LB-1		
Personnel Services	E1	2,674,949	Personnel Services	E1	2,674,949
Materials and Services	E2	1,996,286	Materials and Service	E2	1,996,286
Capital Outlay	E3	7,092,427	Capital Outlay	E3	7,092,427
Reserves	E4	2,877,756	Debt Service	E7	253,087
Contingency	E5	715,486	Interfund Transfers	E8	856,410
Unappropriated Ending Balance	E6	496,546	Contingencies	E5	715,487
Bond & Interest Payments; Debt	E7	253,087	Special Payments	n/a	0
Interfund Transfers Out	E8	856,410	Unappropriated Ending Balance and Reserved for Future Expenditure	E4+E6	3,374,301.66
		16,962,947	Showing LB1 Error		16,962,947

Vote: Councilor Minegar, yes
Councilor Hilty, yes
Councilor Moss, yes
Councilor Howell, yes

Resolution 26-1474-R is approved.

Resolution

To approve Resolution 26-1475-R, a Resolution certifying municipal services provided by the City of Rogue River for the 2026-2027 fiscal year.

Moved by Councilor Moss to approve, Seconded by Councilor Minegar

discussion on the motion explaining to the member of the audience that it may seem like the council is making these decisions quickly, however we have worked on all of these resolutions in our workshops prior to this evening's meeting.

Vote: Councilor Minegar, yes
Councilor Hilty, yes
Councilor Moss, yes
Councilor Howell, yes

Resolution 26-1475-R is approved.

Resolution To approve Resolution 26-1476-R, a Resolution declaring the City's election to receive state revenue sharing funds for the 2026-2027 fiscal year.
Moved by Councilor Howell to approve, Seconded by Councilor Minegar

No discussion on the motion

Vote: Councilor Minegar, yes
Councilor Hilty, yes
Councilor Moss, yes
Councilor Howell, yes

Resolution 26-1476-R is approved.

Resolution To approve Resolution 26-1477-R, A Resolution authorizing funds used in the financial management of the City of Rogue River for the 2026 2027 fiscal year.

Moved by Councilor Minegar to approve, seconded by Councilor Moss

No discussion on the motion

Vote: Councilor Minegar, yes
Councilor Hilty, yes
Councilor Moss, yes
Councilor Howell, yes

Resolution 26-1477-R is approved.

Mayor Pam VanArsdale thanked everyone for their work on the budget this year, we had a great budget committee, and not just our council but the citizens who are apart of the budget committee, excellent job everybody!

PUBLIC HEARINGS: None

EXECUTIVE SESSION – ORS 192.660 (2) (a,b,c,d,e,f,g,h,i,j,k,l,m,n,o,p,q): {As/If required}

ADMINISTRATIVE ACTION: None

PARK USE **The Church withdrew this from the agenda; no decision was made.** Consider approving a park use request from River Valley Church for the reservation of Rooster Park on September 13, 2026, from 10am to 6pm.

COMMITTEE MINUTES: None, we will vote on the May 14th, 2026, minutes at our June city council meeting.

OTHER BUSINESS: Per the mayor, we did get an application for city council, and interviewed with Brandy Lockwood. We gave her the council rules and the charter to look over. She will be joining us at the June city council workshop so that we can meet her before we vote for her. After we interviewed her, we received another application from Dee Copley, but we have already decided to appoint Brandy with the councils approval. Dee knows that there are three seats up for election this year, so the mayor encouraged Dee to run in August.

COUNCIL MEMBER COMMENT: None

MAYOR COMMENTS: The mayor thanked everyone who attended the Museums celebration of past and current mayors and elected officials. Please remember the chamber dinner on May 30th, and the small cities meeting in Winston Oregon, we will leave here at 9:30AM. Also remember that our June 4th workshop will be cancelled.

ADJOURNMENT:

There being no further business to come before the City Council and upon a motion duly made (Howell), seconded (Minegar)

No discussion on the motion

Vote: All ayes, none opposed

The meeting adjourned at 6:36PM

Mayor Pam VanArsdale _____ Date _____

ATTEST:

Diane Oliver
City Recorder
